

# AK + ASD Writing Grade Level Expectations For Grades 3-6

The first row of each table includes a heading that summarizes the performance standards, and the second row includes the complete performance standards. (Note that the header on each page lists the grades that are covered by each set of performance standards.)

The numbering indicates the performance standard and the Grade Level Expectation number, so GLE [5] 2.4.1 is Performance Standard 2.4, and the first GLE for that performance standard for grade 5.

The student revises writing		
<p><b>W1.1</b> a. Write complete sentence with subject and predicate b. Write a paragraph with a topic sentence and supporting details c. Write short stories or compositions with a beginning, middle, and end</p> <p><b>W2.4</b> a. Revise writing to improve the logical progression of ideas and supporting information. E.A.5 b. Revise own and others' work and provide appropriate feedback to peers based upon established criteria, to improve quality and effectiveness of writing. E.A.8</p>		
Grade K	Grade1	Grade 2
<p><b>The proficient student</b></p> <ul style="list-style-type: none"> <li>• [K] 1.4.1 Rearranges details to improve clarity (e.g., making chronological sequence clear)</li> <li>• [K] 1.4.2 Adds descriptive details (<b>ASD</b>)</li> <li>• [K] 1.4.3 Gives feedback about the written work of peers (<b>L</b>)</li> </ul>	<p><b>The proficient student</b></p> <ul style="list-style-type: none"> <li>• [1] 2.4.1 Rearranges details to improve clarity <u>and logical progression of ideas</u> (e.g., making chronological sequence clear, <u>clarifying cause and effect</u>)</li> <li>• [1] 2.4.2 Adds details <u>to support main ideas</u></li> </ul>	<p><b>The proficient student</b></p> <ul style="list-style-type: none"> <li>• [2] 2.4.1 Rearranges details to improve clarity and logical progress of ideas (e.g., making chronological sequence clear, clarifying cause and effect)*</li> <li>• [2] 2.4.2 Adds details to support main ideas*</li> </ul>

Some GLEs have been identified as Local. They are for local assessment and will not be on a state assessment.

GLEs identified by the Anchorage School District

The number in brackets indicates the grade level.

Differences between grade levels are underlined.

GLEs repeated with no changes across grade levels are marked with asterisks to indicate that the GLEs assumes an increasing level of writing skill applications to indicate the growth in the GLE, but all GLEs assume an increasing level of writing skill applications.

Grade Level Expectations are written for assessment purposes. The GLEs should be written in a way so that it is clear what is expected of classroom instruction and/or state assessment.

Criteria for GLEs

1. The set of GLEs for each grade level should be reasonable to learn within a school year and still allow for learning additional state and local expectations.
2. GLEs should promote coherent, focused, developmentally appropriate instructions, as opposed to isolated instruction just on topics, facts, or individual skills.
3. Concepts, skills, and knowledge should be differentiated between adjacent grade levels.
4. GLEs should be of similar levels of specificity.
5. GLEs should show a continuum of learning. Success in one grade should be a good predictor of success the next year.

The Performance Standards for writing have been organized into the following content strands.

For Grade 3

<b>Write Using a Variety of Forms</b>	<b>Structures and Conventions of Writing</b>	<b>Revise</b>	<b>Cite Sources</b>	<b>Use Resources</b>
P.S. 1.1 Write about a Topic	P.S. 1.3 Use a Variety of Simple Sentence Structures/Proofread	P.S. 1.4 Revise Writing/Provide Peer Feedback	P.S. 1.5 List sources	
P.S. 1.2 Writes for a Specific Audience				

For Grades 4-6

<b>Write Using a Variety of Forms</b>	<b>Structures and Conventions of Writing</b>	<b>Revise</b>	<b>Cite Sources</b>	<b>Use Resources</b>
P.S. 2.1 Writes Two Paragraphs on a Topic	P.S.2.3 Use a Variety of Sentences/Proofread	P.S. 2.4 Revise Writing/Provide Peer Feedback	P.S. 2.5 Give credit	P.S. 2.6 Use resources
P.S. 2.2 Uses a Variety of Forms				

