

ASD Avanoa mo Galuega: Taiala mo Tagata Teufale ma Tapenafale ile ASD



Fa'asalalauina e le Vaega mo Tagata Faigaluega a le ASD (ASD Talent Management Department)
www.asdk12.org/workforasd po'o le 907-742-4115

Anotusi

Ole Anchorage School District 3

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Ole Anchorage School District

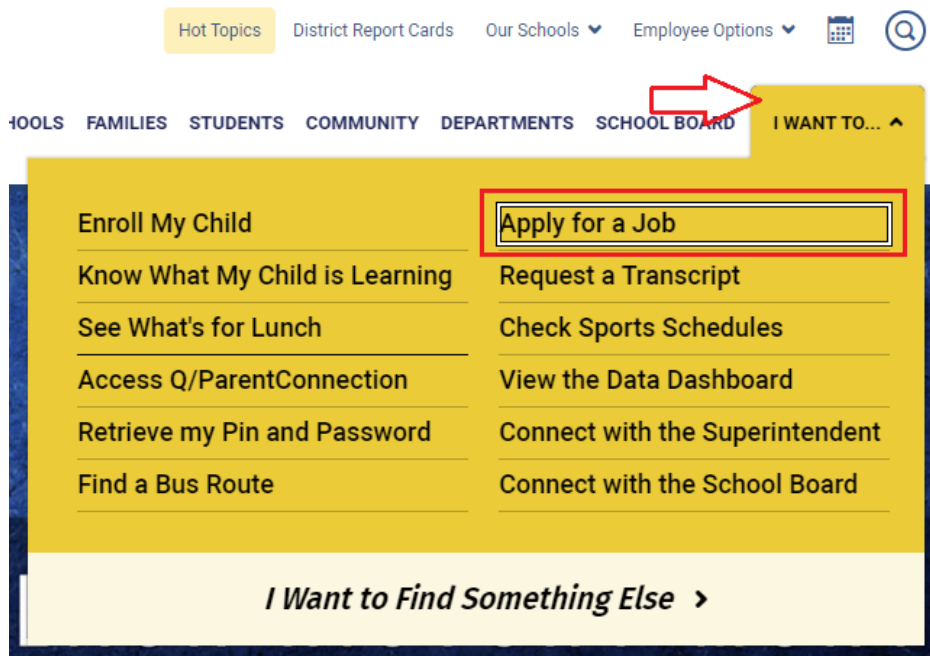
O nei itulau e maua ai fa'amatalaga mo tagata olo'o galulue i totonu ole Anchorage School District ma olo'o manatu e su'e ni isi avanoa i totonu lava o lenei itumalo.

O avanoa uma a le ASD e fa'asalalau i luga o le matou a'upega tafailagi, www.asdk12.org/workforasd. Afai ete manatu e apalai i nei avanoa, ete fa'aogaina le matou polokalame komepiuta Frontline Recruiting and Hiring System. O lenei polokalame e fa'aaogaina e latou olo'o galulue i totonu ole ASD fa'apea fo'i tagata lautele. A manaomia se fesoasoani, fa'amolemole vili mai ile 907-742-4115.

Su'eina o Fa'amatalaga e Uiga i Galuega Avanoa

Fa'amatalaga e uiga ile galulue mo le Anchorage School District fa'apea ma galuega avanoa e maua uma i luga ole initaneti ile [a'upega tafailagi a le ASD](#).

1. I luga ole Homepage (o le itulau e te tau muamua ai lava pe'a e su'eina le a'upega tafailagi a le ASD), vaai le ki lanu samasama e iai upu nei *I WANT TO (OU TE MANA'O)* e tatau ona maua ile itu taumatau.
2. O'omi le fuaiupu *Apply for a Job (Apalai mo se Avanoa)*.
3. Po'o lou alu sa'o ile aupega tafailagi ole ['Work for ASD' \(Galue mo le ASD\)](#) ile www.asdk12.org/workforasd.



Galue mo le ASD

I le aupega tafailagi ole Work for ASD (Galue mo le ASD), vaai le vaega e fa'aulutalaina *Apply for a Job (Apalai mo se Avanoa)*. E tatau ona e iloaina ki nei.

