

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #141 (2009-2010)

November 9, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: PROFESSIONAL SERVICES SELECTION FOR DISTRICTWIDE IT
REFURBISHMENT - CONCEPTUAL DESIGN AND SCOPING

ASD Goal: Establish and maintain a supportive and effective learning environment by providing safe, caring, and barrier-free schools, effective consultation with community to ensure wise use of financial resources and responsible construction and maintenance of facilities, and effective communication with students, staff, parents, community and government at all levels.

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the selection of RSA Engineering Inc., for conceptual design and scoping services on the Districtwide IT Refurbishment project, and authorize the Superintendent to negotiate and enter into a contract with RSA Engineering Inc, for conceptual design and scoping services in an amount not to exceed \$150,000.

PERTINENT FACTS:

The American Recovery and Reinvestment Act (ARRA) was signed into law in February of 2009. The Act provides additional funds for education through various entitlement funds and competitive grants. The district has worked to develop projects for stimulus funding that are most in line with board goals and interests and that are most likely to increase student achievement, build teacher capacity, and increase the graduation rate. One of the projects identified as meeting these goals is the IT Network Refurbishment Project.

In July 2009, the School Board approved and authorized the Superintendent to re-submit the district's application for the ARRA State Fiscal Stabilization Fund, Board Memorandum #1 (2009-2010). In August 2009, the School Board authorized the Superintendent to utilize the design/build project delivery method for the IT Refurbishment Project, Board Memorandum #29 (2009-2010).

The IT Network Refurbishment Project allows the district to complete efforts to install robust wireless systems throughout the schools and strengthen the

district's network to meet the ever-increasing demand for connectivity. It is a design and construction turnkey project to upgrade the information technology system districtwide, in accordance with the district's technology plan. Education tools based on new technologies continue to grow within the school district. These tools use the local area network, the wide area network and the internet, increasing the need for a healthy infrastructure.

The district issued a formal Request for Proposal September 18, 2009 to select a design consultant to assist the Anchorage School District in providing conceptual design, scoping and technical support to the Anchorage School District Project Manager and IT Department in developing a Design/Build RFP for the IT Network Refurbishment Project. The selected Proposer from this RFP will assist in developing the conceptual design, scope definition and technical criteria to be incorporated into the Design/Build RFP and assist with the writing of the RFP. The district may elect to retain the services of the selected Proposer for this RFP to provide follow-on technical support for this project. Five proposals were received (Attachment A). In accordance with the selection procedures in the RFP, proposals were received, evaluated and scored by a selection committee consisting of district Facilities Department staff, IT Department staff, and a representative from the Municipal Data Processing Department. As a result, the firm of RSA Engineering Inc., was ranked first and is recommended accordingly (Attachment B).

CERTIFICATION OF FUNDS:

Funds Description:

- (02) State and Federal Grants
- (260014) Network Ph1 - Network Refurbishment
- (3010) Contracted Services

	<u>Fund</u>	<u>Funding Source</u>	<u>Account Code</u>	<u>Amount</u>
Network Ph1 - Network Refurbishment	02	260014	3010	\$150,000

CC/MA/PC/RA/MP/RB/BS/jg

Prepared by: Bruce Shelley, Project Manager
 Rob Balivet, Design Manager
 Mike Price, Construction Manager
 Jane Berglund, Chief Information Officer
 Ray Amsden, Director of Facilities

Pamela K. Chenier, Director of Purchasing/Warehouse

Approved by: Michael K. Abbott, Assistant Superintendent of Support Services

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ABSTRACT OF PROPOSALS

Commodity or Service:	Districtwide IT Network Refurbishment <u>Conceptual Design & Scoping</u>
Proposals Reviewed:	2 P.M., Anchorage Time <u>October 14, 2009</u>
Number of Invitations Sent:	<u>Eleven (11)</u>
Number of Responsive Proposals Received:	<u>Five (5)</u>
Number of Non-Responsive Proposals Received:	<u>None (0)</u>
Number of "NO PROPOSAL" Received:	<u>None (0)</u>
Advertising Date:	Anchorage Daily News <u>September 18 - 20, 2009</u>
Pre-Proposal Conference Held:	11 A.M., Anchorage Time <u>September 29, 2009</u>
Addendum Issued:	Addendum #1 September 21, 2009 <u>Addendum #2 September 24, 2009</u>

ANCHORAGE SCHOOL DISTRICT
 PURCHASING DEPARTMENT
 Contracting Section
 1301 Labar Street
 Anchorage, Alaska 99515

TABULATION OF PROPOSALS

Opened: October 9, 2009, 2 P.M., Anchorage Time

Invitation: Districtwide IT Network Refurbishment - Conceptual Design & Scoping

PROPOSERS

- | | |
|--|---|
| <p>1. Sparling
 720 Olive Way, Suite 1400
 Seattle, WA 98101-1853</p> | <p>2. The Signature Group
 8229 Boone Blvd., Suite 820
 Vienna, VA 22182</p> |
| <p>3. COMgroup, Inc.
 4040 Lake Washington Blvd., Suite 205
 Kirkland, WA 98033</p> | <p>4. RSA Engineering, Inc.
 2522 Arctic Blvd., Suite 200
 Anchorage, AK 99503-2516</p> |
| <p>5. Federal Network Services, Inc.
 18815 NE 139th Avenue, Suite B
 Woodinville, WA 98072</p> | |

DESCRIPTION	Estimate	1	2	3	4	5
Technical Points		502.5	426.5	457.0	530.0	477.5
Recommend for Award					530.0	