Students know and are expected to do everything required by performance standards at earlier ages as well as new expectations listed for that grade level.  
**Performance Standards 1.1-1.11 apply to grade three.**  
**Performance Standards 2.1-2.11 apply to grades four, five, and six.**  
**Performance Standards 3.1-3.10 apply to grades seven and eight.**  
**Performance Standards 4.1-4.9 apply to grade nine.**

Grade Level Expectations

<b>The student writes about a topic</b>			
<p><b>W1.1</b> a. Write complete sentences with a subject and a predicate. E.A.1                      b. Write a paragraph with a topic sentence and supporting details. E.A.2                      c. Write short stories or compositions with a beginning, middle, and end. E.A. 4  <b>W2.1</b> Write a well organized two-paragraph composition that addresses a single topic. E.A.1</p>			
<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>	<b>Grade 6</b>
<p><b>The student writes about a topic by</b>  <b>[3] 1.1.1</b> Writing complete sentences with a subject and a predicate  <b>[3] 1.1.2</b> Writing a paragraph on a single topic with two or more supporting details  <b>[3] 1.1.3</b> Writing a story or composition with a beginning, middle and end <b>(L)</b>  <b>[3] 1.1.4</b> Students will begin to write complex sentences (e.g. using adjectives, adverbs and clauses.) <b>(ASD)</b>  <b>[3] 1.1.5</b> Student will develop strategies to plan for writing. (webbing, drawing, lists.)* <b>(ASD)</b></p>	<p><b>The student writes about a topic by</b>  <b>[4] 2.1.1</b> Writing a paragraph that maintains a focused idea and includes details that support the main idea  <b>[4] 2.1.2</b> Organizing ideas logically <b>(L)</b>  <b>[4] 2.1.3</b> Writing a story or composition with a beginning and middle and ending with a concluding statement <b>(L)</b>  <b>[4] 2.1.4</b> Students will continue to write complex sentences.*<b>(ASD)</b>  <b>[4] 2.1.5</b> Student will develop strategies to plan for writing. (webbing, drawing, lists, outlines.)*<b>(ASD)</b></p>	<p><b>The student writes about a topic by</b>  <b>[5] 2.1.1</b> Writing more than one paragraph that states and maintains a focused idea and includes details that support the main idea of each paragraph  <b>[5] 2.1.2</b> Using paragraph form: indents or uses paragraph breaks <b>(L)</b>  <b>[5] 2.1.3</b> Organizing ideas logically to establish clear relationships within and between paragraphs (e.g., using transition words or phrases that reveal order or chronology) <b>(L)</b>  <b>[5] 2.1.4</b> Writing a concluding statement*  <b>[5] 2.1.5</b> Students will continue to write complex sentences. .*<b>(ASD)</b>  <b>[5] 2.1.6</b> Student will develop strategies to plan for writing. (webbing, drawing, lists, outlines.) .*<b>(ASD)</b></p>	<p><b>The student writes about a topic by</b>  <b>[6] 2.1.1</b> Writing a story or composition of at least two paragraphs with a topic sentence (which may include a lead or hook), maintaining a focused idea and including supporting details  <b>[6] 2.1.2</b> Using paragraph form: indents or uses paragraph breaks, and places paragraph breaks appropriately <b>(L)</b>  <b>[6] 2.1.3</b> Organizing and sequencing ideas logically to establish clear relationships within and between paragraphs (e.g., using transition words or phrases that reveal order or chronology, comparison/contrast) <b>(L)</b>  <b>[6] 2.1.4</b> Writing a concluding statement*  <b>[6] 2.1.5</b> Students will continue to write complex sentences. <b>(ASD)</b>  <b>[6] 2.1.6</b> Student will develop strategies to plan for writing. (webbing, drawing, lists, outlines.) .*<b>(ASD)</b></p>

\*Assumes an increasing level of writing skill applications

Students know and are expected to do everything required by performance standards at earlier ages as well as new expectations listed for that grade level.  
**Performance Standards 1.1-1.11 apply to grade three.**  
**Performance Standards 2.1-2.11 apply to grades four, five, and six.**  
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**Performance Standards 4.1-4.9 apply to grade nine.**

