

Create Item Reports in WebCat

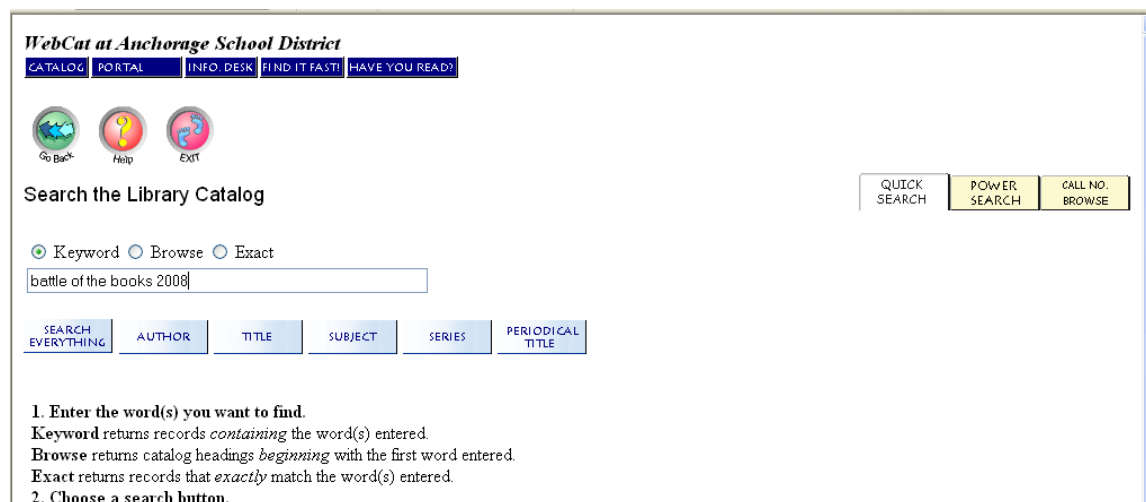
Introduction: Using WebCat is a great way to get a list of titles for your library without running a report in WorkFlows. Examples below are Battle Books ALL, sort Battle by grade level and Series. WebCat displays a quick list and all or just certain tiles can be printed.

Log into WebCat with your schools 2 letter code

1. Battle of the Books, 2008

Keyword search: battle of the books 2008

Click: Search Everything



WebCat at Anchorage School District
CATALOG PORTAL INFO. DESK FIND IT FAST! HAVE YOU READ?

Go Back Help EXIT

Search the Library Catalog

Keyword Browse Exact

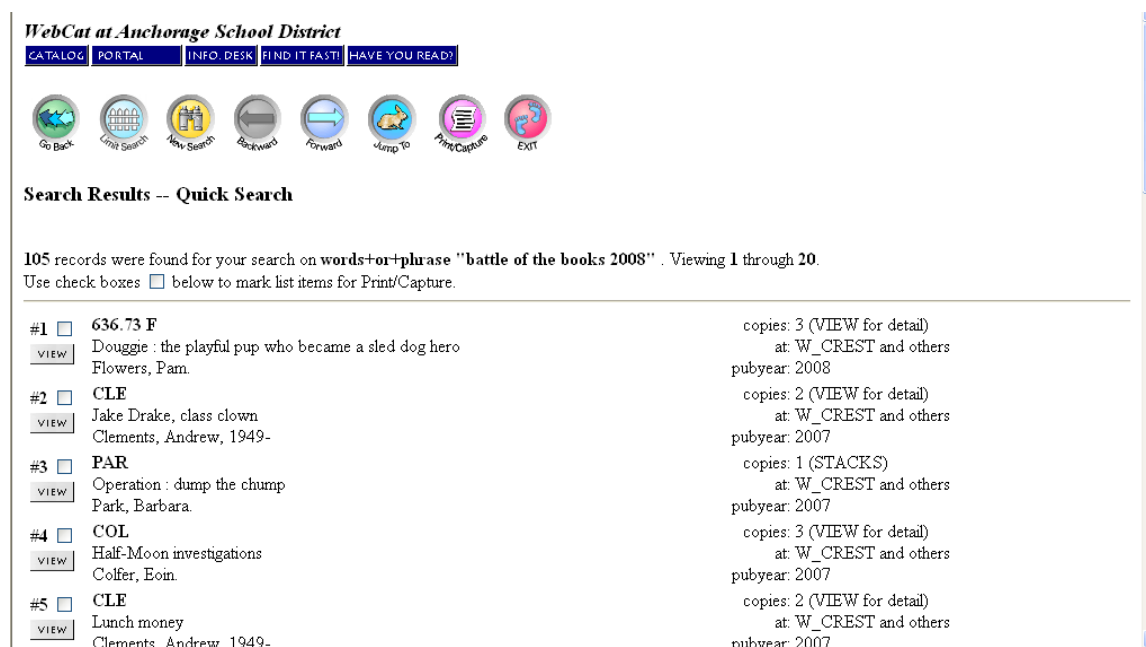
battle of the books 2008

SEARCH EVERYTHING AUTHOR TITLE SUBJECT SERIES PERIODICAL TITLE

QUICK SEARCH POWER SEARCH CALL NO. BROWSE

1. Enter the word(s) you want to find.
Keyword returns records *containing* the word(s) entered.
Browse returns catalog headings *beginning* with the first word entered.
Exact returns records that *exactly* match the word(s) entered.
2. Choose a search button.

2. Search result: 105 Battle of the Book MARC records found



WebCat at Anchorage School District
CATALOG PORTAL INFO. DESK FIND IT FAST! HAVE YOU READ?

Go Back Limit Search New Search Backward Forward Jump To Print/Capture EXIT

Search Results -- Quick Search

105 records were found for your search on words+or+phrase "battle of the books 2008" . Viewing 1 through 20.
Use check boxes below to mark list items for Print/Capture.

