

## Questions to Ask Your Educational Travel Agency

**Choosing the right travel agency is one of the most important decisions you will make in planning your trip with students.**

How many years have you been in the student travel business?

Have any other teachers from Alaska traveled with your agency?

If not from Alaska, could you provide the names and contact info for teachers from other states?

Do you have insurance? What does it cover? Is it covered in the cost?

What happens if I need to cancel?

Do you have contacts close to the sites?

What happens in case of emergency?

Do you cover the cost to send a student home?

Will I be the tour guide? Do you provide tour guides? Are they bilingual?

Does your company offer a home-stay? If so, for how long? How are the families screened? Who is the local contact at the site of the home-stay?

What will my students learn?

Will my students be combined with another group?

If yes, what ages are the students? How large will our group be?

Where do we eat and what do we eat?

What type of hotels do you use?

Do you assign rooms for students or can I?

Is the service/product guaranteed?

Do you have prior-to-travel training sessions for trip leaders?

If yes, are the sessions in person or on-line?