

South Anchorage High School PTSO

Board Meeting Minutes

May 4, 2016

*Kate Matheson  
Tracy Wayt*

Call to order: 7:25 pm

Present: Kate Matheson, President; Audrey Kirn, Vice President; Cindy Ljubicich, Treasurer; Tim Helvey, VP of curriculum (in place of Principal); Niles Woods, Faculty Representative; Michele Hoskins, School Store; Elizabeth Roberts, Membership Chair; Frances Jones, CRC Representative; Heather Clopton, Tim Helvy, Tracy Wayt

A change was made to the April 6 Minutes to the teachers report to state: Teachers are happy and grateful the AMP testing has been canceled. Gives them more teaching time with the students, and students are not having to make-up assignments due to being out for testing.

Audrey Kirn motioned to approved the April minutes with the additional change and Cindy Ljubicich second the motion. Unanimous approval.

President Report: Thank you to everyone that helped with the soccer stadium opening, senior fun day and teacher appreciation.

Principal Report: It is a very busy time of year. The new superintendent was named and will begin the transition time with a start date in July. The senior fun day went well and the kids had a great time. The student body all came out to the hall to greet the seniors as they returned to the school and said a final good-bye. This could be a cool tradition in the future with everyone in the commons and the crossover of the classes. Our school hosted the first student forum for the superintendent search that was streamed live. We received positive feedback from other school districts as well as the school board. The Peer Mentors, Student Government and other classes were a part of the forum. We are getting ready for graduation, which is a few weeks away, as well as AP exams, and closing out the end of the school year.

Teacher Report: Thank you for breakfast, fruit chocolate, great t-shirt. It was nice that all of the staff got the t-shirts not just the teachers.

Student Representative: There was a city wide clean up and garbage was picked up around the school. Students received air fresheners and had car seatbelts checked for seatbelt safety week. Student government elections have taken place for next year officers. Classes are having bar-b-ques for their end of the year socials.

Treasurer Report: Balances in Quickbooks for Checking \$42,988.31 and Money Market \$24,475.71. Balances in Alaska USA for Checking \$44,639.57 and Money Market \$24,479.63. Paid Rogers & Company, CPA bill \$2,015.50. Set up online account for Quickbooks on April 19, 2016 and will be paying just under \$19.00/month for next 6 months and then increase to \$25.00/month. After talking to Lisa Rogers with the CPA firm she recommended that we physical count and pricing of inventory at the end of the fiscal year to adjust the books to the

physical count. There is a \$50.00 service fee on the SAM's club bill and Michelle look into what that fee is for. The March bank statement is balanced.

Membership: The current number of members is 375.

School Store: The new refrigerator has been put in the store. The Freshman Fair made \$4,100.00. As of April 25, 2016 the store sold \$82,000.00 in food sales, \$42,000.00 in Apparel/Misc with a total of \$124,000.00. Next year could be taking special order for jackets, sweats, and spirit shirts.

Hospitality/Teacher Lunch: Everything went very well for the lunch.

Candy Give-away: Will be give popsicles on Friday from 9:30 – 11:00 and have about 12 volunteers.

Bo Seward Award: Michele Hoskins, Niles Woods and Frances Jones were on the committee and there were 13 applicants this year. A rubric was created and the same 2 students were in the top review. Teachers really encouraged them to volunteer and would like to recognize the teachers at the next staff meeting. Many suggestions as to how to get the word out for volunteering and the different organizations that are out there. Possibly get the National Honor Society to help with putting out a list of volunteer opportunities available. A volunteer fair might be a good choice for South to do next year but need to have a PTSO volunteer chair.

Senior Night of Inspiration: A robo call will be sent out to all seniors and families for Monday May 9 at 6:30 pm. The ROTC present for presenting the flag and Swing choir will sing 4 songs. Trevor Millar will be the main speaker, Kendra Green will be the student speaker, and Trent Taylor will give the benediction.

Graduation Hospitality Room: Audrey has been helping Tracy and she will be able to help on the day of graduation and everything is ready. Staff, dignitary, and others will be in the room.

#### Mini Grants:

Library Furniture was requested in October, 2015 for \$9534.66 and was now readdressed so that the new furniture could be ordered for the next school year. Motion to pass Library furniture made by Michelle Hoskins and Elizabeth Roberts second for up to \$10,000. Pass Unanimously.

Make A Difference – Request for a Rachel's Challenge assembly to be hosted at South in the Fall. This will help increase the social and emotional awareness in our student population at South. Motion made by Niles Woods for \$3600 and Audrey Kirn second. Pass Unanimously.

Life Skills – Request to help with a graduation lunch for the Life Skills graduates. Motion made by Francis Jones to approve \$400 and Niles Woods second. Passed Unanimously.

South Baseball – Baseball team is requesting bags to carry the catchers gear and socks. Niles Woods motion to approve the bag for \$450.00 and Frances Jones second. Passed unanimously.

T-shirt for freshman orientation totaling \$6,000. Cindy Lubicich motion and Elizabeth Roberts second motion. Passed Unanimously.

The following grants were considered based on the availability of funds after the PTSO pays all its expenses and there is at least \$5000 left in the bank account for carryover funds:

Graduation confetti and flowers totaling \$1000. Motion by Frances Jones and Niles Woods second motion. Passed Unanimously.

Food for the Black & Gold awards totaling \$1,500. Motion by Niles Woods and Audrey Kirn second motion. Passed Unanimously.

Administrative Grant: Score table with a video screen for the gym. This will be the same concept as the Stadium scoreboard but inside. PTSO is donating \$10,000 to be purchased. Niles Woods motion and Audrey Kirn second. Passed Unanimously.

Other Business: The remainder of stadium money will be used for the technology equipment for the scoreboard, camera, and mixing board. In the future there will be a possibility to sell advertising as a way to help funding and keep it self-sustaining to help up with the upgrades. The amount is \$26, 120.91.

Adjourn 9:25