

MINUTES
Bartlett High School Renewal, Phase 1
Site Programming Meeting
August 2, 2000

The meeting was scheduled for 10:00 am at Bartlett H.S. to discuss issues relating to site development. Rob Balivet, Frank Rast, Elise Huggins, and Mike Griffith attended the first half of the meeting. Ralph Mingo, and Ed Sutton joined at 10:35 and remained for the balance of the meeting until about 11:05 am.

Attendees

Rob Balivet	348-5253	ASD	balivet_rob@xmail.asd.k12.ak.us
Mike Griffith	272-8833	Kumin Associates	mgriffith@kumin.alaska.com
Frank Rast	522-1707	R&M Engineering	frast@rmconsult.com
M. Elise Huggins	276-2688	Earthscape	earthscp@alaska.net
Ralph Mingo	348-5107	ASD	Mingo_Ralph@xmail.asd.k12.ak.us
Ed Sutton	?	ASD	?

The following items were noted:

General:

- Tried to establish the exact content of what would be in Phase 1 portion of this project.
- Noted that it might be a good idea to defer development of the south parking lot portion in this phase, as it cannot be completed due to additional work that will need to be interfaced during phase 2.
- The new parking along the south edge of the west wing would be isolated without the new main entry, and if a temporary entry is created at the east side of the plaza, it would become a security issue for the building users.
- Discussed if the bleachers, storage and berm area near the running track will be part of Phase 1 or not. Rob expressed concern about the budget and suggested it might be possible to design this work as an additive alternate at this phase - feasibility could be determined after receiving the schematic design cost estimate. Rob indicated he would need to investigate this further.

Site:

- The “new paved access” shown just south of the Little Theater in the Master Plan diagrams is no longer to be included in the project.
- Radiant sidewalk slabs:
 - Discussed the merits of and whether or not to install radiant heating into the new plaza at the east student/staff entry.
 - Rob expressed concern of the potential for glaciation with this system and the particulars of running and maintaining the system.
 - Ralph and Ed mentioned they don’t have a problem with radiant slabs if the design is functional and the system itself is low maintenance.
 - Both Frank and Elise explained they have had good luck with both recent and older installations and mentioned there are both low and high-tech ways to implement control of the systems.

- Ralph noted the signage that will be placed in the parking lots should be installed with a protective material to prevent vehicular damage. Existing signs are sleeved into steel pipe, which is scratched and rusting. Concrete is a good base as it does not rust and require painting. Of course, concrete can be chipped, but is repairable and it remains a durable material/finish over time.
- Need to provide a series of 20-foot wide areas around the east parking lot for snow storage. About 20% of the asphalt area is the amount needed for snow storage at the edges. These areas will be integrated with landscaping to prevent damage to the vegetation.
- The current east parking lot paved areas do not exhibit much frost movement damage but mostly cracking from age. Frank noted the asphalt removal/replacement portion of this phase would likely only require scraping off the existing asphalt and minimal regrading. This process would probably be unable to generate enough fill material for the proposed bleacher, storage, and berm area.
- Question arose on how to designate student/staff parking spaces. This is an administration issue, which would not likely affect the A/E design of the parking lots layout.
- Rolled curbs should not be used as students drive up onto them. Use 6" vertical curbs to curtail this activity.
- Elise noted the islands shown at the end of rows in the master plan drawings might be revised to a simplified triangular shape. This would reduce parking spaces, but would simplify snow removal. Often times the couple spaces near a parking island turn into snow storage areas if they are constructed as shown on the master plan. Parking space totals will need to be analyzed to decide if this revision could be accommodated.
- A discussion on bollards at the drop-off loop at the plaza occurred. In general, it was decided that bollards would not be needed with vertical curbs and the tight radius of the arc.
- The existing student-built/installed concrete benches were noted as being reusable in the new landscape design. Rob questioned how much of the students' existing landscaping could be integrated into the project. Elise responded (Ralph agreed) that many of the installed trees and shrubs are not long-lived, easily maintained, or otherwise appropriate for snow-clearing and other issues. The shrubs at the south elevation of the east cafeteria may be able to be integrated.
- The existing garbage dumpster to the east of the cafeteria will need to find a new location. Discussed the possibility of relocating into a fenced structure at the end of the east wing. Will try to integrate it against the building with permanent materials such as concrete or masonry.
- Existing flagpoles are to remain in their current location – plaza will be designed around them. Phase 2 will have these poles removed and provide new ones in the new main entry plaza. Elise noted the existing poles are considered to be a hanging hazard if misused in their current installation.
- Noted the fire department access around the east building wing will be considered and designed so as not to become misused as general parking. Some type of gate will need to be incorporated.