



____ DB
____ CV

O'Malley Elementary Volunteer/Chaperone Agreement

Volunteer Name (first and last):

Student Name (first and last):

I, (print name) _____, as a volunteer/chaperone for O'Malley Elementary, agree not to disclose any information about a student, social or academic, to anyone other than an authorized school employee directly involved in the education of said student. I will refer all requests for information about a student from non-school employees or school employees not directly involved in the education of the student, to appropriate and authorized school employees.

I, (print name) _____, have read and agree to follow the O'Malley volunteer/chaperone expectations. (attached)

I also agree to attach a copy of Valid ID.

Signature _____ Date _____

Please turn-in to your child's teacher or office

O'Malley Elementary

Volunteer/Chaperone Expectations

The success of a school is directly related to family INVOLVEMENT! Get involved, get excited and enjoy your volunteer time at O'Malley Elementary. Your involvement communicates to students that you value the work and learning that they are doing in school. We thank you for support both academically and socially. You may pick your volunteer agreement up in the O'Malley office or you can see your child's teacher for more information.

1. All information that a volunteer comes across in the classroom is considered confidential and should not be discussed with other students, parents or staff outside of the classroom environment.
2. For safety reasons, all volunteers at O'Malley should sign-in at the office prior to assisting in the classroom and sign out promptly upon finishing in the classroom. For safety, please do not loiter or take unscheduled detours in the school. This way all school personnel know you are on campus and also know your exact whereabouts in the event of a disaster.
3. Volunteers are asked to wear a Visitor sticker so that support staff can identify the volunteer while on campus and/or accompanying a classroom on a field trip or school activity.
4. Volunteers must coordinate with a teacher or appropriate school employee to schedule day, time, duration, and scope of a volunteer's work. Volunteer time should be meaningful, purposeful, and support the teacher's instructional needs.
5. If a volunteer has arranged with the teacher to come on a specific day or time to assist with classroom activities and the volunteer is unable to attend for any reason, we ask that the volunteer contact the teacher or the O'Malley office so the teacher can modify or adjust that specific activity.
6. Volunteers should not bring other children onto campus with them while volunteering. This practice could lead to safety issues and jeopardize the quality of instruction within the classroom.
7. Volunteers are important in the classroom and we encourage kind, positive and enthusiastic comments and actions by all O'Malley community members. **Please be aware that anything adults say or do is observed by children.**
- 8. Please sign and turn-in the volunteer agreement.**

We thank you for your support of O'Malley Elementary and our students. Your gift of your time is so valuable and appreciated. We look forward to working with you on a volunteer basis at O'Malley Elementary!

**Staff and Students
O'Malley Elementary**