

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #279 (2002-2003)

June 23, 2003

TO: SCHOOL BOARD
FROM: OFFICE OF THE SUPERINTENDENT
SUBJECT: OPERATING BUDGET TRANSFERS—
MAY MONTHLY REPORT FY 2002-2003

PERTINENT FACTS:

The attached report of budget transfers for the time period of May 2003 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes
summarized justifications.

The schedule of monthly budget transfers processed for the month of May 2003 and the budget transfer forms and related information for all of the transfers are available in the Budget Department office for review by the School Board and members of the public.

CC/JS/MSL/JB
Attachment

Prepared by: Marie S. Laule, Budget Director
Approved by: Janet Stokesbary, Chief Financial Officer

Anchorage School District
 Monthly Budget Transfers
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REFERENCE	REPORT OF BUDGET TRANSFERS OVER \$5,000		
BU029514	5/02/2003	\$9,700	SCHOOL BOARD (100101, 100102, 100103)
			This budget transfer reallocated funds from Travel Out-of-District (3600) and the Board Contingency (3400) accounts to cover other School Board expenditure accounts.
BU029516	5/02/2003	\$25,823	NON-DEPARTMENTAL (109901) SUPERINTENDENT (100201) ASSISTANT SUPERINTENDENT - INSTRUCTION (100701) VARIOUS HIGH SCHOOLS
			This budget transfer reallocated funds from Non-Departmental New Equipment (5440) to Superintendent Office Supplies (4010) and New Equipment (5440) and various High Schools New Equipment (5440). This transfer provided funding to purchase computers and software for the Cops in Schools Grant, and to purchase computers for the Superintendent's Office and Support Services to operate IFAS more efficiently.
BU029525	5/06/2003	\$6,780	EAGLE RIVER (120001)
			This budget transfer moved funds from Textbooks (4020) and Teaching Supplies (4040) to Expendable Equipment (5400) to purchase gym mats, chairs, and classroom tables.
BU029527	5/06/2003	\$76,245	HUMAN RESOURCES (101604)
			This budget transfer reallocated funds from Program Director Certificated (1170) to Program Director Classified (1171) to appropriately reflect expenditures for a classified employee.
BU029529	5/06/2003	\$31,405	HIGH SCHOOL STUDENT ACTIVITIES (103301, 103302)
			This budget transfer moved funds from Activity/Field Trips (3130) and Student Travel (3160) to Contracted Services - Buildings (3080). This transfer provided funding to pay for the remainder of the FY 2002-2003 hockey bills.

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BU029530	5/6/2003	\$57,382	CONTINUATION SCHOOL (188401, 188405)
			<p>This budget transfer moved funds from New Equipment (5440) and Rental - Land & Buildings (3200) to Contracted Services - Buildings (3080) to pay for remodeling the leased facility.</p>
BU029531	5/6/2003	\$10,000	MIRROR LAKE MIDDLE SCHOOL (175501, 175504)
			<p>This budget transfer moved funds from Office Supplies (4010) and Teaching Supplies (4040) to New Equipment (5440) to purchase computers. This will enable the teachers to utilize current technology and purchase teachers' resources to be integrated into their classroom curriculum.</p>
BU029533	5/6/2003	\$150,147	HUMAN RESOURCES - NATIONAL BOARD CERTIFICATION (101607) VARIOUS SCHOOLS
			<p>This budget transfer reallocated funds from various Middle Schools and High Schools Secondary Teachers (1320) and associated benefits to Human Resources Added Duty Certificated (1330) and associated benefits to cover the expenditures associated with the National Board Certification as approved in the AEA contract. Funds were available due to the difference between using average teacher salary in the budget and the actual salaries.</p>
BU029535	5/7/2003	\$35,000	BARTLETT HIGH SCHOOL (180006)
			<p>This budget transfer moved funds from Added Duty Certificated (1330) to Extra Help Classified (1211) and Added Duty Classified (1331) to cover special activity agreements and addenda for classified employees.</p>
BU029546	5/8/2003	\$30,000	NON-DEPARTMENTAL (109901) WAREHOUSE (106502)
			<p>This budget transfer reallocated funds from Non-Departmental Unallocated Adjustments (3980) to Warehouse Refuse (3540) for disposal of district-wide surplus computer monitors and televisions containing hazardous metals. According to the new regulation by the Municipality of Anchorage, Solid Waste Services, the Landfill no longer accept these items for disposal. During the city-wide cleanup week, the Warehouse disposed them at a reduced rate.</p>

