



Student ID # \_\_\_\_\_

# WEST ANCHORAGE HIGH SCHOOL

1700 Hillcrest Drive  
Anchorage, Alaska 99517

My daughter/son \_\_\_\_\_ in grade \_\_\_\_\_ is requesting a part-time schedule for this semester. She/he wishes to attend classes for Periods 1 2 3 4 5 6 (circle) only. She/he requests late arrival or early dismissal for Periods 1 2 3 4 5 6 (circle).

1. A credit check which shows that she/he may graduate with a part-time schedule, provided that all classes are passed.
2. Our mutual guarantee, by signing this letter, that she/he will leave the school grounds immediately after his/her last class and that she/he has the transportation to do so.

My daughter/son and I have discussed the following:

1. West High urges all students to enroll in six classes each semester. Electives can provide a host of skills and knowledge.
2. Students participating in inter/scholastic athletics must be enrolled in five classes leading to 2.5 units of credit.
3. No study halls are available. Students without classes may not spend unscheduled periods in the library or gymnasium, on the hall bench, or in classrooms.
4. Students with after school activities will need to leave the school grounds at the end of classes and return only after school has ended.
5. Students on late arrival or early dismissal who remain on school grounds will be subject to disciplinary action.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

This student will be eligible for graduation with the above requested part-time schedule if all classes are passed.

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

This student is approved for the above requested part-time schedule.

\_\_\_\_\_  
Curriculum Principal

\_\_\_\_\_  
Date