

**Anchorage School District Payroll Services
 Schedule of Timecard Deadline Dates and
 Biweekly Check Release Dates
 2011/2012**

<u>PAY PERIOD</u>				<u>PR#</u>	<u>IFAS PAY</u>	<u>VAX INPUT</u>	<u>CHECK</u>
				<u>PERIOD</u>		<u>BY NOON</u>	<u>RELEASE</u>
Jun	20	-	Jun 30	014	1101014	* Jul 01	Jul 08
Jul	01	-	Jul 03	015	1101015	* Jul 01	Jul 08
Jul	04	-	Jul 17	016	1101016	Jul 18	Jul 22
Jul	18	-	Jul 31	017	1101017	Aug 01	Aug 05
Aug	01	-	Aug 14	018	1101018	Aug 15	Aug 19
Aug	15	-	Aug 28	019	1101019	Aug 29	Sep 02
Aug	29	-	Sep 11	020	1101020	Sep 12	Sep 16
Sep	12	-	Sep 25	021	1101021	Sep 26	Sep 30
Sep	26	-	Oct 09	022	1101022	Oct 10	Oct 14
Oct	10	-	Oct 23	023	1101023	Oct 24	Oct 28
Oct	24	-	Nov 06	024	1101024	Nov 07	Nov 11
Nov	07	-	Nov 20	025	1101025	* Nov 17	Nov 23
Nov	21	-	Dec 04	026	1101026	Dec 05	Dec 09
Dec	05	-	Dec 18	027	1101027	* Dec 16	Dec 22
Dec	19	-	Jan 01	001	1201001	Jan 03	Jan 06
LONGEVITY							
Jan	02	-	Jan 15	002	1201002	* Jan 13	Jan 20
Jan	16	-	Jan 29	003	1201003	Jan 30	Feb 03
Jan	30	-	Feb 12	004	1201004	Feb 13	Feb 17
Feb	13	-	Feb 26	005	1201005	Feb 27	Mar 02
Feb	27	-	Mar 11	006	1201006	* Mar 09	Mar 16
Mar	12	-	Mar 25	007	1201007	Mar 26	Mar 30
Mar	26	-	Apr 08	008	1201008	Apr 09	Apr 13
Apr	09	-	Apr 22	009	1201009	Apr 23	Apr 27
Apr	23	-	May 06	010	1201010	May 07	May 11
May	07	-	May 20	011	1201011	May 21	May 25
May	21	-	Jun 03	012	1201012	Jun 04	Jun 08
Jun	04	-	Jun 17	013	1201013	Jun 18	Jun 22
Jun	18	-	Jun 30	014	1201014	* Jun 29	Jul 06

Changes affecting payroll/personnel records must be submitted for processing 10 days before payday.

*Denotes change in deadline due to holiday or vacation day. Timecards may need to be input early.