#1 <input type="checkbox"/>	636.73 F	Douggie : the playful pup who became a sled dog hero Flowers, Pam.	copies: 3 (VIEW for detail) at: W_CREST and others pubyear: 2008
#2 <input type="checkbox"/>	CLE	Jake Drake, class clown Clements, Andrew, 1949-	copies: 2 (VIEW for detail) at: W_CREST and others pubyear: 2007
#3 <input type="checkbox"/>	PAR	Operation : dump the chump Park, Barbara.	copies: 1 (STACKS) at: W_CREST and others pubyear: 2007
#4 <input type="checkbox"/>	COL	Half-Moon investigations Colfer, Eoin.	copies: 3 (VIEW for detail) at: W_CREST and others pubyear: 2007
#5 <input type="checkbox"/>	CLE	Lunch money Clements, Andrew, 1949-	copies: 2 (VIEW for detail) at: W_CREST and others pubyear: 2007

- To Print results from search:
Click on the Print Capture button



- Print/Capture screen:
 - Print/capture numbers: Type in 1-105 (if you want all the records that were found)
 - View of records: In drop down menu, choose Brief
 - Sort by: From drop down menu, choose Title, Author, or Call Number
 - Click View button

WebCat at Anchorage School District
 CATALOG PORTAL INFO DESK FIND IT FAST! HAVE YOU READ?

Go Back New Search EXIT

Print/Capture

Out of 105 records, print/capture numbers:

type of output: sort by:

view of records:

order of call numbers:

Choose one of the following:

View marked results on the screen

Save to local file using File menu's "Save"

Print to attached/local printer: using File menu's "Print"

Email to:

- Clicking the View button gives you the following report
 - To Print: Go to File on the toolbar; Click Print

 A screenshot of a web browser window displaying a report from the Anchorage School District WebCat system. The browser's address bar shows the URL: http://dewey.asd.k12.ak.us/uhbwin/cgiisrl.exe/f9NoqmSxqa/W_CREST/218220009/40. The report content is as follows:

WebCat at Anchorage School District
 CATALOG PORTAL INFO DESK FIND IT FAST! HAVE YOU READ?

Go Back EXIT

ITEM REPORT

Produced Monday, August 11, 2008 at 4:04 PM

Personal Author: McCall Smith, Alexander, 1948-
 Title: Akimbo and the lions / Alexander McCall Smith ;
 illustrated by LeUyen Pham.

W_CREST CALL NUMBER	COPY	MATERIAL	LOCATION
1) MCC	1	FICTION	STACKS
	2	FICTION	STACKS
	3	FICTION	STACKS

Personal Author: Laverde, Arlene.
 Title: Alaska's three pigs / twritten by Arlene Laverde ;
 illustrations by Mindy Dwyer.

W_CREST CALL NUMBER	COPY	MATERIAL	LOCATION
1)398.2 L	1	NONFICTION	STACKS

Personal Author: Cole, Joanna.
 Title: El autobús mágico en el sistema solar / por Joanna
 Cole ; ilustrado por Bruce Degen ; traducido por Maria
 Córdoba con la colaboración de José Luis Cortés.

The display is a report of your libraries Battle of the Books titles for the 2008-2009 school year.
 Want to narrow the list by grade level?

1. Keyword Search: battle of the books 2008 3rd grade
 - Click: Search Everything
 - Print/Capture

WebCat at Anchorage School District
 CATALOG PORTAL INFO DESK FIND IT FAST! HAVE YOU READ?

Go Back Limit Search New Search Backward Forward Print/Capture EXIT

Search Results -- Quick Search

3 records were found for your search on **words+or+phrase "battle of the books 2008 3rd grade"** . Viewing 1 through 3.
 Use check boxes below to mark list items for Print/Capture.

#1	<input type="checkbox"/> CLE	copies: 2 (VIEW for detail)
	VIEW Jake Drake, class clown at W_CREST and others	
	Clements, Andrew, 1949- pubyear: 2007	
#2	<input type="checkbox"/> BLU	copies: 1 (STACKS)
	VIEW Fudge-a-mania at W_CREST and others	
	Blume, Judy. pubyear: 2002	
#3	<input type="checkbox"/> BLU	copies: 2 (VIEW for detail)
	VIEW Fudge-a-mania at W_CREST and others	
	Blume, Judy. pubyear: 1991	

1. Want to get a Series list?
 - Keyword Search: princess diaries
 - Click: Series button
 - Print/Capture

WebCat at Anchorage School District
 CATALOG PORTAL INFO DESK FIND IT FAST! HAVE YOU READ?

Go Back Limit Search New Search Backward Forward Print/Capture EXIT

Search Results -- Quick Search

10 records were found for your search on **series "princess diaries"** . Viewing 1 through 10.
 Use check boxes below to mark list items for Print/Capture.

#1	<input type="checkbox"/> CAB	copies: 1 (STACKS)
	VIEW Party princess at BARTLETT and others	
	Cabot, Meg. pubyear: 2007	
#2	<input type="checkbox"/> CAB	copies: 1 (STACKS)
	VIEW Princess on the brink at BARTLETT and others	
	Cabot, Meg. pubyear: 2007	
#3	<input type="checkbox"/> CAB	copies: 1 (STACKS)
	VIEW Sweet sixteen princess at BARTLETT and others	
	Cabot, Meg. pubyear: 2006	
#4	<input type="checkbox"/> CAB	copies: 1 (STACKS)
	VIEW Princess in training at BARTLETT and others	
	Cabot, Meg. pubyear: 2005	
#5	<input type="checkbox"/> CAB	copies: 1 (STACKS)