

Aquarian Charter School  
Parent Teacher Organization/Academic Policy Committee  
Joint Meeting Agenda

Meeting Information

Date: Monday, December 7, 2015

Time: 5:30 pm

Location: Aquarian Library

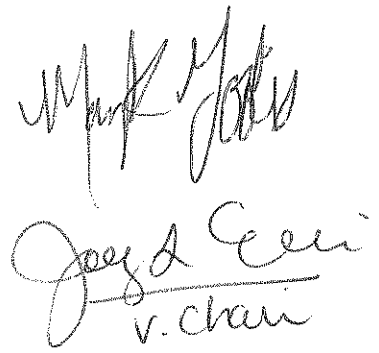
1. Meeting Call to order at 5:30 for PTO funding votes
2. Joint Meeting Call to order at 5:45
3. Minutes Review and Approval for both boards respectively
4. Visitors (each will be given 3 minutes to speak)
5. Principal Report
6. Long Term Planning/Facilities discussion
7. Other reports:
  - Teacher Representative
  - TA Representative
8. Committees Up-dates / Old Business/ New business
  - Legislative Committee
  - Curriculum Committee
  - Long Term Planning/Facilities Committee
  - Bylaws/Charter Committee
  - Survey/Evaluations Committee
  - Tri-Board Executive Committee (PTO,APC,Teachers) Update
9. Adjourn Meeting

Next APC Meeting: Monday, January 11, 2016 5:45PM

Proposed topic: Survey/Election process

**Tri-Body meeting (PTO,APC, Teachers) is delayed**

Aquarian Charter School  
PTO/APC Joint Board Minutes  
December 7, 2015  
Location: Aquarian Library



1. Call to Order: 5:38 p.m.

Attendees: Amy Newman, Erin Austin, Lynda Van Winkle, Emily Walker, Christina Rankin, Susan Gress, Nadina Morris, Dean Syta, Danni Hall, Laura Kanyer, Wendy Davis, Mary Goolie, Monica Severson, Melissa McDermott, Lucas Saltzman, Joey Eski, Rich Crosby, Nicole Thibodeau, Greg Carr, Meghan Stapleton, Shana Hamilton

Visitors:

Mike Nero, Director of Maintenance Operations, ASD  
Darin Hargraves, Operations, ASD  
Darrel Vincek, ASD Charter School Liasion

2. Introductions

3. Reading of November PTO Minutes

MOTION: Dean moved to approve the November minutes. Nadina seconded.

November minutes approved unanimously with no changes.

4. Funding Requests

APC: Mary Goolie requested up to \$1,500 for APC to hire a facilitator for the tri-body meeting.

Dean moved to approve APC's request for up to \$1,500 to hire a facilitator for the tri-body meeting. Nadina seconded.

Motion approved unanimously.

5. Officer and Committee Reports

a. Principal's Report

- i. AMP results for 4th - 6th graders available this month. Students did well on the exam. Will share formal report in January after families have had chance to review.
- ii. Ice rink open for recess. Volunteers needed Wednesdays and Fridays.
- iii. Raised more than \$1,000 for American Cancer Society during Movenber
- iv. Kiln project should be completed in December, moved back due to municipal permitting. Lisa is planning kick-off in January with artist Autumn Tetlow
- v. Annual family survey will go out in late January/early February; topics will include climate, academics and facilities
- vi. Fully staffed with TA's; posted for music teacher position, will begin interviews in January. Contact Lucas if interested in being on hiring committee

- vii. 2016-17 draft budget will be submitted this month. Projecting a \$3,602,460 budget based on 375 students. Includes recently negotiated salary and healthcare increases, reductions to student activities/travel/equipment. \$100K surplus left in teach supplies in anticipation of possible state cuts.
  - b. President's Report - No report
  - c. Treasurer's Report - Nadina reporting
    - i. A-thon grossed 30388.85
    - ii. Checking account balance: \$62170.65
    - iii. Savings - \$43752.66
  - d. Tri-Board Executive Meeting – Mary Goolie reporting
    - i. Tri-body meeting postponed from early January to later date
    - ii. Successful Movember assembly (see Principal report)
- 5. Old Business
  - a. Aquarian Craft Fair set for Saturday, 12/12. Open to community members, PTO renting booth space.
  - b. Sledding Party/Dessert Auction will be held on Friday, February 5 at Kincaid
  - c. Barnes & Noble Gift Wrapping will be held on Sunday, December 20
- 6. New Business - None

