

Chugach Educational Corporation (CEC)

Board Meeting Minutes

Date: 9/23/2020

Location: Chugach Optional Elementary School

- **Call to Order: 7:05pm**
  
- **Attendance**
  - Mandy Casurella, President
  - Tamar Ben-Yosef, Vice President
  - Fernanda Conrad, Co-Secretary
  - Brenda Lester, Co-Secretary
  - Maggie Miller, Member At Large
  - Liz Provencio (voting member), PC Coordinator
  - Clare Hill, Principal
  - Additional Assembly Members: None Present
  
- **Reading of Minutes/Review of Agenda:**
  
- **President's Remarks:**
  - Mini Talking Circle - Board 6 week check-in
  - Approval/changes to agenda
  
- **Identification of Time Keeper:** Time Keeper identified as Mandy
  
- **Follow-up Board Business/Announcements**
  - Approval of 8/26/2020 CEC Minutes
  - Zoom Account for the year
    - A separate Zoom account for Board and PCs has been created. Mandy has the login information if needed.
    - Liz reminds us to make sure to use the Google Doc Calendar for scheduling.
  - CAM reflections
    - Our first virtual CAM was a success in that we left with an approved budget.
    - Budget meetings are historically the most difficult meeting for our Assembly.
    - We are looking forward to positive and engaging Assembly meetings coming up throughout the year.
    - The board will have to approve the budget for 2021-22 in the spring.
  
- **Principals' Update: Clare Hill**
  - School reentry is Clare's focus right now and she has a great sense of responsibility to do it well for our Community.
    - The options need to be In School or Virtual. There cannot be an out of school Zoom option, it will be too taxing on teachers, it will drain and strain the system.
    - How can parents stay connected as they will not be allowed in the building?

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- Clare is open to talking about a structured volunteer option that might allow parents to be connected.
  - Clare is looking for parent help. Possibly coordinating a warm re- entry to school. Let's be a community.
  - The board can be a part of this.
  - Masks will be required per the Municipality and ASD.
  - Chugach's Motto will be that we will be a Symptom Free School.
  - There will be a Chugach Zoom with Clare tomorrow, Wednesday 9/24/2020 regarding re-entry.
- **Standing Business:**
    - **Treasurer Update: Mandy**
      - Joe is still reconciling last year's expenses. There are \$4-\$6000 that need to be sorted from last year.
      - Expenses are accounted for when they are paid, not when they are incurred. We may want to pre-date our checks to 6/30/2020 so that they stay in the previous fiscal year.
      - Bo has offered that he is willing to prepare our return pro-bono this year.
        - Thank you, Bo!
      - Joe is actively trying to reimburse any expenses that have already been incurred.
      - Mandy would like to create clarity and communication within the budget. She wrote up an outline for the process for enrichment presentation and approval process. We need to approve this and have it available at our next Assembly meeting for anyone that wants to understand reimbursement for enrichment.
        - Liz gives feedback for communication regarding receipt of requests along with an estimated date of payment.
      - Clare mentioned that a Lucy Hawking licence was purchased with ASD funds - their budget may be tight this year.
- **New Business:**
    - **School wide masks support.**
    - **Fundraising and Big Simple.**
    - **CAM community engagement brainstorm.**
      - **Assembly Vision - foster community through connection around important school topics and manage finances.**
      - **Tamar and Mandy will work further on CAM.**
      - **The school received a \$1,200 donation from ConocoPhillips. A motion was made, voted on and passed to allocate the money to purchase masks for kids.**
- **PC Update:**
    - **Directory publishing was put on hold.**
    - **Facebook and transition is going well.**
- **Next CEC Meeting Date & Time:**
    - **CEC Assembly Meeting: October 1, 2020 at 7:00pm via Zoom.**

*At Chugach Optional We Practice Many B's*

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- **CEC Board Meeting: October 28, 2020 at 7:00pm**
- **Follow Up Items:**
- **Adjourn @ 8:45PM.**