- Avanoa mo i latou olo'o galulue i le ASD: O'omi le ki *View positions open to internal applicants (Avanoa mo tagata olo'o faigaluega ile ASD ile taimi nei)* a e fia iloaina uma avanoa a le ASD olo'o matala i tagata faigaluega ile ASD ile taimi nei.
 - O avanoa olo'o iai le fuiaupu mumu ole 'internal only' e na'o latou olo'o galulue mo le ASD ile taimi nei e mafai ona apalai iai.
- Avanoa mo tagata lautele: O'omi le *View positions open to external applicants (Avanoa mo so'o se tagata e agava'a)* a e fia iloaina uma avanoa e matala i so'o se tasi e agavaa.
- A e fia iloaina le lisi o avanoa, o'omi le '*View or print a list of open positions*' (*Fa'aali mai se lisi o avanoa*).
- Afai na e apalai muamua i lenei ofisa ma ua e manao e toe fa'aaopopo atu ni isi fa'amatalaga i ou fa'amauga, pe ua e iloa fo'i le avanoa e te fia apalai iai, o'omi le '*Create or edit an application*' (*Fau pe toe teuteu lou talosaga*) ina ia mafai ona e toe mauaina ou fa'amauga.
 - Fa'aaoga le imeli ma le upu faalilolilo (password) na e fa'aaoga ile taimi muamua. A e mana'o e fa'aaoga se imeli fou, e mafai ona sui lou imeli pea uma ona e saina i totonu ole polokalame e ala i lou imeli tuai.

Apply for a Job

If you currently work in a position associated with an ASD bargaining unit, please click the internal applicants button below to view currently open positions. If you are currently an ASD substitute, temporary, or not an ASD employee, please click the external applicants button to view currently open positions.

Current AEA staff who are interested in transfer, who have been informed by their principal that they are displaced, or who are returning from leave should click View Positions Open to Internal Candidates. Click the link to open AEA Transfer Requests and then click the red Apply button to the right of the job title that applies to your situation.

[View positions open to internal applicants](#)

[View positions open to external applicants](#)

[Create or edit an application](#)

[View or print a list of open positions](#)

Do you need assistance filling out an application? We're available to help!
Please visit us at 5530 E Northern Lights Blvd, Anchorage, AK 99504, or call us at 907-742-4115.

Avanoa mo Teufale poo Fa'amamafale

A 'e fia vaai i avanoa mo tagata teufale po'o tagata fa'amamafale:

1. I le a'upega tafailagi Work for ASD (Galue mo le ASD), o'omi le ki lanu moana e iai upu nei 'View positions open to internal applicants'.
2. Pe'a matala leisi itulau, su'e le upu 'Custodial' (Tagata Teufale po'o Tapenafale) ma o'omi ina ia fa'aali mai galuega nei. [Custodial \(2\)](#)
3. O iinei e te iloa ai galuega oloo fa'asalalau ile taimi nei. O avanoa e iai le upu '(Internal Only)' (E lē matala avanoa nei i so'o se isi) lanu mumu, e na'o latou oloo faigaluega ile ASD ile taimi nei e agava'a.
4. Faitau auili'ili ina ia maua se avanoa e fetai mo oe. Ole vaega muamua e iloa ai le igoa o le avanoa, le aso na amata fa'asalalau ai, ma le nofoaga e fa'atino ai nei galuega.
5. Autafa ole fuaiupu 'Additional Information', o'omi le [Show/Hide \(Fa'aali/Gaga\)](#) ki ina ia mafai ona e faitau ile fa'amatalaga auili'ili o le galuega. Toe o'omi lenei ki afai ua uma ona e faitau.

Additional Information: [Show/Hide](#)

6. Afai e te mana'o e apalai mo se avanoa, o'omi le ki lanu mumu e iai le upu 'Apply' (Apalai) i luga ile itu taumatau o le fa'asalalau. Ona matala lea o seisi fa'amalama e amata ona fau lou talosaga, afai na e fa'aaogaina muamua lenei polokalame e toe fa'aaoga ou fa'amaumauga sa fai muamua.

Elementary Lead Custodian (Internal Only)	JobID: 7005 Apply
Position Type: Custodial/Elementary Lead Custodian	Email To A Friend Print Version
Date Posted: 11/12/2020	
Location: KLATT ELEMENTARY	
Date Available: ASAP	
Closing Date: 11/18/2020	
Additional Information: Show/Hide	

Additional Information: Show/Hide
Bargaining Unit: LOCAL 71
Work Year: 10.5 months
Work Day: 8 hours per day
FTE: Full time, 1.0 FTE
Salary: J-2, \$16.50-\$19.89 per Hour
Job Summary The Elementary Lead Custodian maintains elementary school buildings and equipment and manages timesheets and schedules for custodial employees. The position has a retirement association with the Public Employees' Retirement System (PERS).
Job Requirements The following are required: 1. A high school diploma or equivalent.

