

Anchorage School District

Procedures for Military, Employment, and Post-Secondary Education Recruiting in High Schools

Recruiters of all types (military, employment, and post-secondary education) shall be given equal access to Anchorage School District high schools. The following Recruiter Procedures for High Schools are designed to provide guidance to both recruiters and school staff on appropriate access:

- Since military recruiters have a high rate of annual turnover and yet are consistent members of our community while in their position, military recruiters should arrange a meeting with the school principal at the beginning of each school year to discuss procedures for accessing the school for the purpose of recruiting and procedures for obtaining student directory information.
- As with all visitors to schools, recruiters must sign-in to the main office and obtain a visitor's badge.
- All military, employment, and post secondary recruiters must schedule their visits with each high school's Career Resource Advisor or, for alternative high schools, the principal.
- All scheduled visits will be announced in the school's daily bulletin (which must also be posted in the main office) and on the school's Web site (if one exists) as far in advance as practicable.
- Recruiter visits and presentations will be in a designated location.
- The number of military, employment, and post secondary recruiter visits for the purpose of recruitment to a particular high school per year should be equitable. Other visits for partnership activities are not limited. For purposes of this procedure, each branch of the military is considered a separate entity. A visit that might ordinarily be considered a partnering or curriculum-related event will be deemed recruiting if information on the entity represented by the recruiter is distributed, if paraphernalia with logos (such as pens, pins, or bags) is distributed, or if cards are handed out for students to request additional information.
- A written disclaimer will be posted at the location where the recruiters may leave materials that the information is provided by the recruiters' organization and is not evaluated or endorsed by the Anchorage School District.
- Information left by recruiters must be dated and clearly identify a contact name and number that students, staff, or others can call if they have questions about the information.
- No recruiting by the military, employment, or post secondary entities will happen in any classroom during any class period or during an assembly.
- No private appointments between recruiters and students will be held on campus.
- Guest speakers may be invited into classrooms as part of the curriculum to talk about their experiences without having to meet the more stringent guidelines of this regulation.
- These guidelines for recruiters will be posted in the school's main office and in the Career Resource Center and will be posted on the district's Web site.