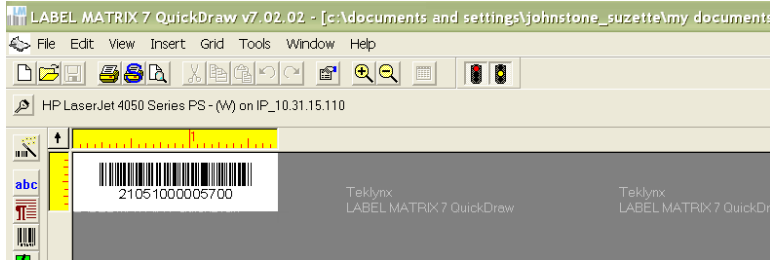


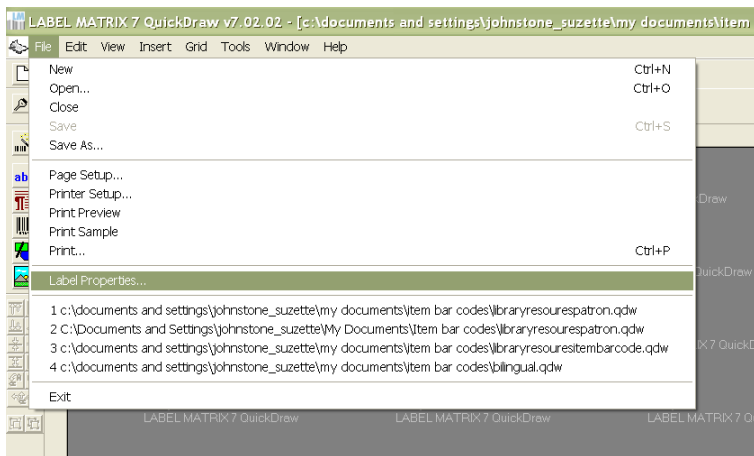
# Label Matrix

## Label Matrix Change label size of existing label

1. Open existing label

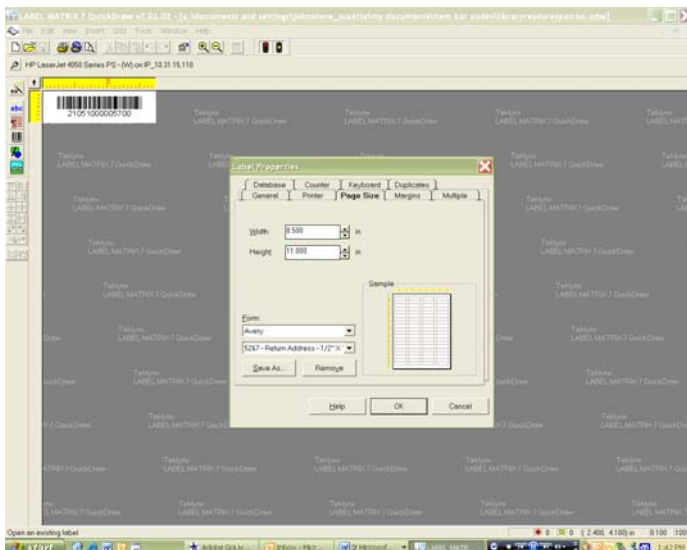


2. Top menu bar click **File**
3. From drop down menu select **Label Properties**



Label Properties window opens

4. Click on **Paper Size** tab

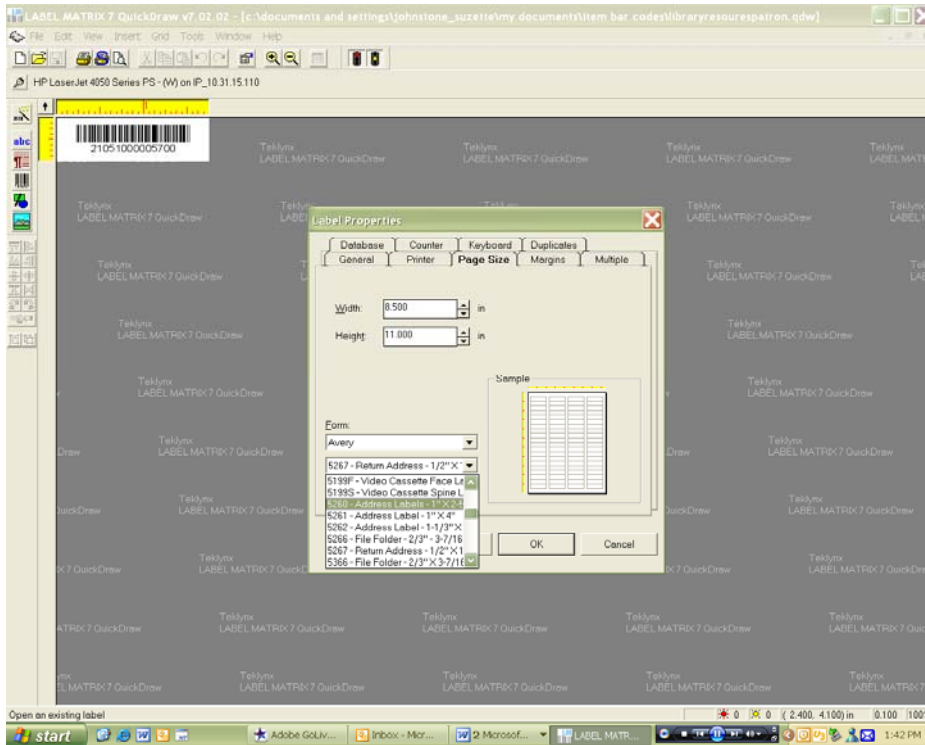


Label Matrix change label size

# Label Matrix

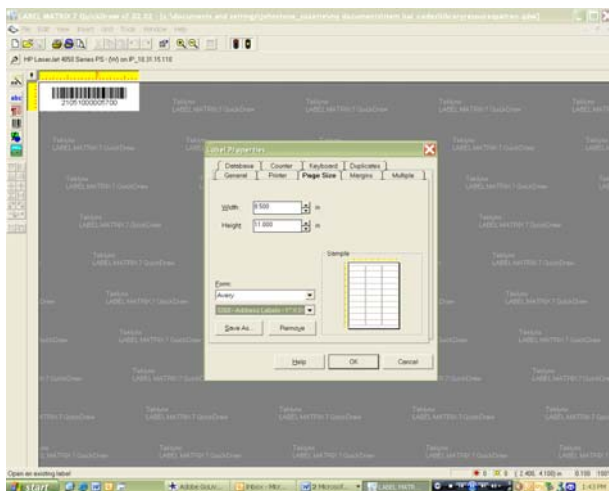
In the Form section

5. Select label brand
6. Select label size



The new label size will display in Sample window

7. Click OK



