

# Quickie Guide to Using WebCat, the Library Catalog

Dimond High School Library

**Logging In** On any ASD Internet computer, look for the WebCat icon (red cat with web superimposed) and click on it. If no icon shows on the desktop, then using Internet Explorer or Safari, enter the following URL on the location or address bar: <http://10.20.0.106>. At home: [dewey.asdk12.org](http://dewey.asdk12.org). When WebCat appears, click on the mid-screen icon. At the next screen, enter DM as User ID, and click on Login. On the third screen, enter your topic on the Search line. The default is Search Everything, so unless you get 40 or 50 responses, stick with that. Check the directions on that screen. If you do an Author search, enter the author's last name first. To search the entire ASD collection, enter ASD as the User ID.

**Viewing Results** When your results come up, see which ones seem to apply to your research or interest. Click on View to see the record. Within the record, any underlined words or numbers in blue are links. Click on the Call Number to get similar items. Or click on any Subject Term to find other items cataloged according to that same subject. Or use the Back button to return to the Result List to see other records. Clicking on Cross References can sometimes be useful in narrowing or broadening your search. Note the Call Numbers of items you want (R at the beginning of the Call Number = Reference). Check map for library location. The brief guide (below) to Dewey Decimal classification may help in figuring out where to browse for more information.

## Dewey Call Number Classification

### 000 - General Works

Unidentified flying objects  
Superstition  
Library Science  
Encyclopedias  
Computers  
Newspapers

### 100 - Philosophy

Astrology  
Psychology  
Manners

### 200 - Religion

World religions  
Mythology

### 300 - Social Sciences

Social Problems  
Careers  
Government  
Customs & folklore  
Fairy tales  
Economics, commerce  
Education  
Law, crime, FBI  
Immigration

### 400 - Language

Dictionaries  
Thesauruses  
Language guides

### 500 - Pure Sciences

Math  
Astronomy  
Physics & chemistry  
Dinosaurs  
Trees & flowers  
Animals, insects, & birds  
Volcanoes & earthquakes  
Rocks & minerals  
Weather

### 600 - Technology & Applied Science

Medicine, diseases  
Business  
Space exploration  
Cars, ships, airplanes, trains  
Pets, plants, cooking

### 700 - Arts & Recreation

Architecture  
Painting, drawing, sculpture  
Movies, photography, graphic arts  
Music  
Games, jokes/riddles, hobbies  
Sports

### 800 - Literature

Poetry  
Plays, Essays

### 900 - Geography, History, Travel

Alaska  
Wars  
Native Americans  
Ancient history & civilizations  
Modern history, countries, states  
Arctic exploration

For magazine articles on line, go to  
Databases for Alaskans at

<http://sled.alaska.edu/>

Culturegrams Online:

<http://onlineedition.culturegrams.com>

(Dimond students only—home or school)

World Book Online

<http://www.worldbookonline.com/>

(all ASD students—at home or school)

See a Red-Hot  
Bookmark in library  
for User Ids and  
Passwords

**Biographies** (92) are shelved in alphabetical order by persons written about. **Collective biographies** (920-928) are shelved at the end of the biographies. **Reference books** are organized by Dewey Call Number. Reference works may not be checked out except by special permission of librarian. **Videos**—chiefly for teacher use, are organized by Dewey Call Number and are shelved, with DVDs, CDs, and CD-ROMs, behind the circulation desk. **If you don't know, ask!**