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BU029557	5/9/2003	\$25,785	UNALLOCATED ELEMENTARY RESOURCES (149901, 149904)
<p>This budget transfer reallocated funds from Unallocated Adjustments (3980) to Added Days Certificated (1350), Added Days Classified (1351), Extra Help Certificated (1220), and related benefits. These funds were transferred to various schools for bilingual training as part of the Learning Opportunity Grant goals and will be used to assist limited English proficiency students who struggle in Reading, Writing, and Math.</p>			
BU029563	5/13/2003	\$11,120	CHUGIAK ELEMENTARY SCHOOL (117001)
<p>This budget transfer moved funds from Elementary Teachers (1310) and associated benefits to Teacher Assistants (1231), Added Duty Classified (1331) and associated benefits to cover addenda for a Teacher Assistant. Funds were available due to unexpected teacher vacancy in the Spanish Immersion Program.</p>			
BU029564	5/13/2003	\$9,174	SCHOOL BOARD (100101) NON-DEPARTMENTAL (109901)
<p>This budget transfer reallocated funds from Non-Departmental Replacement Equipment (5410) to School Board Replacement Equipment (5410) to purchase equipment for the three newly elected School Board members.</p>			
BU029571	5/14/2003	\$8,128	HIGH SCHOOL EDUCATION (103001) HIGH SCHOOL ACTIVITIES (103301)
<p>This budget transfer moved funds from High School Activities Pupil Activity Expense (6020) to High School Education Administration Extra Help Classified (1211) and the associated benefits to pay Hearing Officers for the remainder of FY 2002-03.</p>			
BU029572	5/14/2003	\$8,850	UNALLOCATED HIGH SCHOOL RESOURCES/HIGH SCHOOL MATH INTENSIVE (189914)
<p>This budget transfer moved funds from Added Days Certificated (1350) and the associated benefits to Added Duty Certificated (1330) and the associated benefits to cover an addendum for teacher training, software setup, server configuration, and software development.</p>			

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BU029574	5/14/2003	\$24,016	WEST HIGH SCHOOL (185001) SERVICE HIGH SCHOOL (184001)
<p>This budget transfer moved funds from Service High School – Regular Instruction Secondary Teachers (1320) and the related benefits to West High School – regular Instruction Added Duty Certificated (1330) and the associated benefits. This transfer provided out-of-class tutoring and remediation programs for students who withdrew or are at-risk of withdrawal.</p>			
BU029575	5/14/2003	\$36,034	EAST HIGH SCHOOL (183001) SERVICE HIGH SCHOOL (184001)
<p>This budget transfer moved funds from Service High School Regular Instruction Secondary Teachers (1320) and related benefits to East High School Regular Instruction Added Duty Certificated (1330) and the associated benefits. This transfer provided out-of-class tutoring and remediation programs for students who withdrew or are at-risk of withdrawal from individual classes during the regular school day because of academic difficulty.</p>			
BU029576	5/14/2003	\$60,050	BARTLETT HIGH SCHOOL (180001)
<p>This budget transfer moved funds from Secondary Teachers (1320) and associated benefits to Added Duty Certificated (1330) and related benefits. This budget transfer provided funding for out-of-class tutoring and remediation programs for students who withdrew or are at-risk of withdrawal from individual classes during the regular school day because of academic difficulty.</p>			
BU029577	5/14/2003	\$36,034	DIMOND HIGH SCHOOL (182001)
<p>This budget transfer moved funds from Secondary Teachers (1320) and the associated benefits to Added Duty Certificated (1330) and associated benefits to provide out-of-class tutoring and remediation programs for students who withdrew or are at-risk of withdrawal from individual classes during the regular school day because of academic difficulty.</p>			
BU029578	5/14/2003	\$196,236	WHALEY (162501)
<p>This budget transfer reallocated funds from Special Education Teachers (1360) to Elementary Teachers (1310) and Secondary Teachers (1320) due to not being able to hire qualified Special Education Teachers. This transfer provided funding in the appropriate accounts where staff is being charged.</p>			