Grade Level Expectations

**Student writes for a variety of purposes and audiences.**

**W1.2** Write for a specific audience, including self, other children, parents, and other adults. E.A.4  
**W2.2** Use a variety of fiction and non-fiction forms when writing for different audiences. E.A.4

Grade 3	Grade 4	Grade 5	Grade 6
<p><b>The student writes for a variety of purposes and audiences by</b>  <b>[3] 1.2.1</b> Choosing the appropriate organizational structure to match a purpose and audience (e.g., letters and notes, recounts, stories, and poems) <b>(L)</b>  <b>[3] 1.2.2</b> Using expressive language when responding to literature or producing text (e.g., journals, pictures supported by text or poetry) <b>(L)</b>  <b>[3] 1.2.3</b> Students write in a variety of non-fiction forms using appropriate information and structure (i.e. personal letters, recounts, descriptions, observations) <b>(ASD)</b>  <b>[3] 1.2.4</b> Students will use diagrams, charts, or illustrations with captions or labels to convey information.* <b>(ASD)</b>  <b>[3] 1.2.5</b> Student will use personal experiences, texts, and media, (i.e. encyclopedias, newspapers, Internet, films) to gather information for research projects and as sources for writing ideas.* <b>(ASD)</b>  <b>[3] 1.2.6</b> Students will determine the appropriateness of information for a research topic.* <b>(ASD)</b></p>	<p><b>The student writes for a variety of purposes and audiences by</b>  <b>[4] 2.2.1</b> Writing an understandable story that incorporates setting, character, problem and solution   <b>[4] 2.2.2</b> Writing in a variety of nonfiction forms using appropriate information and structure (i.e., personal letters, recounts, <u>descriptions or observations</u>   <b>[4] 2.2.3</b> Using expressive language when responding to literature or producing text (e.g., <u>writer's notebook, memoirs, poetry, plays or lyrics</u>) <b>(L)</b>  <b>[4] 2.2.4</b> Students will use diagrams, charts, or illustrations with captions or labels <u>in research projects or extended reports.</u>* <b>(ASD)</b>  <b>[4] 2.2.5</b> Student will use personal experiences, texts, and media, (i.e. encyclopedias, newspapers, Internet, films) to gather information for research projects and as sources for writing ideas.* <b>(ASD)</b>  <b>[4] 2.2.6</b> Students will determine the appropriateness of information for a research topic.* <b>(ASD)</b></p>	<p><b>The student writes for a variety of purposes and audiences by</b>  <b>[5] 2.2.1</b> Writing an understandable story that incorporates setting, character, and basic plot   <b>[5] 2.2.2</b> Writing in a variety of nonfiction forms using appropriate information and structure (i.e., <u>step-by-step directions</u>, descriptions, observations, <u>or report writing</u>)  <b>[5] 2.2.3</b> Using expressive language when responding to literature or producing text (e.g., writer's notebook memoirs, poetry, plays or lyrics)* <b>(L)</b>  <b>[5] 2.2.4</b> Students will use diagrams, charts, or illustrations with captions or labels in research projects or extended reports. <b>(ASD)</b>  <b>[5] 2.2.5</b> Student will use personal experiences, texts, and media, (i.e. encyclopedias, newspapers, Internet, films) to gather information for research projects and as sources for writing ideas.* <b>(ASD)</b>  <b>[5] 2.2.6</b> Students will determine the appropriateness of information for a research topic.* <b>(ASD)</b></p>	<p><b>The student writes for a variety of purposes and audiences by</b>  <b>[6] 2.2.1</b> Writing an understandable story that incorporates <u>story elements</u> and <u>literary devices</u> (e.g., <u>dialogue, descriptive details</u>)  <b>[</b>   <b>6] 2.2.2</b> Writing in a variety of nonfiction forms using appropriate information and structure (i.e., step-by-step directions, descriptions, observations, or report writing)*  <b>[6] 2.2.3</b> Using expressive language when responding to literature or producing text (e.g., writer's notebook memoirs, poetry, plays or lyrics)* <b>(L)</b>  <b>[6] 2.2.4</b> <u>Using diagrams, charts or illustrations with captions or labels</u> in research projects or extended reports <b>(L)</b>  <b>[6] 2.2.4</b> Students will use diagrams, charts, or illustrations with captions or labels in research projects or extended reports.* <b>(ASD)</b>  <b>[6] 2.2.5</b> Student will use personal experiences, texts, and media, (i.e. encyclopedias, newspapers, Internet, films) to gather information for research projects and as sources for writing ideas.* <b>(ASD)</b>  <b>[6] 2.2.6</b> Students will determine the appropriateness of information for a research topic.* <b>(ASD)</b></p>

