



Introduction: TLC borrower deletes and photo delete function will remove borrower profile and or photo. The function is limited to home location only. Profiles that have a status of active will re-load every night. Profiles with items attached to them will not delete.

Search for borrower in TLC Circulation module
Click on underlined borrower type

The screenshot shows the TLC Circulation module interface. At the top, there are navigation tabs: Borrower Services, Staff Services, PAC, REPORTS, and FirstSearch. The current page is titled "Ptarmigan Circulation" and shows the time "4:44 pm, August 05, 2011". A search bar is visible with a "Smart" dropdown and a "Search" button. The main content area displays the borrower profile for "SUZETTE JOHNSTONE" with ID "7608324". A "No Image" placeholder is shown on the left. The borrower's details are as follows:

Borrower Type	ASD Staff	Requests Arrived	0
Items Overdue	0	Requests Pending	0
Items Out	0		
Balance	\$0.00		

Below the details, there are several buttons: "Check Out" (F2), "Requests" (F6), "Charges", "Borrower Info", and "Check In" (F3). A "Check Out Items" section is also visible with a search bar and buttons for "Search", "Change Due Date", and "Stats Only". A table with columns for "Item ID", "Title", "Author", "Call Number", "Check Out Date", and "Due Date" is partially visible.

Borrower information window opens.
Delete Borrower and delete photo can be accessed

The screenshot shows the "Borrower Info" window for the borrower "SUZETTE JOHNSTONE". The window has tabs for "Basic Info", "Extra Info", "Notifications", and "Loan History". The "Basic Info" tab is active. The form contains the following fields:

Name Last *	JOHNSTONE	First	SUZETTE	Middle	R	Suffix		Title	
Home *	Anchorage	Type *	ASD Staff	Exp. Date *	06/06/2012	ID *	7608324	Alt ID	
PIN	...	Status	Good	Gender	Select	D.O.B.		Resp. Party	Choose
Comment	Add								

At the bottom of the window, there are buttons for "Save Changes", "Cancel Changes", "Delete Borrower", "Delete Photo", and "New Borrower".