



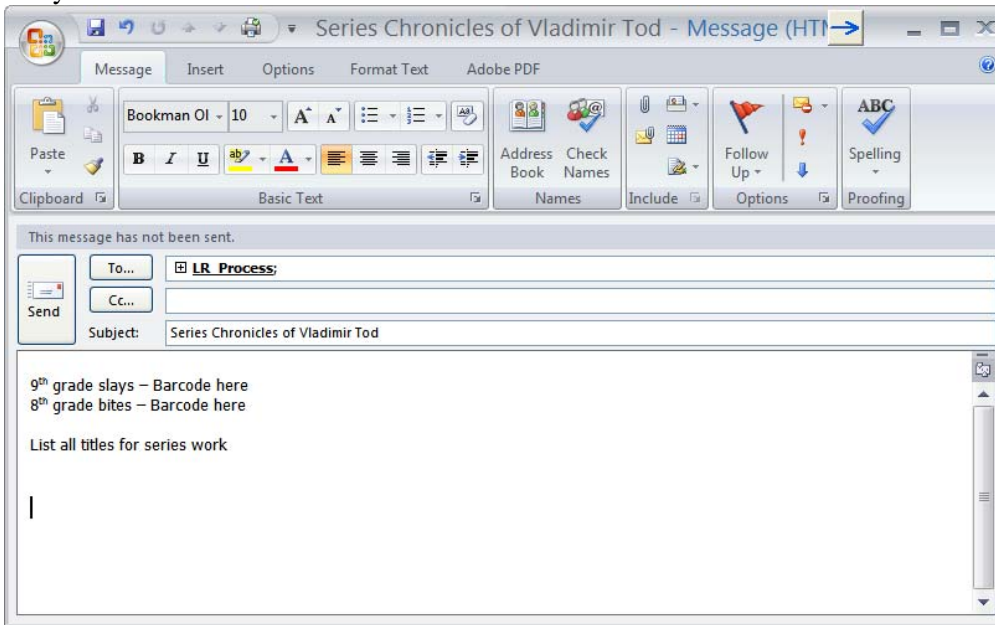
Introduction: Series and subject enhancement work will be summer work. Priority of work will be by; most requested series and subjects. The steps to request are detailed and will be followed explicitly, variations will be rejected.

Email request to LR_Process@asdk12.org

Series:

Subject: Series (space) Name of series

Body of email: List of titles within the series



Subject:

Subject: Subject (space) Subject heading followed by school 2 letter code

Body of email: Title(s) and corresponding barcode(s)