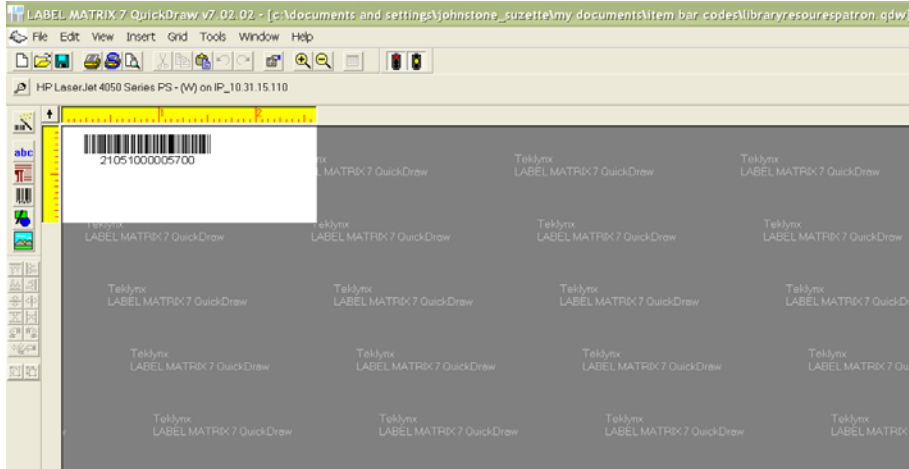
Label Matrix change label size

# Label Matrix

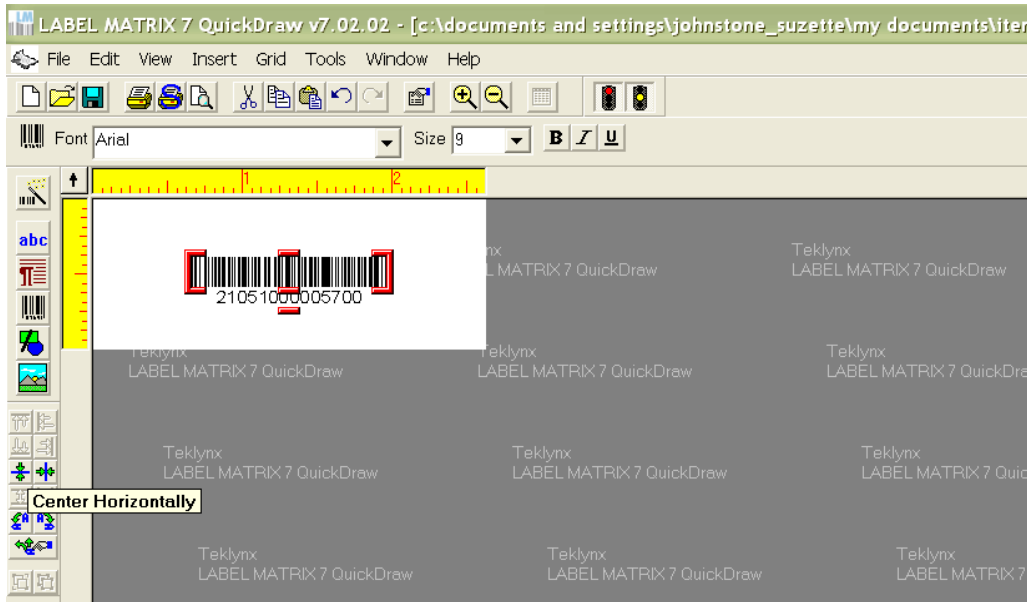
The existing label will need to be re-justified to fit the new label size

8. Click on the barcode or user name

Example is a barcode only



The barcode highlights and editing tools become available



9. Review font size

The font and font size can be change from the tool bar above the label

10. Review barcode size and centering

The red hi-light can be clicked on to drag larger and or smaller also additional tools along the left menu can be selected.

Label Matrix change label size