



ANCHORAGE SCHOOL DISTRICT

Facilities Department
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PROJECT: Clark Middle School Renewal

SUBJECT: Building Design Committee Meeting #9

TIME/DATE: 3:00 p.m. June 6, 2006

LOCATION: Clark Middle School Band Room, 150 Bragaw St., Anchorage

PREPARED BY: Michael Logan

ATTENDEES:

Paula Saindon	Clark Middle School – Sp Ed Teacher
Ramona Rivers	Clark Middle School – FCS Teacher
John Gallup	Clark Middle School – Science Teacher
Michael Carlson	McCool Carlson Green Architects – Principal
John Weir	McCool Carlson Green Architects – Project Architect
Mike Price	ASD Facilities – Construction Manager
Mary Cary	ASD Facilities – Project Manager
Michael Logan	ASD Facilities – Project Support Team

These meeting notes are ASD's interpretations of items discussed and decisions made. Any changes are to be sent to ASD in writing by June 12, 2006. After that date the minutes will stand as written.

- I) Outline of Meeting: Following introductions and a project schedule update, Michael C. led discussion of the refined Concept Design scheme.
- II) Michael C. presented Concept Design scheme K3 and pod variations K3 and K4.
- III) Discussion
 1. New bus dropoff
 - A. Driveway grade – with some drop between Bragaw and the loading dock area, architects estimate a bus driveway slope of 5%. ASD Transportation will have to sign off on bus driveway grades.
 - B. Access – the lower bus parking area will be gated, with keyed entry by authorized persons only, as at Goldenview.

- C. Parking for fields – “Football parents will love [parking by the fields in the bus lot],” Paula S. said. Additional parking for field use is anticipated in the Glenn Square development, John W. said.
2. Site access to gym – a pedestrian pathway for students to go straight from Bragaw to the gym should be provided, John G. said. This will need to be coordinated with the DOT interchange project. Drinking by vagrants in the southeast corner of the campus has been a security issue, Paula S. said.
 3. Sledding hill – location is to be determined.
 4. Pod layouts K3 and K4 – decisive issues include passive security, traffic flow, exposure of classrooms to noise, and general ambience.
 - A. Passive security, traffic flow and general ambience – are generally better in K3 than K4, with the exception of easternmost classrooms’ exposure to noise and traffic, most attendees agreed. All teachers present said they preferred K4 to K3 because K4 shields east classrooms from very heavy traffic and noise at the east stair landing.
 - B. Stair at pod’s west end– has better passive supervision in K4 than in K3; however, traffic volume on the west stair is much less than that on the east stair.
 - C. Architects will continue to assess K3 versus K4 layouts.
 5. Pod layouts – other issues
 - A. Lockers – will be in low-rise, stand alone banks as well as against hall walls. Locker alignment shown in K3 center team allows better passive supervision.
 - B. Evening use of classrooms – In addition to the Teen Impact classroom and Chorus Room, K3 has three regular classrooms on the main level open to evening use. K4 has only the Teen Impact classroom and Chorus Room open to evening use. Attendees lacked sufficient evening use information to say how many evening classrooms would be needed. If no more than two classroom-sized spaces are needed for evening use, K4’s ability to lock off all pod classrooms is an advantage over K3.
 6. Operable partitions – can be provided between one regular size classroom and one Resource Room in each pod. Cost of operable partitions should be considered, John G. said.

7. Teacher Planning Centers – teachers have requested that these have their own staff restrooms, which are not provided in the Ed Spec.
8. Science – mostly movable science lab furniture appears to work well at Teeland Middle School in Wasilla, John G. said.
9. FCS – the FCS Office indicated on K3 should be changed to be the Storage accessible from the pod hall. The Storage indicated near the center of the south FCS wall on K3 should be changed to be the FCS Office. FCS will have an outside entry.
10. Art – the “throat” entry wastes space and needs work, attendees agreed.
11. Faculty Lounge and Mailroom – should be in the Central Admin/Student Services area to facilitate interaction among staff who are not on the same team.
12. Band Instrument Storage – is in the vestibule connecting the MPR to the Music rooms.
13. Gym
 - A. Bleachers – PE prefers bleachers on two sides for more orderly ingress/egress. Bleachers restricted to one side would be too tall to be manageable, Mary C. added. Bleachers can be partially retracted to allow smaller seating area/larger court area when appropriate.
 - B. Designers must make sure the gym court layout works for the flexibility of the PE program, Mike P. said. Clark has not had a competitive basketball program for some time and is unlikely to have it soon, John G. said.
 - C. Visibility – architects are considering enhanced transparency for the gym/circulation space wall.
 - D. Rentals organizations will need to review the layout re gym access, Mary C. said.
 - E. If only the gym and adjacent area is open after hours, it may be best to have a fan dedicated to that area, Mike P. said.
14. Activities Coordinator/FDCC – at Clark these functions are performed by the FDCC Clerk. Therefore the two spaces could be combined at a net square footage savings for the school. This space should be located near the current Teen Room, and should have access from the main hall. This location preserves indirect adjacency between the FDCC clerk’s workstation and the General Storage Room (which houses FDCC supplies).

Possible use of the Activities Coordinator's office by rentals staff should be considered.

15. ISS – should **not** be on an academic pod. ISS should be located close to an Assistant Principal's office and Security. Proper location and functioning of ISS is critical to the school, John G. said. The best level for ISS is the lower level (Level 0).
16. Food Service – is based on the Muldoon model as approved by Student Nutrition. Size is a function of Title 1 needs including greater number of meals served and more storage needed than at other middle schools.
17. Essential character-defining aspects of the old school, including the main hall mirror with the motto "See yourself as others see you" and the newspaper clipping about Orah Dee Clark should be retained in the new Clark said Paula S., who agreed to serve as a resource to identify and ensure preservation of these aspects. Architects will consider this in greater detail in Schematic Design. At Polaris, some of the old murals were silk-screened and kept in that form, John W. noted.

IV) Meetings

1. Administrative Review meetings – Mary Cary will contact Cessilye Williams and Leslie Vandergaw to schedule their concept design review meeting. Design changes to discuss include Admin layout, the new bus dropoff and the Gym.
2. The architects will work with engineers to refine the final Concept Design and generate cost estimates.
3. After internal review, the refined Concept Design will go to the School Board and then to the Assembly for approval. It is hoped Clark's Concept Design Phase will wrap up by September 1st.
4. Minutes of BDC Meetings #8 and #9 will be emailed to attendees.
5. Concept Design BDC minutes along with drawings and other information presented at the nine Clark Concept Design BDC meetings will be posted on the ASD website.

The meeting was adjourned at 5:25 p.m.

CC: Meeting Attendees
File