\*Assumes an increasing level of writing skill applications

Students know and are expected to do everything required by performance standards at earlier ages as well as new expectations listed for that grade level.  
**Performance Standards 1.1-1.11 apply to grade three.**  
**Performance Standards 2.1-2.11 apply to grades four, five, and six.**  
**Performance Standards 3.1-3.10 apply to grades seven and eight.**  
**Performance Standards 4.1-4.9 apply to grade nine.**

Grade Level Expectations

**The student writes and edits using conventions of Standard English.**

<p><b>W1.3</b> a. Use a variety of simple sentence structures, and basic rules of punctuation and capitalization in written work. E.A.2                  b. Proofread writing for legibility, spelling, capitalization, and punctuation when producing final drafts. E.A.5  <b>W2.3</b> a. Use a variety of simple and complex sentence structures in written work.                  b. Proofread and correct grammar, sentence structure, paragraph structure, punctuation, capitalization, spelling, and usage in finished written work. E.A.5</p>			
<p><b>Grade 3</b>  <b>The student writes and edits using conventions of Standard English by</b>                  [3] <b>1.3.1</b> Writing a variety of complete, simple sentences (i.e., statement, question, exclamation)                  [3] <b>1.3.2</b> Noticing mistakes in spelling (e.g., grade-appropriate, high-frequency words) (L)                  [3] <b>1.3.3</b> Noticing mistakes in punctuation at the end of sentences and capitalization (i.e., beginning of sentences and proper nouns)                  [3] <b>1.3.4</b> Rewriting handwritten work to improve legibility, if necessary, when producing final drafts (L)                  [3] <b>1.3.5</b> <u>Students will write legibly in cursive.</u> (ASD)                  [3] <b>1.3.6</b> <u>Students will use spacing to indicate beginning of new paragraphs</u> (ASD)                  [3] <b>1.3.7</b> Student will edit (identify and correct) mistakes in the following:                  •grade-appropriate, high frequency spelling words, including high frequency homophones                  •capitalization, including proper nouns and book titles                  •end punctuation for sentences                  •correct grammar (grade appropriate)* (ASD)                  [3] <b>1.3.8</b> Student will use correct spelling for frequently used words (e.g. Frye, Dolch, Cunningham) and phonetically regular words (words that are spelled as they sound, e.g., hat and sit) in final copies (ASD)                  [3] <b>1.3.9</b> Student will identify the student’s own spelling strengths and weaknesses and have a set of strategies for improving spelling (self-check, peer edit, dictionaries, spell check, teacher questioning). * (ASD)                  [3] <b>1.3.10</b> <u>Student will use available technology to write, edit, and publish some pieces of writing.</u> (ASD)</p>	<p><b>Grade 4</b>  <b>The student writes and edits using conventions of Standard English by</b>                  [4] <b>2.3.1</b> Writing a variety of simple and complex sentences including the conjunctions <i>and, or, but, or because</i>                    [4] <b>2.3.1a</b> Students will write legibly in cursive.