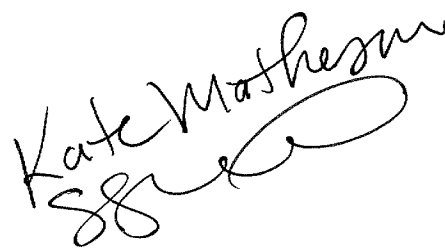


South Anchorage High School PTSO
Board Meeting
April 6, 2016



Meeting was called to order by Kate Matheson at 6:32pm

Present: Kate Matheson, President; Audrey Kirn, Vice President; Cindy Lubicich, Treasurer; Tim Helvey, VP of curriculum (in place of Principal); Niles Woods, Faculty Representative; Michele Hoskins, School Store; Elizabeth Roberts, Membership Chair; Frances Jones, CRC Representative; Kelly Mills, Hospitality; Keith Coulter, AF JROTC Instructor; Gretchen Stoddard, Frederique Berenger, Tracy Wayt

Agenda was approved.

Motion for approval of minutes of March 2nd Board Meeting minutes made by Elizabeth Roberts and second by Cindy Lubicich. Approved by board.

Mini Grant Speaker - Keith Coulter, AF JROTC Instructor. Master Sargent Coulter presented the requested grant: Asking for \$525 to help supplement fees to attend annual awards banquet. Cost is \$25 per student to attend. They are asking for \$15 for only the 35 kids receiving awards. Their past fund raising will cover the remaining \$10 for those kids. Other cadets wanting to attend (not receiving awards) will pay their own way. Big event. All 12 ROTC high schools attend over two nights (6 schools each night). After answering questions for clarification, Master Sargent Coulter excused himself.

President's Report: Quiet month. No specific PTSO events. PTSO will have a table at Freshman Fair for membership and to answer questions.

Principal Report: (Dr. Johnson is out of town, she asked Tim Helvey to attend on her behalf.)

AMP testing has been totally cancelled due to computer problems. District is looking for a replacement test for next year. Prom was great – no problems with behavior or dress code issues. The Museum is a good venue. There were comments from the group regarding the sound system, and how the songs were distorted. It was SAHS sound system used. Conclusion was the space caused the issues (tall, cavernous). April 7 – Freshman Fair; April 19th – Academic Awards; April 21st – Black/Gold Awards; April 27th – Scholarship Night; April 29th – Senior Fun Day and Cross-Over; April 30th – Stadium Opening for Soccer; May 6th last day for Seniors (after 3rd period).

Asking for help with Stadium Opening for Soccer. Would like PTSO to organize and run a Pancake Breakfast 8am-9am, estimating 100 people, in the Commons. Planning meeting for this event will be April 13th.

PTSO should plan for 130 staff members for Staff Appreciation Week.

Asking for \$1,000 to pay for luncheon for Black/Gold Awards. Mr. Helvey will get more details from Dr. Johnson.

Student Report: Student Representative, Haley Edmondson not in attendance.

Teachers Report: Teachers are happy and grateful the AMP testing has been canceled. Gives them more teaching time with the students, and students are having to make-up assignments due to being out for testing.

Treasurers Report: See Treasurers report.

Obtained a business license for the Student Store, which will be displayed there. Please try to use the AK USA deposit bags, not the Northrim deposit bags. Received 2 statements (at different times) for Sam's Club membership: first was for \$15, second for \$75. It was determined the \$15 is for second card. Teacher coupons now broken out to two lines: for actual coupons (\$500 – for 500 coupons) and \$31.97 for printing costs. End of year was discussed. Goal is to close out the year with \$5,000. Next meeting, we will ask the general membership to move all remaining money left at the close of the school year, with the exception of \$5000, to Mini Grant budget line. Discussion included the student store is open through last day of school (ie continuing to make money) and about library furniture.

Kate has the credit card needed to convert to Quickbooks Online. It requires a monthly credit card payment. We have not been online yet. Kate and Cindy will meet to get that started. The credit card is a debit/Visa from Alaska USA, our PTSO bank account in which Audrey, Kate and Stephani are signers on the account.