Fa'atumuina o le Talosaga

Pea uma ona oomi le ki "Apply" (Apalai), e matala leisi fa'amalama fou e amata ai lou talosaga. E tele filifiliga e mafai ona maua i lenei fa'amalama. O'omi le fa'amatalaga e fetai mo oe.

- Start: (Amata) O lenei filifiliga e fetai mo i latou e le'i fa'aaogaina muamua le 'Recruiting & Hiring' e apalai mo galuega a le Anchorage School District. E mafai ai ona fau se fa'amaumauga e patino ia te oe ma fa'atumu le talosaga mo le avanoa.
- Login: (Saini) O lenei filifiliga e fetai mo i latou na apalai muamua i avanoa a le Anchorage School District e mafai ona toe fa'aaopopo nisi fa'amatalaga pe'a manaomia, oe apalai foi mo nisi avanoa. Fa'amolemole, mo i latou na apalai muamua i isi galuega, e manaomia lou toe taga'i ane i ou fa'amaumauga ma toe teuteu a manaomia.
- Import: (Fa'aaoga fa'amaumauga mai seisi nofoaga) O lenei filifiliga e fetai mo latou na fa'aaogaina muamua le polokalame 'Recruiting & Hiring' poo le 'AppliTrack' e fa'atumu talosaga e ui lava pe ese le itumalo sa apalai iai. E mafai ona fa'aaoga lenei filifiliga e fa'aaogaina ou fa'amaumauga e toe fau lou fa'aata fou mo le ASD. Fa'amolemole, o lenei filifiliga e aafia ai na'o fa'amatalaga fa'avae pe'a manaomia i polokalame uma e lua.



START
begin the process



LOGIN
to existing account



IMPORT
from another account

Uiga Fa'avae o nei Polokalame


A uma ona e saini i totonu, e te va'ai i mea nei i itulau uma. Fa'aaoga nei ki e fa'atumu lou talosaga.

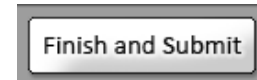
- Pe'a uma ona fa'atumu le itulau, o'omi le 'Next Page' (Itulau e Soso'o Mai) ile pito i lalo ile itu taumatau ina ia talia e le polokalame ou fa'amaumauga ia sefe uma ou tusitusiga ma fa'agasolo lou talosaga.



- E mafai ona e sefeina lou talosaga i so'o se taimi pea o'omi le ki 'Save as Draft' (Sefe se ata tusi). Pea e toe foi mai, o'omi le 'LOGIN' (Saini) ma fa'aoga lou imeli ma lou upu natia (password). Manatua lelei, pea o'omi le 'Save as Draft' e le'i tu'uina atu lou talosaga-e mana'omia le lafoina atu o lou talosaga ina ia mae'a lelei lou talosaga.



- O fesili e iai le fetu mumu  e manaomia ona e talia ina ia mafai ona lafo atu lou talosaga.
- Pea uma ona e tali uma fesili, oomi le ki 'Finish and Submit' (Fa'auma ma Lafo ane).



- Manatua, a fa'apea na amata lou talosaga ae le'i lafoina, e tape uma le faila pea uma le 30 aso.

Itulau mo lou Talosaga

Afai o oe o se tagata faigaluega teufale poo le tapena fale i lalo o se fa'alapotopotoga fefa'atauaiga tagata faigaluega, pea e apalai mo se isi avanoa e manaomia le fa'atumu o se isi talosaga pea sui lou galuega. E le umi pei o le talosaga mo le galuega avanoa.

1. O'omi le ki 'START' (AMATA) pea fa'apea e te le'i fa'aaogaina muamua le polokalame 'Recruiting and Hiring'. Afai na e fa'aaogaina muamua le 'Recruiting and Hiring', o'omi le 'LOGIN' (SAINI).
 - a. A e filifilia le 'LOGIN' (SAINI), e fa'aaogaina le imeli ma le upu faalilolilo (password) na e fa'aaoga ile taimi sa fa'atumu lou talosaga mo le avanoa.
2. Pe'a amata leni talosaga, fa'atumu fa'amauauga e uiga ia te oe po'o lou va'ai lelei pea manaomia na toe teuteu nisi faamaauga. O le imeli e te fa'aaogaina olea avea ma lou igoa mo le fa'aaogaina o leni polokalame. Manatua leni imeli ma lou upu faalilolilo (password) ina ia mafai ona e toe saina i totonu o leni polokalame.
3. I le itulau muamua, fa'atumu lou igoa fa'apea auala e faafesootai ai lau sususga:
 - a. Lou imeli.
 - b. Se upu faalilolilo (password). O mea nei e taua ina ia mafai ona e toe ulufale mai ile polokalame pe toe apalai foi i nisi avanoa.
 - c. Filifili se fesili fa'alilolilo ma ta lou tali. E fa'aaogaina nei fa'amatalaga e te toe ulufale ile polokalame pea galo lou upu faalilolilo (password).
4. O'omi le aū e pito i lalo ole itulau ile itu taumatau.