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BU029586	5/20/2003	\$15,000	CURRICULUM AND INSTRUCTION (103620)
<p>This budget transfer moved funds from New Equipment (5440) to Teaching Supplies (4040). This transfer provided funding to purchase supplies for Family and Consumer Science programs and an Industrial Technology program and to move funds between these accounts to reflect actual expenditures.</p>			
BU029587	5/20/2003	\$9,911	SPECIAL EDUCATION UNALLOCATED (167901) GIFTED (161201)
<p>This budget transfer reallocated funds from Unallocated Special Education Resources Teaching Supplies (4040) and Expendable Equipment (5400) to Gifted Added Duty Certificated (1330), Added Days Certificated (1350), associated benefits, and Teaching Supplies (4040). This budget transfer provided funds for staff to attend training on the new gifted Pilot program at Government Hill and Chugach Optional schools.</p>			
BU029588	5/20/2003	\$23,922	WHALEY (162501)
<p>This budget transfer moved funds from Special Service Teachers (1360) and Contracted Services Instructional (3030) to Added Days Certificated (1350), Added Duty Certificated (1330), Added Days Classified (1351), and the associated benefits, and Registration/Membership Fees (3610). This budget transfer provided funding to pay staff that are teaching classes and performing IEP work in excess of their normal workload due to unfilled positions.</p>			
BU029594	5/22/2003	\$16,046	UNALLOCATED HIGH SCHOOL RESOURCES (189908, 189912)
<p>This budget transfer reallocated funds from High School Counselor/Student Database New Equipment (5440) to High School Staff Training Added Days Certificated (1350), the associated benefits, and High School Counselor/Student Database Teaching Supplies (4040). This transfer moved funds to the appropriate accounts for actual expenditures.</p>			

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BU029599	5/22/2003	\$8,000	BARTLETT HIGH SCHOOL (180003, 180001)
			<p>This budget transfer moved funds from Library Supplies (4030) to New Equipment (5440). This transfer provided funding to purchase computers needed for classroom use.</p>
BU029602	5/22/2003	\$10,838	SPECIAL EDUCATION DEAF (160301)
			<p>This budget transfer moved funds from Teacher Assistants (1231) and related benefits to Extra Help Classified (1211) to contract interpreters who provide services to students as needed in their IEP's. Funds were available due to unfilled interpreter positions.</p>
BU029603	5/22/2003	\$21,500	CURRICULUM AND INSTRUCTION (103601)
			<p>This budget transfer reallocated funds from Unallocated Adjustments (3980) to New Equipment (5440) and Meals & Food (4060) to purchase computers, a printer and a LCD projector, and meals for the working lunches for curriculum alignment training and implementation.</p>
BU029604	5/22/2003	\$10,400	PUBLICATION SERVICES (104901)
			<p>This budget transfer moved funds from Office Supplies (4010) to Replacement Equipment (5410) to upgrade the postage meter in the Administration building mailroom. The old meter is obsolete and the vendor will no longer service the existing meter.</p>
BU029606	5/22/2003	\$11,000	HANSHEW MIDDLE SCHOOL (174001)
			<p>This budget transfer moved funds from Teaching Supplies (4040) to New Equipment (5440) to purchase computers and printers in order to upgrade with software that will support the curriculum and e-mail access.</p>
BU029615	5/203/2003	\$9,754	DIMOND HIGH SCHOOL (182012)
			<p>This budget transfer covered the overages in Teaching Supplies (4040) and was needed to order additional remediation and professional development materials. Funds moved from Substitute Teachers (1371) and related benefits because money would be better spent on instructional materials than on actually pulling staff away from students.</p>

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BU029623	5/23/2003	\$156,589	UNALLOCATED ELEMENTARY RESOURCES (149913) SCENIC PARK (136013) WONDER PARK (141013)
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This budget transfer reallocated funds from Unallocated Elementary Resource Principals (1300), related benefits, Added Days Certificated (1350), and Mileage (3430) to Scenic Park & Wonder Park Principals (1300) and related benefits to cover transferred positions from Unallocated Elementary Resources to the schools.

