

ANCCS Academic Policy Committee Minutes
Special Meeting December 7, 2021
 Regular Meeting



Building Student Excellence Through Traditional Cultural Learning
 550 Bragaw Street, Anchorage, AK 99508
 Phone 907-742-1370 Fax 907-742-1373
 anccs.asdk12.org

Status: Present – P Excused – E Absent – A Guest – G Phone - PH

ANCCS APC Board Members				
Daryl Griggs (Parent) President	P	Heidi Olson, (Parent)	PH	Ronni Weddleton (Community)
Dawson Hoover (Parent) Vice President	P	Sheila Sweetsir, (Principal) (Founder) <i>Ex Officio</i>	P	Pamela Dupras (Staff) P
Manny Acuna (Parent) Treasurer	P	Roger Hamacher Community	P	Christopher Barr, ASD Director of Charter Schools <i>Ex Officio</i> A
Melissa Kahler-Afelin (Staff) Secretary	P	(Parent)		
Guests: Megan Gatlin ASD Intern with ANCCS				

ANCCS Founders Council				ANCCS Elders Council									
Martha Gould-Lehe	PH	Rosemary Savage-Cook		Sheila Sweetsir	P	Elizabeth Hancock	P	Agnes Baptiste		Lucy Brown			
Virginia Juettner		Deborah Pungowiyi		Lisa Dolchek		Janann Kaufman		Edgar Blatchford		Anthony Nakazawa			
Max Dolchek <i>Remembered Fondly for faithful service.</i>													

Item	Open of Meeting	Follow-Up
1.	Quorum established at 5:43 PM and meeting was called to order.	
2.	Announcements: Manny Acuna shared old ASD building on Bragaw and Debarr that Acuna and Griggs toured and has potential to house ANCCS. The tour representative shared that they will connect with BSNC. Manny also shared postage with mailing out donation information to zip codes through non-profit costs for ANCCS is up to 500 dollars just to start, the other option is EDDM is very expensive 10 routes is \$10,000. There are lots of rules and procedures regarding mailing of information, it was recommended to use a local print house instead and it may be easier or more cost effective as they have their own permits already. They can help with delivery towards our fundraising efforts. The recommendation is to create private mail list for fundraising and or student recruitment. Acuna shared the Open House invitation to APC, and the ANHC. Recommended to reach out to the ANMC, SCF, ANTHC, and First Alaskans.	

3.	<p>Public/General Comments: Acuna shared that sharing to staff at the last staff meeting went well and was well received from the APC. Hancock shared that the running blurb should be shared and written to be distributed to staff and families. The blurb can be used for the newsletter to be submitted monthly. A tour will happen of the old ANCCS leased building on Bragaw. Introductions were made to the new board member Ronni and Griggs shared that her board orientation will take place soon as well as ASD email address forms will be submitted that were completed today.</p> <p>Dawson shared he updated the flyer for an open parent seat, and referenced dates in January.</p>	
4.	<p>Agenda: Roger made a motion approve the agenda with the amendments to add the agenda approval and recent meeting minutes approval. Role call vote was taken and all voting parties voted in favor. Motion approved unanimously.</p> <p>Meeting Minutes: Melissa made a motion to approve the 11.30.21 meeting minutes with the following amendments the meeting minutes 11.30.21 to remove Heidi Olson’s name from the donation request/fundraising corporation list. Manny Seconded.</p>	Motioned passed
Unfinished Business		Vote/Follow-Up
5.	<p>Finalize APC Yearly Calendar: Upcoming Tasks for December: -Activated Principal Evaluation Subcommittee and the Principal Evaluation subcommittee with report to the board on December 14. Discussion on the template will be shared and the evaluation will need to be completed prior to December 14 Meeting. - Activate the Elections Subcommittee on December 14 meeting -Prepare for January 5 Open House and community partner connections -January tasks include: election application distribution, fundraising/donor recognition with Friends of ANCCS contact, building subcommittee. Board discussed the need to continue meeting weekly on Tuesdays per the fundraising goal and building needs. Minutes will be emailed out 12-24 hours from a meeting taking place and phone call attendance is an option. The subcommittee appointments need to be shared in preparation for the February APC board evaluation procedures.</p> <p>Elizabeth H. made a motion to approve and accept the APC Yearly Calendar. Melissa seconded. Manny asked a clarification if the calendar can be amended and it was shared that it can but must also related to the bylaws as they stand. Role Call vote was taken with all voting members and motion was unanimously approved.</p>	
New Business		Follow-Up
6.	<p>ANCCS APC and ANCCS Communication: The ANCCS Staff need monthly updates at staff meetings and direct communication from APC officers. APC coordinated staff meeting attendance by one member or more than one with updates related to minutes as well as monthly submission to</p>	

	<p>parent newsletter from here forward into the new year. It was discussed to add ANCCS/APC Communication as a standing agenda item. Next Staff meeting tentative is January 12, 2021 follow the OPEN HOUSE EVENT, and Daryl Griggs will attend the next ANCCS Staff Meeting.</p> <p>Open House Strategy for January 5th:</p> <ul style="list-style-type: none"> - Continue reaching out to Corporations and Community Representatives to attend the event - Discussion of Event Schedule and activities: Costco light lunch and refreshments, ANCCS gear or small gifts (stickers), student presentation, principal presentation, APC President presentation, tour the classrooms and see projects/activities, student ambassador tours, and video presentation. - Scheduled a planning meeting on Saturday December 1, 2021 at 1:00PM to prepare agenda for OPEN HOUSE and assign tasks for January 5th, 2021. Agenda will go out for the meeting. <p>Shareholder Survey: Collect the data and turn in to Mr. Griggs. Discussed who will compile the data and input the information to be shared in a spreadsheet. December 31 is the deadline to have the data</p>	Vote unanimously approved.
	Upcoming Events/Public Comments	Follow-Up
7.	<ul style="list-style-type: none"> • Next APC meeting –Special Meeting: December 11 at 1:00Pm, Regular December 14, 2021 5:30PM, • Next agenda items: <ul style="list-style-type: none"> ○ Open House letter disbursement updates ○ EVENT: ANCCS OPEN HOUSE January 5th 11:00-1:00PM ○ Shareholder Survey result summary December 31 ○ Principal Evaluation Assigning tasks towards Principal evaluation completion for APC meeting on December 14. ○ Student Data/Goals ○ Schedule next January Regular Meeting ○ Reports due in January: Building Subcommittee, Fundraising/Donor Recognition Subcommittee, 	APC Members to work on letter disbursement and completion of surveys.
	Close of Meeting	
8.	Adjournment: Dawson made a motion to adjourn the meeting at 7:30PM. Manny seconded. The Meeting was adjourned at 7:30PM.	

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Attachments:

Submitted by:

Approved on: _____

Secretary/President Signature _____

DRAFT