#### APC Portion of Meeting

- 7. Long-Term Planning/Facilities Discussion
  - a. Lucas gave overview of Aquarian charter history and use of building
  - b. Mike Nero gave overview of capital planning process
    - i. Schools assigned EAI (educational adequacy index) and FCI score to find greatest need.
    - ii. Aquarian FCI .29, but considered a sunk cost because it will bring on increase (building no life expectancy, was condemned when Aquarian moved in)
    - iii. ASD fixes patches, i.e., leaky roofs, but don't want to invest in bigger capital planning
  - c. Aquarian has surplus funds, which means ASD will make facilities changes despite school being "sunk cost"
  - d. Four options being considered:
    - i. Exterior painting. Estimated completion date, summer 2016. Estimated cost, \$43,000.
    - ii. Place relocatable on site. Estimated completion date, summer 2016 (contingent on site plan approval through MOA and availability of relo). Estimated cost, \$50K (estimated accumulative cost, \$93K).
    - iii. Design and construct new entrance near multipurpose room. Would bring existing entrance out approximately 1,000 square feet, with roof. Would perhaps move Lucas, Annie and Hope there to open up more meeting space in front. Estimated completion date, summer 2017. Estimated cost of \$385,000 (estimated accumulative cost, \$478K)
    - iv. Renovate kitchen and storage space in conjunction with new entrance. Would add an additional \$115K to renovation cost.
    - v. Roof repairs between multipurpose room and main school above kitchen area. Estimated completion date, Summer 2017. Estimated cost of \$35,000.

- e. Discussion following capital planning/facilities improvements discussion with visitors questioned whether we could partner with a group outside of ASD to do the facilities improvements, such as American Legion or NESER. What is ASD required to pay for v. what Aquarian is, i.e., question about whether they would need to replace roof if it caved.
8. Teacher Report
    - a. Student council planning talent show for May with canned food drive.
    - b. Teacher survey will be going out
  9. Adjournment
    - Meeting adjourned at 7:50 p.m.

Respectfully submitted by:  
Amy Newman, PTO Secretary

Monday, December 7, 2015

## **Principal's Report**

### **Student Climate/Performance/Events**

- AMP results- State testing results for 4-6 graders will be available this month. As anticipated our students did well on the new exam. I'll be sharing a formal report in January after families have had time to examine the new scores. If you have questions about your child's individual scores please don't hesitate to ask.
- Ice Rink- Recess skating is open starting today. Students need helmets, hard skate guards, and warm gear to skate. A huge thanks to PTO for making a rink again this year. There will be volunteers Wednesdays and Fridays throughout the winter.
- Movember assembly- DeeDee Jonrowe spoke to the students about following their dreams and staying healthy. Sport Clips stylists designed some crazy beards for the male staff and the kids raised over a thousand dollars for the American Cancer Society.

### **Projects/Committee Updates**

- Kiln- Municipal permitting has moved the project completion date to December. Lisa, our new art teacher, is looking at a possible kick off in January with artist Autumn Tetlow.
- Survey- Our annual survey for families and students will be coming out in late January or early February. The topics will include climate, academics, and facilities.

### **Staff**

- TAs- We are currently fully staffed.
- Music Opening- Our job formally posted last week. We will be interviewing after winter break. Please let me know if you are interested in being on that interview committee.

### **Budget**

- Vani and I will submit a draft budget to ASD this month for the 2016-17 school year. We are projecting a \$3,602,460 budget next year based on 375 students. The draft budget includes recently negotiated increases to salary and healthcare for teachers. It includes reductions to student activities, travel, and equipment. There are currently no changes to staffing. We left approximately \$100K surplus in teaching supplies in anticipation of possible cuts from the State. I'm predicting an adjustment to our budget after the Legislative session but we will keep you posted after State funding is finalized in April, 2016.