Anchorage School District - Employment Application

Home | Employment Application | Test Rigby, Eleanor · Log Off

Navigation:

1. Personal Info
2. Current Employment Status
3. Postal Address
4. Vacancy Desired
5. Position Desired
6. Confirmation

Fields preceded by a red asterisk (*) are required.

Please enter all required information.

Name:

(Title) * (First) (Middle Initial) * (Last) (Suffix)

Other name under which transcripts, certificates, and former applications may be listed:

Other:

(Title) (First) (Middle Initial) (Last) (Suffix)

The following information is needed for you to continue your application at a later date.

- Your email address will be used to communicate with you. (be sure to use your full Internet email address)
- Your password prevents others from viewing your application. Choose any password you

Applicant Tracking Formerly AppliTrack Recruit & Fit

Save as Draft Finish and Submit Prev Page Next Page

- I le itulau lona lua, filifili le fuaiupu *I am a regular employee of the Anchorage School District and applying for a position within my position's same bargaining unit....* (O a'u o se tagata faigaluega ile Anchorage School District ua ou apalai i seisi avanoa e aofia pea ile fa'alapotopotoga fefa'atauaiga tagata faigaluega...)

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Home | Employment Application | Test Rigby, Eleanor · Log Off

Navigation:

1. Personal Info
- 2. Current Employment Status**
3. Postal Address
4. Vacancy Desired
5. Position Desired
6. Confirmation

Please enter all required information.

What is your current employment status with Anchorage School District?

I am a temporary or substitute employee, a current regular employee applying for a position in another bargaining unit, or not an employee of the Anchorage School District.
 I am a regular employee of the Anchorage School District and applying for a position within my position's same bargaining unit.

This selection determines what application pages are presented and how your application is reviewed. If you are uncertain of your current employment status, please contact Anchorage School District.

Applicant Tracking
Formerly AppliTrack Recruit & Fit

Save as Draft | Finish and Submit | Prev Page | Next Page

- I le isi itulau, fa'atumu lou tuatusi i lalo ole fesili 'Permanent Address' (Lou tuatusi tumau). Afai e ese le nofoaga oloo lafo ai lou meli mo le taimi nei, fa'atumu leni tuatusi i lalo ole 'Present Address' (Tuatusi mo le taimi nei). O'omi le 'Next Page' (Itulau Soso'o Mai) e fa'agasolo lou talosaga.

Anchorage School District - Employment Application

Home | Employment Application | Test Rigby, Eleanor · Log Off

Navigation:

1. Personal Info
2. Current Employment Status
- 3. Postal Address**
4. Vacancy Desired
5. Position Desired
6. Confirmation

Fields preceded by a red asterisk (*) are required.

Please list your mailing address.

<p>* Permanent Address</p> <p>Number & Street: 10101 Abbey Road</p> <p>Apt. Number:</p> <p>City: Eagle River</p> <p>State/Province: AK</p> <p>Zip/Postal Code: 99577</p> <p>Country: United States of America</p> <p>Daytime Phone: 123 4567891</p> <p>Home/Cell Phone: 907 123-4567</p>		<p>Present Address</p> <p>Number & Street:</p> <p>Apt. Number:</p> <p>City:</p> <p>State/Province:</p> <p>Zip/Postal Code:</p> <p>Country:</p> <p>Phone Number:</p> <p>Until what date?:</p>
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Applicant Tracking
Formerly AppliTrack Recruit & Fit

Save as Draft | Finish and Submit | Prev Page | Next Page

7. O le itulau 'Vacancy Desired' (Avanoa Fa'asalalau) e lisi uma avanoa oloo fa'asalalau ile taimi nei. Tafe i lalo le au e su'e le vaega e ulutalaina ile 'Custodial' (Tagata Teufale po'o Tapenafale) ma vaai lelei ua maka lelei le igoa ma le Job ID a le avanoa na e apalai iai.
 - a. A fa'apea e te manao e toe faitau fa'amaumauga e uiga i lena avanoa, o'omi le 'JobID number' (numera ole avanoa). E tatala ai le fa'amatalaga o le galuega.

