



Introduction: Individual locations are soon/now assigned as Configuration Administrators for TLC's LS2 PAC. The new local admin account will limit the saved searches to just that location. No longer will all locations share an admin level account and share saved lists and searches. The lists created to publish to the book river and display case will only be visible at the location the local admin is logged in to.

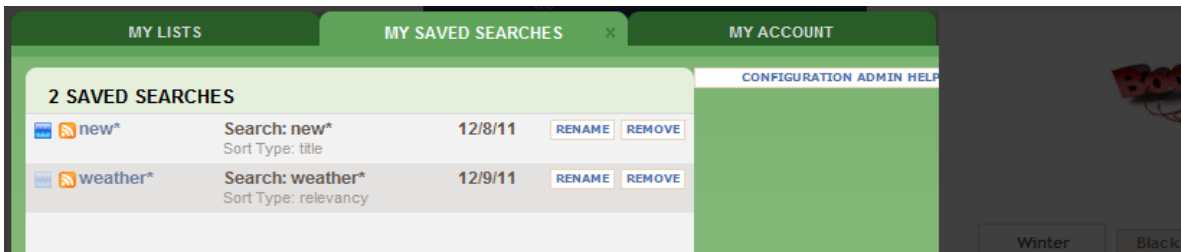
Note: During the winter break the shared admin account will be cleaned out.

The Book River is defaulted to titles added in the last 3 months.

A location can save searches and lists to then create a unique book river or display case and publish to the PAC.

- **Book River** – Log on to local admin account on the PAC and open tab *My Saved Searches*. As a Configuration Administrator you will see a dimmed Book River icon next to the name of any Saved Search. Clicking the icon will publish the search to the Book River and a darker version of the Book River icon will display next to the search name.
- **Display Case** – Log on to local admin account on the LS2 PAC and open tab *My Lists*. As a Configuration Administrator you will see the *Publish to Display Case* button at the bottom. Lists currently published will have a Display Case icon showing next to the list name and the *Unpublish List* button will display at the bottom of the drawer.

Book River saved search and published to PAC



Display Case and published to PAC