* (ASD)                    [4] <b>2.3.2</b> <u>Identifying and correcting</u> mistakes in spelling (e.g., grade-appropriate, high frequency words and contractions) (L)                    [4] <b>2.3.3</b> <u>Identifying and correcting</u> mistakes in punctuation (i.e., end of sentences, <u>commas in dates, salutations and closings in letters, and commas in series</u>) and capitalization (i.e., <u>book titles</u>, beginning of sentences, and proper nouns)                  [4] <b>2.3.4</b> Identifying and correcting usage mistakes in subject/verb agreement (L)                  [4] <b>2.3.5</b> Student will identify the student’s own spelling strengths and weaknesses and have a set of strategies for improving spelling (self-check, peer edit, dictionaries, spell check, teacher questioning). * (ASD)                  [4] <b>2.3.6</b> Student will use available technology to write, edit, and publish some pieces of writing.* (ASD)</p>	<p><b>Grade 5</b>  <b>The student writes and edits using conventions of Standard English by</b>                  [5] <b>2.3.1</b> <u>Varying the beginnings, lengths, and patterns of sentences to improve flow and to enhance meaning of writing</u> (L)                    [5] <b>2.3.1a</b> Students will write legibly in cursive.* (ASD)                    [5] <b>2.3.2</b> Identifying and correcting mistakes in spelling (e.g., grade-appropriate, high frequency words, <u>homophones</u>, and contractions) (L)                    [5] <b>2.3.3</b> Identifying and correcting mistakes in punctuation (i.e., end of sentences, commas in dates, salutations and closings in letters, and commas in a series) and capitalization*                  [5] <b>2.3.4</b> Identifying and correcting mistakes in usage (i.e., subject/verb agreement, <u>verb tense, sentence fragments and run-on sentences, and possessives</u>) (L)                  [5] <b>2.3.5</b> Student will identify the student’s own spelling strengths and weaknesses and have a set of strategies for improving spelling (self-check, peer edit, dictionaries, spell check, teacher questioning)*. (ASD)                  [5] <b>2.3.6</b> Student will use available technology to write, edit, and publish some pieces of writing.* (ASD)</p>	<p><b>Grade 6</b>  <b>The student writes and edits using conventions of Standard English by</b>                  [6] <b>2.3.1</b> Varying the beginnings, lengths, and patterns of sentences to improve flow and to enhance meaning of writing*                    [5] <b>2.3.1a</b> Students will write legibly in cursive.* (ASD)                    [6] <b>2.3.2</b> Identifying and correcting mistakes in spelling (e.g., grade-appropriate, high-frequency words, homophones, and contractions)*                    [6] <b>2.3.3</b> Identifying and correcting mistakes in punctuation (i.e., <u>quotation marks for dialogue</u>, commas in dates, salutations and closings in letters, and commas in a series) and capitalization                  [6] <b>2.3.4</b> Identifying and correcting mistakes in usage (i.e., subject/verb agreement, verb tense, sentence fragments and run-on sentences, possessives, and pronouns)                  [6] <b>2.3.5</b> Student will identify the student’s own spelling strengths and weaknesses and have a set of strategies for improving spelling (self-check, peer edit, dictionaries, spell check, teacher questioning)*. (ASD)                  [6] <b>2.3.6</b> Student will use available technology to write, edit, and publish some pieces of writing.* (ASD)</p>

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**Performance Standards 3.1-3.10 apply to grades seven and eight.**  
**Performance Standards 4.1-4.9 apply to grade nine.**

