

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

MEMORANDUM

JANUARY 13, 2010

TO: SPECIAL EDUCATION AND RELATED SERVICES
ADMINISTRATORS, STAFF AND TEACHERS

FROM: JERRY SJOLANDER, EXECUTIVE DIRECTOR
SPECIAL EDUCATION



SUBJECT: AMENDMENT PROCESS WHEN IEP SERVICES DELIVERY CHANGE

"The District administration has been notified by the Alaska Department of Education to remind all certificated special education staff that the IEP team is obligated to amend an eligible student's IEP when the location, services or frequency of services has been changed and therefore no longer align with the IEP. District personnel with questions about the amendment process should consult Part IV of the online ASD special education handbook at: <http://www.asdk12.org/depts/sped/policy/part7.asp> "