Audrey received paperwork for corporation filing with State. She will file this year, it will be up for renewal in 2018 (2 years).

Dr. Johnson's plan for the remaining money for the stadium is unknown. Kate and Cindy to reach out to her once she returns.

Committee Reports:

Membership Report: 370 members.

School Store: \$113,340 YTD; March was lowest month so far with \$8,900. Still on track for \$130,000 for the year. Received and installed new iPad. Also received new scanner and printer, will be used for clothing, gear, etc. for next year. New refrigerator has been ordered from Alaska Restaurant Supply for \$1,694. Will be open for Freshman Fair. Will be open through last day of school.

Hospitality: Kelly is unable to be here for Staff Appreciation Week, looking for volunteers to help. Elizabeth and Tracy will help. Monday, day 1 – breakfast (arrive at 5:30am to set up); Tuesday, day 2 – chocolate & fruit; Wednesday, day 3 – gift (T-shirts); Thursday, day 4 – Mooses Tooth Pizza.

Emergency Prep: Teachers will be trained at Staff meeting April 19th

Bo Seward: Kate has gone to various clubs to talk about the Bo Seward Award. There have been more applicants this year than last year. Reviewing committee will be Frances Jones, Mr. Wood and Michele Hoskins. Applications are due by 4/15/16 and it is awarded 5/9/16. Elizabeth will look for rubric.

Nominating Committee: Kate asked Board and Committee members to email her saying what they would like to do next year (same position, different position, no position). SAHS is looking for President (Kate is willing to do another year), Vice President, Treasurer and Secretary. Possibility of Freshman parents, was discussed. (Tammy H and Kim M).

Senior Night of Inspiration: Mr. Helvey confirmed Auditoria and Commons are reserved. Do not have a confirmed speaker. Kate suggested Trevor Mullar. Audrey to contact. Audrey will send reminders by email. Food is 'all set'.

Graduation Hospitality Room: Tracy working with Audrey, for May 12th.

ByLaw Revision: We need to amend our bylaws to be able to approve our budget at end of the school year instead of the beginning. The school store begins to stock up and spend money in July for August opening. ByLaws need to be reviewed for any other suggested changes. Please review and email your input to Kate. She and Audrey will work together and put it out to the Board, then ultimately to the General Members. Also if anyone has changes to their budget line item, please email Kate.

Mini Grants Discussion:

1- JROTC Awards dinner. Asking for \$525 to help supplement fees to attend annual awards banquet. (\$15 x 35 students = \$525) Open for discussion: it was brought up JROTC does a lot for the school. (Sword ceremony 11pm at Prom; flag ceremony at every event asked; set up & take down chairs, etc.) Audrey made the motion to fund \$875, the full \$25 per student getting an award. (It was suggested it be added as a line item as a thank you for the entire year.) There was a concern it might set a dangerous precedent. Cindy Lubich seconded the motion. Approved with 6 votes.

New Business / Open Discussion:

How mini grants are reviewed for award – no travel, no individual fees, principal must approve first, tend to be things that help a larger or whole group.

Essay Writing class for Sophomores/Juniors/Seniors – still a go? Mr. Helvey to ask.

Kate will speak at assembly at Freshman Fair to welcome and talk about PTSO.

Senior Fun Day schedule: breakfast (put on by senior class), leave for venue, which is Fox Hollow Dome this year, come back for assembly.

Candy give away – May 6th – Seniors last day

Daily bulletin: not accurate or complete. Parents not seeing value. Need better coordination for communication. Used to be a paid Staff person, now class.

Run/Hide/Fight – any change to ASD protocol of 'Lockdown'? Mr. Helvey states he's not sure it's being considered. We have other challenges if we have all students leave the building, especially at the elementary school level (winter weather).

Next years registration will be the second week of August.

Adjourned at 8:30 by Kate Matheson