Grade Level Expectations

<b>The student revises writing.</b>			
<p><b>W1.4</b> a. Revise writing for detail and clarity. E.A.5                      b. Provide appropriate feedback to peers about written work.E.A.8  <b>W2.4</b> a. Revise writing to improve the logical progression of ideas and supporting information. E.A.5                      b. Revise own and others' work and provide appropriate feedback to peers based upon established criteria, to improve quality and effectiveness of writing. E.A.8</p>			
<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>	<b>Grade 6</b>
<p><b>The student revises writing by</b>                      [3] <b>1.4.1</b> Rearranging and/or adding supporting details to improve clarity                      [3] <b>1.4.2</b> Giving/receiving appropriate feedback about written work (L)</p> <p>[3] <b>1.4.3</b> <u>Student will use available technology to write, revise, and publish some pieces of writing. (ASD)</u>                      [3] <b>1.4.4</b> Student will use the qualities of good writing (conventions, fluency, ideas, organization, voice and word choice) to plan and revise writing with peers. *(ASD)</p>	<p><b>The student revises writing by</b>                      [4] <b>2.4.1</b> Rearranging and/or adding details to <u>improve focus and to support main ideas</u>                      [4] <b>2.4.2</b> Giving/receiving appropriate feedback <u>and using established criteria to review own and others' written work (e.g., peer conferences, checklists, scoring guides, or rubrics) (L)</u></p> <p>[4] <b>2.4.3</b> Student will use available technology to write, revise, and publish some pieces of writing.* (ASD)                      [4] <b>2.4.4</b> Student will use the qualities of good writing (conventions, fluency, ideas, organization, voice and word choice) to plan and revise writing with peers. *(ASD)</p>	<p><b>The student revises writing by</b>                      [5] <b>2.4.1</b> Rearranging and/or adding details to improve focus, to support main ideas and <u>to make sequence clear</u>                      [5] <b>2.4.2</b> Giving/receiving appropriate feedback and using established criteria to review own and others' written work (e.g., peer conferences, checklists, scoring guides, or rubrics)* (L)</p> <p>[5] <b>2.4.3</b> Student will use available technology to write, revise, and publish some pieces of writing.* (ASD)                      [5] <b>2.4.4</b> Student will use the qualities of good writing (conventions, fluency, ideas, organization, voice and word choice) to plan and revise writing with peers. *(ASD)</p>	<p><b>The student revises writing by</b>                      [6] <b>2.4.1</b> Rearranging and/or adding details to improve focus, to support main ideas, <u>to clarify topic sentence</u>, and to make sequence clear                      [6] <b>2.4.2</b> Giving/receiving appropriate feedback and using established criteria to review own and others' written work (e.g., peer conferences, checklists, scoring guides, or rubrics)* (L)                      [6] <b>2.4.3</b> Combining sentences for fluency and selecting precise, descriptive words to improve the quality and effectiveness of writing (L)                      [6] <b>2.4.4</b> Student will use available technology to write, revise, and publish some pieces of writing.* (ASD)                      [6] <b>2.4.5</b> Student will use language of the six analytical traits (conventions, fluency, ideas, organization, voice and word choice) to plan and revise writing with peers. *(ASD)</p>

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**Performance Standards 4.1-4.9 apply to grade nine.**

Grade Level Expectations

<b>The student documents sources.</b>			
<b>W1.5</b> List titles and authors of books and other materials when used as references in written work. E.D.3			
<b>W2.5</b> Give credit for others' ideas, images, and information by citing information about sources, including title and author. E.D.3			
<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>	<b>Grade 6</b>
<b>The student documents sources by</b> [3] <b>1.5.1</b> Listing sources or authors and titles of books and other materials when used as references in written work (L)	<b>The student documents sources by</b> [4] <b>2.5.1</b> Giving credit for others' information by <u>citing</u> title and source (e.g., author, storyteller, translator, songwriter or artist) (L)	<b>The student documents sources by</b> [5] <b>2.5.1</b> Giving credit for others' <u>ideas, images</u> and information by citing title and source (e.g., author, storyteller, translator, songwriter or artist) (L)	<b>The student documents sources by</b> [6] <b>2.5.1</b> Giving credit for others' ideas, images, and information by citing title and source (e.g., author, storyteller, translator, songwriter or artist)* (L)

