

ANCHORAGE SCHOOL DISTRICT
No Child Left Behind Act
Highly Qualified Teacher

PRAXIS II ADDENDUM VARIANCE

The ASD is committed to supporting its teachers in obtaining NCLB highly qualified teacher designations. Typically, the ASD automatically remits an addendum when an eligible teacher acquires a new HQT designation using the Praxis II option in MyLearningPlan.com. In some cases, however, a teacher may take a Praxis II exam that does not result in a passing score. A teacher may use this form to request remittance of an addendum when a passing Praxis II score has not been attained.

Eligibility requirements: The applicant must be an ASD teacher (AEA bargaining unit) at the time the test is taken. Eligibility includes teachers on approved leave of absence and who plan to return to the ASD. Only Praxis II tests taken after July 1, 2007 are eligible. The test must be taken in an attempt to acquire a new HQT designation. The applicant's supervisor must approve this request. The district is unable to remit addenda to teachers who terminate ASD employment before the addenda can be processed.

For information about HQT passing Praxis II scores, go online to www.asdk12.org/NCLB/teachers/praxis.asp. For information about how Praxis II addendum amounts are calculated, go online to www.asdk12.org/forms/uploads/PraxisII_Addenda.pdf. For general ASD HQT information, go online to www.asdk12.org/nclb/teachers/.

For consultation regarding HQT planning, support and fiscal resources – teachers and principals should contact Zareena Clendaniel at Clendaniel_Zareena@asdk12.org or 742-7819.

Applicant's Name Printed: _____

Applicant's School Printed: _____

With my signature, I am verifying that I meet the eligibility requirements cited above.

Applicant's Signature: _____ Date: ___/___/___

Principal's Name Printed: _____

With my signature, I am verifying that I approve this request.

Principal's Signature: _____ Date: ___/___/___

THE VERIFYING PRAXIS II SCORE SHEET MUST BE ATTACHED TO THIS FORM.

**Send this form with score sheet attached through the ASD mail or deliver to:
Zareena Clendaniel, District Accountability Office, ASD Education Center**