

Kate Matheson
Tracy Wayt

South Anchorage High School PTSO
Board Meeting
August 3, 2017

Meeting was called to order by Kate Matheson at 6:30 p.m.

Present: Kate Matheson, President; Wendy Pondolfino, Principal; Elizabeth Roberts, Membership; Heather Clopton, Student Store; Tammy Hogge, Hospitality; Michelle Hoskins, Student Store; Frances Jones, CRC; Gretchen Stoddard; Amy Carman, Treasurer; Tracy Wayt, Secretary; Mickey Selhay, Alyona Selhay.

[Amy Anderson, VP and Niles Woods, Teacher Rep out of town]

Minutes approved, with no comments or changes

Presidents report: Kate Matheson, President

After reviewing Roberts Rules, Kate has discovered there is no need for a motion or vote on the agenda. There is no need to motion or vote on approving the minutes if they have been sent via email. Changes can be made to the minutes at the meeting if there are needed changes.

Kate reports registration went well. Lots of new members. PTSO office and storage is now located in the room attached to the Student Store (former Student Government room).

Kate has made and distributed folders for Board and Chairs that includes Contact List, Bylaws, Treasurer /financial procedures, 2017-2018 budget, check request form, and reimbursement request form.

Principal Report: Wendy Pondolfino, Principal

Ms. Pondolfino reports the last few weeks have been a whirlwind. Currently about 1200 students registered, we are staffed for 1411. The admin staff has started calling those folks who haven't registered yet. Enrollment at the end of last year was 1440. Capacity is 1579. So far 70 zone exceptions have been accepted.

Hired a teacher today. Mr. Hemmingway to teach English and Math. May still post a .4 science position. Class sizes average around 30, some classes have closer to 40 students. Open House/Back to School is Sept. 7th starting at 6pm in the gym; General PTSO meeting starts 5:45pm. After, everyone will follow their student's schedules. Homecoming is set for Saturday Sept. 16th; football game in the afternoon and dance in the evening of the same day 9/16. Picture day still unknown, we have a new vendor for pictures, Alaska Focus.

September Board Meeting will be moved to Sept 14th at 6:30 pm library, due to Open House being held on the first Thursday in September.

Teachers Report: Niles Woods, Teacher <<absent>>

Student Report: Kya Etheredge, Student Representative <<absent>>

Treasurers Report - Amy Carman, Treasurer

Currently have \$13,417.87 in our account; Bank shows closer to \$14k, the difference due to

uncashed checks.

Ms. Pondolino notes that not all of the \$20,000 set aside for the basketball scoreboard was spent. Asks if check can be written back to PTSO? Amy confirms.

Committee Reports:

- **Membership:** Elizabeth Roberts – PTSO gained 36 new members from freshman faire; 167 from registration and 2 others on line to bring us to 211 members. We will continue to send Daily Bulletin email to those who haven't renewed their membership until October 1. A week before October 1, we'll send out email saying that if you stop getting bulletin, you need to renew your PTSO membership. There is a new email system, "A-Z Directories". Looking for new membership person since Elizabeth now has a full time job as Curriculum Secretary.
- **School store:** Michelle Hoskins – Student Store was open all 3 days of registration, sold \$8,200, down about \$600 from last year. She's confident will make it up in Back to School night. Have given the coupons for teachers to Ms. Pondolino to give out. In the new PTSO office/storage room Carol built a curtain wall to help separate storage area with the walk in area. Anticipate needing ten more shelves for the room. Big screen TV that was donated before the end of last year has been installed; still hoping to get a bigger one. Planners have arrived, 450 of them. They will go to freshman, then extras are for sale at the store. New this year is a t-shirt hoody, maybe new yogurt drink Looking for someone to do prepackaged salads but lunch room does. Hoping to work with Burger Fi, for their custard.
- **Hospitality,** Tammy Hogge – Aug 16th Tammy will be cooking breakfast casseroles for teachers' first day. She asks about Teacher/Parent conferences in October, wondering when to plan the PTSO sponsored lunch. Ms. Pondolino says it is still being determined in union debate. Tammy has found a refrigerator for \$500 from Allen & Petersen for the new PTSO storage room. This will help with All School Breakfast, school store, and other events.
- **All School Breakfast** – Kate reporting, Stephani Green was going to chair this event, but she will now be PTA President at Goldenvue so we are looking for someone to chair.
- **Career Resources/Bo Seward** – Frances Jones – Hoping to help create a district wide portfolio students can put together online, so businesses can pull from there. Can be utilized as a scholarship binder. Ms. Pondolino is unsure if possible, she will research.
- **Senior Night of Inspiration** – Kelly Mills absent still need date. That time of year is SO busy!
- **Emergency preparedness** –need someone to chair Teachers will be given a list of what should be in the bag, with an area for them to easily check off what is there and what is missing. PTSO can then collect the forms and refill what is needed. Deadline by spring break.

Mini-Grant Requests Niles Woods is Mini Grant Coordinator

<none>

New Business / Open Discussion:

1- Aug 18th PTSO Executive Officers will be at teacher meeting, held in the Auditoria, to be introduced to teachers.

2 -Website – last year we were notified that the school website that the PTSO purchased for the school in 2014 which is maintained by Sun Dog Testing would need to be changed to a website managed by ASD. We can no longer have the SouthAnchorageHigh School.org website, instead it must be a 'Terminal 4' website. Rick Stone, AP over Student Services, is working on the new website.. Transition could include

- Links to old site and the Sun Dog Testing website becomes a PTSO site only
- Rick Stone and ASD moving all information from the Sun Dog Testing website to the new school website and we shut down the Sun Dog Testing website

Ms. Pondolino will talk to Mr. Stone about putting PTSO items on new site and other logistics.

Adjourned at 7:42 pm by Kate Matheson