BU029626	5/23/2003	\$5,659	MIDDLE SCHOOL EDUCATION (103401) CLARK MIDDLE SCHOOL (171006)
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This budget transfer moved funds from Middle School Activities Added Duty Certificated (1330) and related benefits to Clark Added Duty Certificated Student Activities (1330). This transfer provided funding to cover addenda for athletic and academic activities.

BU029631	5/27/2003	\$78,114	UNALLOCATED MIDDLE SCHOOL RESOURCES (179913) CLARK MIDDLE SCHOOL (171013)
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This budget transfer reallocated funds from Unallocated Middle School Resources Principals (1300), Added Days Certificated (1350), the associated benefits, and Mileage (3430) to Clark Middle School Principals (1300) and the associated benefits to cover the transferred position from Unallocated Middle School Resources.

BU029632	5/27/2003	\$78,115	UNALLOCATED MIDDLE SCHOOL RESOURCES (179913) HANSHEW MIDDLE SCHOOL (174013)
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This budget transfer reallocated funds from Unallocated Middle School Resources Principals (1300), Added Days Certificated (1350), the associated benefits, and Mileage (3430) to Hanshew Middle School Principals (1300) and the associated benefits to cover the transferred position from Unallocated Middle School Resources.

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BU029633	5/27/2003	\$78,114	UNALLOCATED MIDDLE SCHOOL RESOURCES (179913) MEARS MIDDLE SCHOOL (175013)
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This budget transfer reallocated funds from Unallocated Middle School Resources Principals (1300), Added Days Certificated (1350), associated benefits, and Mileage (3430) to Mears Middle School Principals (1300) and the associated benefits to cover the transferred position from Unallocated Middle School Resources.

BU029642	5/28/2003	\$28,297	FAMILY PARTNERSHIP CHARTER SCHOOL (154001)
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This budget transfer moved funds from Extra Help Certificated (1220) to Added Duty Certificated (1330) and the associated benefits. This transfer moved funds to reflect actual expenditures.

BU029652	5/28/2003	\$6702	KING CAREER CENTER (180502, 180504)
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This budget transfer reallocated funds from Added Duty Certificated (1330), Added Days Certificated (1350) and School Administration Support Services Office Supplies (4010) to Student Support Services Added Duty Classified (1331) and the associated benefits. This transfer provided funds to cover the student and staff recognition program and the greenhouse sales.

BU029653	5/28/2003	\$6,305	CURRICULUM AND INSTRUCTION (103615)
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This budget transfer moved funds from Extra Help Classified (1211), Substitute Teachers (1371), and the associated benefits to Added Days Certificated (1350) and the associated benefits. This budget transfer provided funding to pay teachers for summer work on curriculum so they do not miss classes during regular school days.

BU029662	5/29/2003	\$15,398	FAMILY PARTNERSHIP CHARTER SCHOOL (154001)
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This budget transfer reallocated funds from Regular Instruction Textbooks (4040) to Contracted Services Instruction (3030), Telephone (3530), and Expendable Equipment (5400) to the appropriate accounts for the actual expenditure.

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BU029663	5/29/2003	\$8,000	FAMILY PARTNERSHIP CHARTER SCHOOL (154001)
			This budget transfer reallocated funds from Textbooks (4020) to Public Employees Retirements (2800) to cover the under budgeted Family Partnership Charter School classified employees' retirement account.
BU029670	5/29/2003	\$22,000	ASSESSMENT AND EVALUATION (103801)
			This budget transfer moved funds from Contracted Services Instruction (3030) to New Equipment (5440) to purchase scanners, laptops, flat screens, and a desk for the new coordinator. Funds were available as there was no contract issued for the writing assessment.
BU029671	5/29/2003	\$20,820	ASSESSMENT AND EVALUATION (103802)
			This budget transfer moved funds from Substitute Teachers (1371) to Teaching Supplies (4040). These funds will be utilized for disaggregated data analysis work. Money in the Substitute Teachers account was available because the writing assessment training did not occur.
BU029672	5/29/2003	\$13,000	ASSESSMENT AND EVALUATION (103801, 103802)
			This budget transfer moved funds from Instructional Materials Substitute Teachers (1371) to Contracted Services Administration (3010) to pay for mailing of spring testing results. Funds in the Substitute Teacher account were available because the writing assessment training did not occur.