Custodial	
<input type="checkbox"/>	Elementary Lead Custodian
<input checked="" type="checkbox"/>	JobID 7005: Elementary Lead Custodian **Internal Only** Location: KLATT ELEMENTARY How many years of experience do you have in similar positions? <input type="text" value="5 years"/>
<input type="checkbox"/>	Part Time Custodian

8. Pe'a uma ona o'omi lenei pusa, e iai fesili e uiga i le umi o lou galue i nei galuega. O'omi le lisi e filifili le numera o tausaga.
9. O'omi le au 'Next Page' (Itulau Soso'o Mai) e fa'agasolo lou talosaga. Manatua e tele avanoa oloo fa'asalalau, e manaomia le oomi so'o ina ia mafai ona fa'agasolo lou talosaga.
10. I le itulau o le Experience (Tausaga Galue), fa'atumu fa'amaumauga e uiga i lou tomai mai isi galuega muamua.

1. Current or Most Recent Position Held		Delete Employer
* Employer Name:	<input type="text" value="Anchorage School District"/>	
* Position Title:	<input type="text" value="Roving Custodian"/>	
Employer Contact Information		
Street:	<input type="text"/>	

11. I le itulau o le Reference (Molimau o lou Galue), fa'amolemole fa'atumu le igoa ma auala e faafesootai ai nisi e mafai ona avatu se molimau o lou galue.
 - a. O nei molimau e imeli atu i latou se lisi o fesili. Fa'amolemole, fa'atonu lou molimau e tali uma nei fesili.
12. I isi itulau e so so'o mai, fa'atumu lou aoaoga, tusipasi faapea ma isi tomai fa'apitoo.

Please tell us about your educational background **beginning with the most recent**. For each institution, list the college semester hours* you received in your major and minor. *Please list hours as semester hours. (Convert quarter hours to semester hours by multiplying the quarter hours by 2/3.)

* High School Attended	* Graduation Status
<input type="text" value="Test High School"/>	<input type="text" value="H.S. Diploma"/>
City:	State:
<input type="text" value="Plymouth"/>	<input type="text" value="MN"/>

Colleges, Universities and Technical Schools Attended:

1. Name and Location:		Delete Institution
<input type="text" value="Test University"/>		
City	<input type="text" value="Testlandia"/>	

13. I le itulai 'Attach Resume References and Supporting Documents' (faapipii molimau tusitusi ma isi pepa e manaomia), faapipii ai le talaaga o lou aoga ma ou galuega, tusi faamatala, tusi mai molimau, ma isi lava pepa oi ia oe. E taua tele e fa'atino lava e oe nei matafai oi ile fa'apipi'ina o pepa; e le mafai ona fa'atino e le HR Talent Management lenei tulaga.
- A fia fa'apipii ni fa'amatalaga tusitusi, oomi le *Add File (Fa'apipi'i nisi Faila)* i autafa ole ituaiga fa'amaumauga oloo manaomia.


General Public & Temporary ASD Employees: You may attach additional documents to your application. Click 'Add File' to submit a file electronically now.

Type	Status
Cover Letter	Add File(s)
Current Resume	Add File(s)
* File 1 received on 2/1/2018 7:05:00 PM	Replace Delete
1st Reference Letter	Add File(s)
2nd Reference Letter	Add File(s)
3rd Reference Letter	Add File(s)
Additional Documents 1	Add File(s)
* File 1 received on 3/8/2018 7:21:00 PM	Replace Delete
Additional Documents 2	Add File(s)
Additional Documents 3	Add File(s)

Save as Draft Finish and Submit < Prev Page Next Page >

- I le isi itulau, oomi le *'Browse' (Su'e)*. Su'e le pepa, poo le ata poo leisi ituaiga faamaumauga i luga o lou komepiuta. Kiliki le pepa ina ia fa'ailoga ona oomi le ki *'Open' (Tatala)*.
 - A mauaina le pepa sa'o, o'omi le *'Upload' (Fa'apipi'i)*. E tatau ona oso mai le fa'amatalaga e fa'ailoa mai ua mae'a ona faapipii le fa'amaumauga. O'omi le *'Continue' (Fa'agasolo)*.
 - Vaai uma fa'amaumauga e manaomia ona fa'apipii. Pea uma ona fa'apipii uma fa'amaumauga, o'omi le ki *'Next Page' (Itulau Soso'o ane)*.
14. Fa'aaauu ona fa'atumu uma isi itulau ma o'omi le ki *'Next Page' (Itulau Soso'o ane)* pea uma.

