

ANCCS Academic Policy Committee Minutes
Special Meeting November 20, 2021
 Regular Meeting



Building Student Excellence Through Traditional Cultural Learning
 550 Bragaw Street, Anchorage, AK 99508
 Phone 907-742-1370 Fax 907-742-1373
 anccs.asdk12.org

Status: Present – P Excused – E Absent – A Guest – G Phone - PH

ANCCS APC Board Members				
Daryl Griggs (Parent) President	A	Heidi Olson, (Parent)	A	(Community)
Dawson Hoover (Parent) Vice President	P	Sheila Sweetsir, (Principal) (Founder) <i>Ex Officio</i>	A	Pamela Dupras (Staff) P
Manny Acuna (Parent) Treasurer	P	Roger Hamacher Community	P	Christopher Barr, ASD Director of Charter Schools <i>Ex Officio</i> A
Melissa Kahler-Afelin (Staff) Secretary	P	(Parent)		
Guests:				

ANCCS Founders Council					ANCCS Elders Council				
Martha Gould-Lehe	P	Rosemary Savage-Cook	Sheila Sweetsir	Elizabeth Hancock	Agnes Baptiste	Lucy Brown			
Virginia Juettner		Deborah Pungowiyi	Lisa Dolchek	Janann Kaufman	Edgar Blatchford	Anthony Nakazawa			
Max Dolchek <i>Remembered Fondly for faithful service.</i>									

Item	Open of Meeting	Follow-Up
1.	Quorum established at 1:25 PM and meeting was called to order	
2.	Announcements: Pamela shared an open property for lease in the community.	
3.	Public/General Comments: ANCCS Staff member shared insights or suggestions for the donation letter template additional considerations.	
4.	Agenda: Martha made a motion to approve the agenda, Roger seconded.	Motioned passed
	Unfinished Business	Vote/Follow-Up
5.	Donation Letter: Cares Act donation letter was modified and discussed. Discussed disbursement on Monday and that shareholder statistics	

	would be compiled at a later date. Google folder was created with donation request materials and APC members added because they do not have user permissions for the AK Google Drive contents. Sweetsir needs to add individual APC members who are not staff despite having ASD accounts. Discussed survey completion and requesting shareholder information by car pickup during student contact in paper form as it was completed in previous years to acquire the information in a timely manner. The Google form with shareholder survey for families link and location needs to be shared again. Student directory information for calling ANCCS families will be requested as well. Team discussed it is ready to be distributed and President Griggs needs to the final template with VP Dawson who was at the meeting. Team shared moving forward with mailing of donation requests on Monday. Original letter was created by President Griggs.	
	New Business	Follow-Up
6.	<p>ANCCS Open House December 8: Team discussed holding an open house on Wednesday December 8th from 11-1PM at ANCCS to welcome any community partners, corporation donors, and sponsors for our building donation requests. Discussed the event is an opportunity for individuals to learn about our school and make a personal connection prior to requesting large donations. Shared that Costco business partner can support lunch materials, and that staff should be notified that Corporation guests will be coming during that time. Letter was created and completed to be shared on behalf of the Open house and considerations for “Champion” supporters in the community and from various corporations. Discussed disbursement of the letter on Monday to specific directory contacts or personal contacts within various Corporations. RSVP component added and discussion with President Griggs of whether or not his contact information should be on the letter for RSVP and community connections. Discussed an electronic RVSP component to know who to expect for December 8th. Discussed sharing final letter with Griggs review to all APC members and ANCCS Staff if they have personal contacts for mailing and disbursement to corporations.</p> <p>Manny Acuna made a motion to disperse the letter upon final review to directory of Corporations and to hold an Open House event welcoming entities and potential sponsors to visit our school as ‘Building Champions.’ Martha seconded. DH, MA, RH,MKA,MGL,PD voted yes. Motion passes unanimously.</p>	<p>Motion passed unanimously. Final letters need to be put on letter head, saved and sent out. Griggs to give final review.</p>
	Upcoming Events/Public Comments	Follow-Up
7.	<ul style="list-style-type: none"> • Next APC meeting –Regular November 30 5:30PM, Regular Meeting in December to be determined due to the third Tuesday being December 21. Next agenda items: <ul style="list-style-type: none"> ○ Donation letters and Open House letter follow up per disbursement from APC ○ ANCCS OPEN HOUSE December 8th 11:00-1:00PM ○ Task assignment completion per APC roles and disbursement of needs relate to fundraising and survey. ○ Principal Evaluation Committee Activation ○ Finalize APC Calendar 	<p>Griggs to review letters and assign APC member letter disbursement to community entities.</p>

	<ul style="list-style-type: none"> ○ Vacant seats ○ Student Data/Goals 	
Close of Meeting		
8.	Adjournment: Dawson made a motion to adjourn the meeting. Manny seconded. The Meeting was adjourned at 1:43PM.	

Attachments:

Submitted by:

Approved on: _____

Secretary/President Signature _____

