



**1. AMCS applications available at <https://amcs.asdk12.org>**

Requirements:

- Junior or senior status in year applying for
- Complete application packet:
  - ✓ Demographics form
  - ✓ Student essays
  - ✓ Student expectations
  - ✓ Parent guardian page
  - ✓ Liability form
  - ✓ Authorization to Release Records (UAA)
  - ✓ Secondary Student Parent Agreement (UAA)
- Request and receive recommendations:
  - ✓ Teacher
  - ✓ Counselor
- Complete testing and print-out score reports:
  - ✓ Testing information can be found at <https://amcs.asdk12.org/applynow/testingopportunities/>
  - ✓ Accuplacer: Signup online for proctored test session
  - ✓ Aleks: See *UAA AMCS ALEKS Guide* for step-by-step online directions



**2. Submit completed application and all materials by priority deadline, Mar. 1 (Nov. 1 for spring)**

Applications can be submitted in person or mailed Attn: AMCS to:

Reception desk at  
Chugiak-Eagle River Campus  
10928 Eagle River Road, Suite 115  
Eagle River, AK 99577



**3. Student will receive a decision letter emailed on Mar. 31 (Nov. 30 for spring) or the nearest weekday after.**



**4. Acceptance of decision: Students are instructed to indicate their decision to attend or not attend AMCS within three business days of the initial acceptance letter.**



**5. Following acceptance of the offer of admission:**

- Contact UAA–Main Campus advisor Tomika Dowdy (786-4347 or [tfdowdy@alaska.edu](mailto:tfdowdy@alaska.edu)) or CERC advisor Heather Brekke (786-7600 or [hlbrekke@alaska.edu](mailto:hlbrekke@alaska.edu)) to make an advising appointment.
- Withdraw from current high school at the end of the term.
- Complete the following registration paperwork:
  - ✓ New-to-ASD:  
Registration packet and meeting with Stacy Atkinson (786-7611 or [atkinson\\_stacy@asdk12.org](mailto:atkinson_stacy@asdk12.org))
  - ✓ Current ASD student:  
Complete the online registration process (fall entrants only during the regular ASD registration window(s))

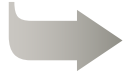


## ALASKA MIDDLE COLLEGE SCHOOL



### 6. Registration on UA Online:

- Students **MUST** register for their classes on UA Online. Advising **DOES NOT** complete the UA Online enrollment step.



### 7. Student will receive a schedule for high school classes at AMCS (early August for fall entrants and following UAA advising for spring entrants).



### 8. Single class enrollment at affiliate high school (if applicable):

- Single class enrollments are permitted, but often difficult to schedule.
- Students will need their college and AMCS high school schedules before applying for a single class enrollment.
- Transportation is the responsibility of the student and parent/guardian.
- During boot camp and finals, students will be required to miss a significant number of classes at their affiliate high school.



### 9. Mandatory Preview Night: For fall entrants only (multiple options in early August).



### 10. Fall Boot Camp will be the first week of school for ASD (8:40 a.m.–12:45 p.m. daily)



### 11. Is bus transportation provided?

Yes. Students can take their regular bus route to their affiliate high school and catch the bus to the King Tech High School (formerly, KCC). Students enrolled on Main Campus can catch the UAA campus shuttle from KTHS. For students enrolled at the Chugiak-Eagle River Campus, a bus will depart KTHS to transport student to and from CERC. A more detailed description of the bus service, including departure and arrival times is available on the website.



### 12. Students seeking accommodations for a disability should contact UAA Disability Support Services at 786-4530.



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[www.asdk12.org](http://www.asdk12.org)