



TO: File
FROM: Jan Hazen, Kathy Burgess
SUBJECT: Service High School
Design Advisory Committee Meeting
DATE: March 12, 2002, 2:15 p.m.

This meeting is the third in a series to review Phase 2A renovations Schematic Design with representatives of Service High School in order to incorporate their input into design decisions. An overall review of the design took place.

(Questions and comments from school staff are shown in *italics*; those of the Project Team and ASD personnel in plain type.)

The new classroom sizes on the renovated wings were discussed in detail and seemed to be of the most concern. They are designed at 819-840 sq. ft. and that size is not acceptable to Service. The school needs the core classrooms to be 900 sq. ft. at the least. There are 50 core classrooms at Service, 91 totals.

The new Education Specifications for the new Dimond School calls for 900 sq. ft. classrooms.

Summer will see if that number can be applied to Service's classroom sizes as well. The Ed Specs for Service were set currently at 840 sq. ft.

The staff is now required to store their own supplies in their classrooms, with only a few book rooms available. This will limit the amount of student space in the classrooms.

There was concern that with new addition on the wings, Service will only gain 2 new classrooms Service is gaining a lot of square footage in other programs, notably about 10,000 sf in the performing arts with the new full sized auditorium that will seat about 600 students instead of 240.

Where can square footage be taken out to make other classrooms larger?

1. . The hallways can be decreased in size. The hallways are at a generous width as currently drawn.
2. They can move the outside walls out 2 feet as long as the Chugach Electric easement is still satisfactory. There may not be much room for change.
3. *The Service administration mentioned that Special Ed classrooms don't need to be as large as they are drawn now. There are usually 15-20 students at the most*

in these classes. Special Education self contained classroom and resource classroom can be reduced to less than 650 sq. ft. if required to make more room for larger core academic classrooms.

4. *They can move the current Special Ed classrooms in the center area of each wing to the other side of the hallway, towards the main part of the school. Those rooms along the inside walls are smaller than the center "island" classrooms. These center classrooms could be made into science rooms, giving the outside wall classrooms more square footage.*
5. Mechanical areas may not need to be near the theater . The one over the cafeteria may be enough. This would free up some more classroom space.
6. Take a look at the closet spaces, storage rooms for flexibility in room sizes.

Conference space: Business & Marketing Ed. Spec. indicates 2 marketing student conference/small group areas at 150 sq. ft. Due to space constraints 1 small group will be provided. There are 2 other small group rooms nearby that can be used.

Class sizes: *The number of students in 9th and 10th grade classes will be smaller (~25-27) whereas the 11th and 12th grade classes may be larger (~27-38).*

Library: Demolition of 1400 sq. ft. of Building A space would be required to bring the size of the media center down to the program square footage. It would be less expensive if a media center with an additional 1400 sq. ft. were approved. We believe we can still stay within the ASD DEED approved square footage

Security and Safety: The offices of staff such as counselors and Assistant Principals are being placed in areas of each house so that they have a good view of the hallways for safety reasons. There will a security office near the East and West exits in each house.

Accordion Wall: *Service would like to add one accordion wall in each house. The question was raised whether they would be used or not. They currently use them in the Middle Schools.*

Extra Storage: There might be an option to provide storage room under the back wall of the theater up to 12 feet high

After Hour Use of School: *Service Administration was concerned about being able to close off certain areas of the building during events being held at the school. Currently, if there is a meeting in the library, the public has access to the rest of the building. Yes, this can be done. We will be able to improve lockdown of certain areas. However, when the Auditorium is in use, Building C and Building H corridors will need to be open as egress ways from the upper portion of the Auditorium . We will also look at eliminating as many unnecessary exterior doors as possible.*

Parking will be tight during all phases of construction.

The area under the courtyard decks at Building B will be re-waterproofed while we are working in the area.

Mr. Podvin will meet with Service staff Saturday to take a tour of Chugiak High School's new renovations. This will give the staff an idea of what can be applied to Service. He would like to meet with the staff one more time before the design is presented to the School Board, in order to get their input. *There can be more shifting and small changes of the current design to fit the needs of Service. The School Board won't be looking at specific details such as changes to science and special Ed classrooms, only major changes and overall design.*

Summer Sauve met with Mike Henry after the meeting with Service. He thought these were good ideas and appropriate types of changes.

The Schematic Design for Service High School will be presented to the School Board on April 15th at 6:30 pm. Plans and elevations need to be completed for insertion in School Board packets by April 2, 2002 for discussion at the April 15 meeting. If more people are needed to attend this meeting, Sara Gantt volunteered to round up parents and students for support.

Next week the drawings will show the classrooms larger with shifting of certain classrooms and work areas to accomplish this.

Next meeting will be Wednesday, March 21, 2:15 p.m. in Service Library

Attendees:

Name	Phone	Affiliation
Curt R. Green	742-8142	SHS admin
Linn Kile	346-2111	SHS Tech teacher
Gary Veater	346-2111	SHS Math teacher
Pat Podvin	346-2111	SHS admin
Summer Sauve	348-5212	ASD project manager
Chris Scully	272-3567	Architects Alaska
Marv Ungerecht	272-3567	Architects Alaska
Sara Gantt	345-7775	Parent/PTSA Representative
Jan Hazen	346-1450	Brooks & Associates