15. Pe'a uma ona tali uma fesili ma fa'atumu fa'amaumauga, o'omi le 'Finish and Submit' (Fa'auma ma Lafo) ile pito i lalo ole itulau.
- Afai e o'omi ae maua mai le fa'asilasilaga e iai vaega sese, fa'amolemole toe vaai uma fesili ma vaega e fa'atumu lelei ona toe lafo atu lea. O talosaga e le'o atoatoa e mafai ona sefe e toe fa'atumu i seisi taimi.



Your Application cannot be updated.

There are omissions that prevent submission of your application. You must correct the following before you can submit your application.

Tip: After you correct a page use the "finish" button at the bottom of the window to return here.

Type	Message
Attention Needed:	<ul style="list-style-type: none"> A total of 2 references are required. Each reference must have a valid email address. You have 1 valid references. [Go to the References step]
Attention Needed:	<ul style="list-style-type: none"> How would you diffuse a volatile or potentially volatile situation? required What personal characteristics and attributes do you possess that would enable you to be a

16. I le itulau mulimuli, e maua le avanoa e ta pe lomua se kopi o lou talosaga.
17. Pe'a uma ona fa'atumu ma lafo atu le talosaga, e te mauaina se imeli e fa'amaonia ai le tapa o lou talosaga mo avanoa na e apalai iai.

O lou Apalai mo Nisi Avanoa ile Lumanai

Ile lumanai, a toe maua nisi avanoa e te agavaa iai, e le manaomia le toe fai o se fa'amaumauga fou. E mafai ona toe fa'aaoga ou fa'amaumauga.

1. E amata mai le [Work for ASD \(Galue mo le ASD\)](#) tafe i lalo le au ma o'omi le ki lanu moana 'Create or Edit an Application' (Fau pe toe Teuteu lou Talosaga).

Create or edit an application

- a. Po'o lou alu lea i le avanoa e te fia mauaina ma o'omi le ki lanu mumu 'Apply' (Apalai) ile pito i luga, ile itu taumatau.
2. Ta i totonu lou imeli ma lou upu fa'alilolilo na fa'aaoga muamua ma o'omi le *LOGIN (SAINI)*.
 3. Pe'a e ulufale i totonu ole polokalame, e te toe vaai foi i fa'amaumauga uma sa e tuuina mai muamua. Toe faitau iai ma teuteu pea manaomia.
 4. I le itulau 'Vacancy Desired' (Avanoa Fa'asalalau) filifili uma Job ID po'o avanoa e te manatu e fetau mo oe. A iai ni avanoa ua le toe fetau, tape le makaina.
 5. O lou filifiliina o nisi Job ID po'o avanoa e toe fausia ai isi itulau i totonu o lou talosaga. Toe faitau i isi uma itulau ma ia e mautinoa ua atoatoa uma tali o fesili.
 6. Oomi le *Finish and Submit (Fa'auma ma Lafo)* pea uma.
 7. I le itulau mulimuli, e maua le avanoa e ta pe lomina se kopi o lou talosaga.
 8. Pe'a uma ona fa'atumu ma lafo atu le talosaga, e te mauaina se imeli e fa'amaonia ai le tapa o lou talosaga mo avanoa na e apalai iai.

Toe Faai i Tua lou Talosaga

Afai ua uma na lafo atu lou talosaga ae ua e toe mafaufau e le fetau lenei avanoa mo oe:

1. Toe ulufale mai ile polokalame ma vaai le itulau 'Vacancy Desired' (Avanoa Fa'asalaalu) poo le 'Position Desired' (Avanoa olo'o Mana'omia).
2. O'omi le pusa autafa Job ID (numera) ina ia tape le filifiliina o avanoa ua le toe fetau mo oe.
 - a. Afai ua mae'a ona tapuni nei avanoa, e le lisiina le Job ID. Afai e tupu mai lenei mea, fa'amolemole vili may ile telefoni 907-742-4115 e fa'ailoa mai ua e le toe manaomia lenei avanoa.
3. O'omi le *Finish and Submit' (Fa'auma ma Lafo)*.