Grade Level Expectations

<b>The student uses resources.</b>			
<b>W2.6</b> Use resources such as computers, word processing software, dictionaries and thesauruses to make choices when writing. E.A.7			
<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>	<b>Grade 6</b>
No Grade Level Expectations at this grade level.  [3] <b>2.6.1</b> Student uses resources by looking up spelling or definitions of words in dictionaries. (ASD) [3] <b>2.6.2</b> Student uses resources by using a thesaurus to find synonyms for common words. (ASD)	<b>The student uses resources by</b> [4] <b>2.6.1</b> Looking up spelling or definitions of words in dictionaries (L) [4] <b>2.6.2</b> Using thesaurus to find synonyms for common words (L) [4] <b>2.6.3</b> Student uses resources by looking up spelling or definitions of words in dictionaries or <u>correcting misspellings using software programs.</u> (ASD)	<b>The student uses resources by</b> [5] <b>2.6.1</b> Looking up spelling or definitions of words in dictionaries or <u>correcting misspellings using software programs</u> (L) [5] <b>2.6.2</b> Using thesaurus to find synonyms for common words (L) [5] <b>2.6.3</b> Writing using a word processor (L)	<b>The student uses resources by</b> [6] <b>2.6.1</b> Looking up spelling or definitions of words in dictionaries or correcting misspellings using software programs, <u>including choosing the correct spelling option among several choices</u> (L) [6] <b>2.6.2</b> Using a thesaurus to find synonyms for common words* (L) [6] <b>2.6.3</b> Writing with a word processor <u>using formatting features to produce a final draft</u> (L)

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## Glossary

### APA—American Psychological Association Style Manual

**Audience**—Those who read or hear what is written. Many qualities of writing must be appropriate to the audience: voice and tone, language, etc.

**Coherence**—The quality achieved when all the ideas are clearly arranged and connected. The arrangement of ideas, within and among paragraphs, should be organized in such a way that the reader can easily move from one point to another. When all ideas are arranged and connected, a piece of writing has coherence.

**Complex Sentences**—Complex sentences have an independent clause and a dependent clause.

**Conclusion**—The conclusion gives the reader closure; it sums up the essay's points or provides a final viewpoint about the topic.

**Controlling Idea**—This is the main idea/focus that runs throughout the paper.

**Elements of Fiction**--Character, setting, plot, point of view, theme, and various kinds of symbolism and language are the structures and techniques used to create fiction.

**Expository Writing**—Expository writing is meant to inform the reader.

**Expressive Language**—Those areas of language in which the communicator is conveying, rather than receiving, observations, thoughts, and/or feelings.

**Focus**—The specific idea(s) within the topic that the writer is addressing. (For example, if the topic is “winter,” the focus might be: Winter provides many recreational opportunities in Alaska.)

**Format vs. Form**—Form refers to different types of writing (narrative, informational, etc.); format refers to the physical arrangement or presentation of information, such as the specific arrangement of publisher, author, and title when citing sources.

**Functional Writing**—Functional writing communicates and interprets information in a way that makes it useful for a reader.

**Genre**—A category of literary work, which refers to both form (e.g., poetry, drama, novel) and content (science fiction, tragedy).

**Hook/Lead**—An interesting or “catchy” way to begin a piece of writing, intended to motivate the reader to continue. Typically a hook/lead includes such things as: startling statistic, anecdote/scenario, moving from generalization to specific, or quotation/dialogue.

**Images**—Charts, graphs, pictures, etc.

**Informational Writing**—Informational writing conveys meaning or information. Informational writing uses format, illustrations, and graphics to support understanding of meaning.

**Literary Devices**—Techniques used in writing (particularly expressive writing) to create images (e.g., similes, metaphors, alliteration, assonance, personification, onomatopoeia).

**MLA**—Modern Language Association Style Manual

**Multimedia**—The combined use of media, such as video clips, music, lighting, CD-ROMs, and the Internet.

**Narrative Writing**—Writing that tells a story.

**Organizational Structure**—The internal structure of a piece of writing. Organizational structure can be based on comparison-contrast, chronology, point-by-point analysis, or many other patterns. When the organization is strong, the piece begins meaningfully and events proceed logically; information is given at the right times, transitions form strong connections, and the conclusion creates a sense of resolution.

**Plot**—The pattern of events in a narrative or drama.

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**Problem and Solution**—The problem is the conflict in a story and the solution is the resolution.

**Procedural Writing**—Procedural writing explains how to complete tasks by providing specific directions and information.

**Recount**—A recount is a personal account of something that happened with an orientation to *who*, *where*, *when*, *what*, *why*. Events are given in time order.