

West High School PTSA Grant Application 2019-2020 School Year

PLEASE MAKE SURE TO:

1. Complete all fields in this form. Please refer to the PTSA Grant Protocol document for program guidelines.
2. Obtain grant approval from Principal Sven Gustafson (either by his signature below or by email approval).
3. Submit your completed Grant Application by emailing it to Nan Schleusner at cnkschleusner@gci.net **or** by placing it in the PTSA mailbox by the following deadlines:
 - Applications for November grants are due by Friday, November 8th
 - Applications for February grants are due by Friday, February 7th
4. Plan to attend the PTSA meeting at which Grants will be discussed. **Grants will be discussed at PTSA meetings on November 14, 2019 and February 13, 2020 at 5:30 PM in the Romig/WHS Library.** Providing additional information at the PTSA meeting can improve your chances for success!

REQUESTED BY (NAME):	DATE:
DEPARTMENT/ACTIVITY/CLUB/SPORT:	CELL/TEXT #:
EMAIL ADDRESS:	IS REPRESENTATIVE ATTENDING PTSA MEETING? <input type="checkbox"/> YES <input type="checkbox"/> NO
PURPOSE OF GRANT:	
ITEM(S) REQUESTED:	
COST OF ITEMS: Include shipping, quoted price, and other relevant information	
<input type="checkbox"/> Firm price <input type="checkbox"/> Estimated cost Check payable to: _____	
WHEN WILL ITEM(S) BE PURCHASED:	
HAVE YOU APPROACHED OTHER FUNDING SOURCES FOR THIS REQUEST? <input type="checkbox"/> YES <input type="checkbox"/> NO Please explain:	
HAVE YOU TRIED, OR ARE YOU PLANNING, FUNDRAISING EVENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO Please explain:	
WHICH STUDENT GROUP(S) WILL BENEFIT FROM THIS GRANT? Include approximate number of students within the group(s).	
HOW WILL THIS GRANT BENEFIT WEST HIGH SCHOOL? Please describe your request in detail, including any information that will help the PTSA understand the benefit to West students. Attachments and/or additional pages are welcome.	
PRINCIPAL APPROVAL: _____	
Sven Gustafson, Principal	Date