

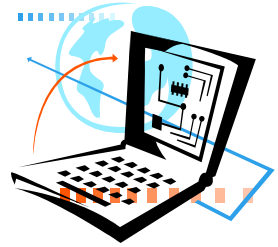
Clark Middle School

Mobile Lab - Procedures

Student must be assigned the same computer each time.

Students can log in two ways:

1. Local Account
 - Name: Student
 - Password: (leave blank) – Return or Click Log in
2. Network Account
 - Name: last name_first name
 - Password: (student ID#)– Return or Click Log in



Connecting to server - local account:

1. Click on the ‘Go’ drop down menu at the top of the finder screen.
2. Select or type in 10.55.22.1
 - Click Connect
3. Click onto ‘Connect to Server...’
 - If a window with Authenticate to Kerberos comes up, click ‘Cancel’.
4. Name: last name_first name
Password: (student ID#)
Click Connect
5. Select the volume you want to mount.
 - Students name - personal files
 - ‘Groups’ - Larson’s Math, Ellis and/or other class folders.
6. Click ‘OK’

Printing:

1. The default printer is the Mobile Printer.

Saving:

1. If logged into a network account
 - Students may choose where to save their files in their account.
2. If logged into a local account – ***Student must be assigned the same computer each time.***
 - Have the student create a folder with their name in the ‘Documents’ folder in the ‘Student Home’. Students will save their work in this folder. **Everyone will have access to this folder and work may be altered or deleted.**

Shutting down:

1. Blue Apple Menu – Select – Shut down...
2. Wait for the computer screens go to a black.
3. Carefully close laptop lid.

If you need help, please call the Tech Department: 742-4764