



**Introduction:** TLC PAC search results can be frustrating when the exact title is not known or when the title begins with, The - An - A.

Search Using Shortcuts

Searching Shortcut	Results
author:"[search term]" or au:"[search term]"	author field search
note:"[search term]" or no:"[search term]"	note field search
subject:"[search term]" or su:"[search term]"	subject field search
tag:"[search term]"	search of tagged words
title:"[search term]" or ti:"[search term]"	title field search, including Tags
isbn: or actual number	ISBN search
upc: or actual number	UPC search
*	multiple character wildcard
~	terms similar in spelling
AND or && or +	retrieve titles containing all of the terms
OR or	retrieve titles containing any of the terms
NOT or ! or -	retrieve titles containing only one term but not the other term
Lexile	filter selection in the PAC under Primary Audience see pg. 5

To search using a multiple character wildcard place an asterisk (\*) where you would like to find a string of characters. For example, if you type *fire or Fire\**

Note: You cannot use an asterisk as the first character of a search.





To search for a term similar in spelling, type your term and then place a tilde (~) at the end of your term. For example, if you type *nappy~*, you might retrieve results for *cappy*, *happy*, *zappa*, as shown below.

**nappy~** The tilde (~) returns results similar in spelling

Titles: 1575

Sort By: Relevance PAGE 1 OF 158 PREY NEXT SAVE SEARCH

- Happy to be nappy** Hooks, Bell.  
Collection: Easy  
Call #: E Hoo  
Copies: (1 of 1) available  
Publisher: Hyperion Books for Children,  
1999  
REQUEST MAP +
- Cappy Cardinal** O'Leary, Frank.  
Collection: Easy  
Call #: E Ole  
Copies: (1 of 1) available  
Publisher: Steck-Vaughn,  
1960  
REQUEST MAP +
- O happy day : the Happy Goodman...** Buckingham, Jam...  
Collection: NonFiction  
Call #: 783.7 Buc  
Copies: (0 of 1) not available  
Publisher: Word Books,  
1973  
REQUEST MAP +
- Zappa** Miles, Barry  
Collection: Biography  
Call #: B Zappa Mil  
Copies: (1 of 1) available  
Publisher: Grove Press,  
2004  
REQUEST MAP +



To search using a Boolean Operator (AND, &&, +, OR, ||, NOT, !, -), you must type the shortcut as shown in the table above. Failure to capitalize the Boolean Operator will be looked upon as a title. For example, if you wanted to find two search terms, moon *and* sun, you would type *moon AND sun*, as shown below. In addition, you could also type *moon && sun* or *moon + sun* to retrieve the same results.

moon AND sun ← AND returns results with both search terms

Titles  
51

Sort By: Relevance PAGE 1 OF 6 PREV NEXT SAVE SEARCH

4. Good night sun, hello moon Viola, Karen.

Collection: Easy  
Call #: E Vio  
Copies: (1 of 1) available  
Publisher: Reader's Digest Children's Books ;  
2004

Tags: REQUEST MAP +

5. Earth, sun, and moon Birch, Robin.

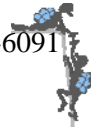
Collection: Juvenile  
Call #: J 525 Bir  
Copies: (1 of 1) available  
Series: Space  
Publisher: Chelsea Clubhouse Books,  
2003

Tags: REQUEST MAP +

6. Sun, moon [sound recording] Satoh, Somei

Collection: Compact Disc  
Call #: CD 641  
Copies: (1 of 1) available  
Publisher: New Albion Records,  
1994

Tags: REQUEST MAP +



Note: More than one Boolean Operators can be used at one time. For example, *sun AND moon NOT stars*. This also holds true for searching multiple tags. For instance, if you wanted to search for items that were tagged sun and moon, you would type *tag:"sun" AND tag:"moon"*, as shown in the example below.

The screenshot shows a search results page with the following details:

- Search Query:** tag:"sun" AND tag:"moon"
- Results Count:** 4 titles
- Sort By:** Relevance
- Page:** 1 OF 1
- Results:**
  - 1. Sun, moon, star** by Vonnegut, Kurt. Tags: moon, sun. Collection: Juvenile. Call #: J 811.54 Von. Copies: (1 of 1) available. Publisher: Harper & Row, 1980.
  - 2. Earth, sun, and moon** by Birch, Robin. Tags: sun, moon. Collection: Juvenile. Call #: J 525 Bir. Copies: (1 of 1) available. Series: Space. Publisher: Chelsea Clubhouse Books, 2003.
  - 3. Good night sun, hello moon** by Viola, Karen. Tags: moon, sun. Collection: Easy. Call #: E Vio. Copies: (1 of 1) available. Publisher: Reader's Digest Children's Books; 2004.
  - 4. Strange devices of the sun and moon** by Goldstein, Lisa. Tags: sun, moon. Collection: Science Fiction. Call #: SF Goldst. Copies: (1 of 1) available. Publisher: TOR, 1993.

**How to search by Lexile:**

The lexile information is entered in 521 field of the MARC record.

If the record has a lexile in the 521 field then it will be a filter selection in the PAC under Primary Audience.

Not all records contain lexile levels - newer records are more likely to contain it than older records

You can also search by lexile; Lexile 7\*\* will display items that have any lexile between 700 and 799, if that info is in the MARC 521 field. \*\*Screen shot on next page.



\*\* Lexile search

The screenshot shows a library search interface. At the top, there is a search bar containing the text "lexile 7\*\*" and a "SEARCH" button. Below the search bar is a "Search Suggestions" section with a "HIDE" button. The main content area is divided into two columns. The left column displays a list of search results, including titles like "WANTED!", "Reiche, Di...", "Freddy's Final Quest", and "Malam, John". The right column shows detailed information for a selected item, including "Publication Year", "Subject", "Primary Audience", "Ages", "Grades", "Lexile", "Genre", and "Curriculum Goal". The "Ages" section lists "008-012. (594)", "Ages: 012-up. (510)", "Grades: 3-7. (494)", and "Grades: 7-up. (465)". The "Lexile" section lists "Lexile: 750. (459)" and "Lexile: 700. (416)".

**Note:** Please remember that Lexile measures are vocabulary related and do not reflect appropriate material or content for students.