

Frontier Charter School

Computers SY 2021-2022

Frontier students can use their allotment funds to purchase a computer for use with their academic plan. A computer may be obtained by:

- I. Parent purchase with reimbursement from student funds: maximum \$1500 reimbursed over three years. Up to \$500 per year deducted from the student's account.
- II. Frontier purchase based on parent requisition: maximum \$500, funds deducted from the student's account.

Students can use allotment funds to purchase a new computer every three years (from date of prior purchase).

The Reimbursement Program:

- Maximum reimbursement per computer per student: \$1500 (\$500 max/year for 3 years)
 - Paid at the rate of \$250 per semester (Fall/1st Semester & Spring/2nd Semester)
 - Paid on or about the following dates:
 - 1st Semester: New purchase made between 7/1/21-12/16/21 or continued from prior year: **12/31/21**
 - 2nd Semester: New Purchase made between 12/17/21-4/29/22 or continued from prior semester or year: **5/31/22**

No reimbursements are made during the summer months.

Student must be actively enrolled at Frontier Charter at end of each semester (Fall: 12/16/21; Spring: 5/19/22) to qualify for reimbursement.

Reimbursement will continue until the item cost is fully reimbursed or the \$1500 maximum is reached. However, **a new reimbursement request entered into SALTT** is required each school year.

- Advisor approval is required.
- One computer or eligible device per student. Must be necessary for student's academic plan and included with the related ILP's.
- Parents/Guardians/Students choose the brand, style and features desired.
 - 4G/5G service for tablet computers is not eligible for reimbursement.

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- The **ORIGINAL** receipt **MUST** be submitted along with a **reimbursement form**. If you do not have the original receipt, please contact the business office.
- Extended warranty, virus software, mouse, keyboard, carrying case, printer or all-in-one, etc., may be included if purchased at the same time and included on the same receipt as the computer/tablet/e-reader. The \$1500 maximum over three years limit still applies.
- Home networking components are not eligible for reimbursement.
- Any rental/lease agreement between the computer vendor and the purchasing parent/guardian/student is the **sole** responsibility of the parent/guardian.
- Frontier Charter School will have no responsibility for repairs, warranty administration, virus clean-up, etc. for computers or other items reimbursed under this program.
- Original receipt for 1st Semester purchased items must be submitted for reimbursement by 12/16/21 to receive the 1st semester reimbursement check (issued about 12/31/21). Please remember to create a reimbursement request. The 2nd semester check will be issued without additional paperwork providing the reimbursement requested for the year is \$500 or less.
- Reimbursement request and original receipts for 2nd semester purchased items must be submitted by 4/29/22 to receive the second semester check (issue date about 5/31/22).

If you purchase a computer or other eligible device through an online vendor, please remember to: 1) print a hard copy of the order confirmation email and 2) keep the packing list upon receipt of the item. If the shipment arrives and no packing list is included, cut the shipping label from the carton and submit as a back-up proof of receiving the item(s).

Those two documents, along with an extract of your credit card statement showing purchase payment, are essential for reimbursement.

The Requisition Program:

- Based on a parent requisition, Frontier will purchase a computer of your choice and deduct the cost from your student(s) allotment funds. The maximum amount of the requisitioned computer is \$500.
- Find the computer that fits your student needs and include the information and suggested source in the requisition. Amazon, BestBuy, Office Depot, Fred Meyer, Walmart are good sources for basic laptop computers.
- Apple iPads are eligible subject to the \$500 maximum purchase price. Extended warranty service may be included, subject to the \$500 maximum purchase.
- Try to avoid computers that are on sale for a limited time. While we place orders daily, we may not be able to make the purchase in time to meet the sale dates.

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- Peripheral items (optical/dvd drive, keyboard, mouse, carrying case, etc.) can be purchased separately and are not included in the \$500 maximum.
- Due to security considerations, Frontier purchased computers will not be shipped direct to the student's home but will be available for pick-up at Frontier's Anchorage or Eagle River offices. Peripheral items may be shipped to the student upon request.
- The computer becomes the property of the student and does not need to be returned.
- Frontier Charter School will have no responsibility for repairs, warranty administration, virus clean-up, etc. for computers purchased under this program.

Questions, comments and suggestions are always welcome! Please contact your advisor or one of the business office staff members:

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