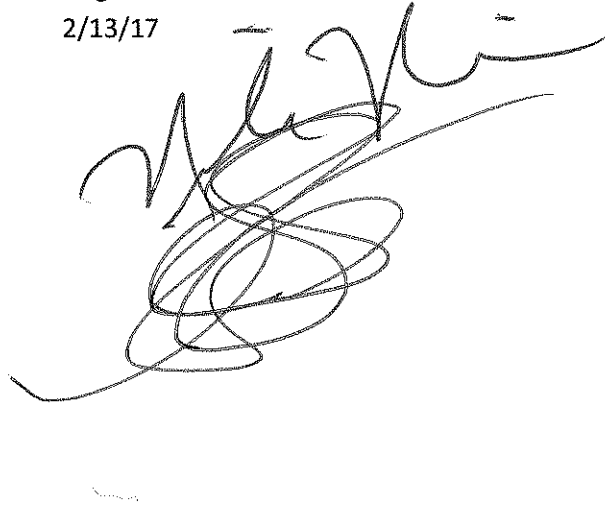


Aquarian Charter School  
Academic Policy Committee  
Meeting Minutes  
2/13/17

A large, handwritten signature in black ink, appearing to be 'M. Harrings', is written over the date and extends into the left margin.

Members:

- Robin Reich
- Melissa McDermott
- Laura Kanyer
- Jess Malone
- Meghan Steenburgh
- Greg Carr
- Lynda VanWinkle
- Hope McClurg
- Nicole Thibodeau
- Mollie Harrings

Nonvoting Members:

- Lucas Saltzman

Visitors:

- Carrie Connaker

Meeting called to order at 5:50 PM.

Mollie Harrings motioned to approve last month's minutes. Robin seconded the motion. All were in favor.

Principal's Report:

28<sup>th</sup> of February – evening tour 6-7 PM

Climate committee – Don't be interrupting a small group. Hallway signage. Newsletter blurb. Intentional manners/etiquette.

Artists: now and between the end of the year. ½ money will come from PTO.

[Copy/Paste Principal's Report]

Treasurer: Went through the budget prior to this meeting. It looks good. There is just a little disconnect between leave folks have taken and what was budgeted. Storm has a budget that if you don't use it you lose it.

Teacher Report: (Lynda) At the teacher's meeting we discussed having the Charter changed so we don't have to do 3 portfolio shares a year – instead have 2 per year and 2 parent/teacher conferences. Kindergarten only does one portfolio share and the teachers want to leave it at one.

Teacher Refresh – every teacher will get a new laptop – every AEA member in our district is getting one. New laptops will be leased not purchased. We are in phase 4 – getting them in March. District is leasing them and not charging us. Teachers will get rid of old Mac books and they will become student machines.

Linda J will teach 4<sup>th</sup> grade next year and Lynda V will teach 5<sup>th</sup>.

Lynda V needs to meet with someone from the APC to create survey questions. Lynda will take this need to the Survey and Eval committee.

TA Report: Working on hallway behavior.

Long-Range: Before & after school Care is the big topic. The PTO allocated 5K to further explore a site-based program. The plan is to better analyze at the financial side and have an attorney look over it. The attorney will assure we can do the program through the PTO. Still waiting for an attorney date, but they hope to meet right around conference time. Meeting March 7<sup>th</sup> is scheduled to discuss and to gain parent involvement. If we don't walk away with around 6 volunteers for this we may not do it because it's too much work.

Lucas Saltzman has logged 19 hours on this project so far; roughly \$1,500.

Lynda VanWinkle motioned for Lucas Saltzman to give a monthly report to the APC treasurer and submit his hours at his per-diem rate as it pertains to the developed of the B&A school program. Mollie Harrings seconded this motion and all were in favor. The plan will be do a monthly payment to Lucas. He will send a monthly report to the treasurer and cc Meghan Steenburgh, chair.

Curriculum: Staff committee met today, but Melissa did not attend.

Bylaws: Next Meeting will be March 21<sup>st</sup> at 11:30.

Lucas is putting together an 'Intent to Return' packet. Class placement and who is teaching what will go out late March.

Survey / Evals: –Next month we will go into executive session to show the comments on the surveys. As well as the Lucas specific questions.

Next APC Meeting – March 27<sup>th</sup>.

Election Committee: Rich is not running. Nicole and Meg will. Plus Carrie plans to. Elections are on the 28<sup>th</sup>. Due on the 21<sup>st</sup>.

Jess Malone made a motion that new members will be sworn in at the end of the May meeting and expected to attend each meeting following. Melissa McDermott seconded the motion and all were in favor.

Meghan and Lucas attended the APC ASD Board training.

Darryl – set up a meeting with Tom for the Long Range Planning meeting. We want to assure that we stay at the top of the list for new facility. There won't be bonding for new construction.

Meeting adjourned 7:14 PM.

Monday, February 13, 2017

## Principal's Report

### Student Climate/performance

- Behavior referrals are at an all time low for this time of year. It has been a great semester and we are looking forward to conferences.
- Tour season- Tours are in full swing. We have tours at 9:30 on Tuesdays and 1:00 on Thursdays starting in January and ending at the lottery in March. Attendance starts to grow this time of year. Please let me know if you would like to be part of the tour.
- Testing
  - PEAKS- The testing window for the new state exam is March 28<sup>th</sup>- April 28<sup>th</sup>. Students in 3<sup>rd</sup>-6<sup>th</sup> grade will test on two half-days. The test has a language arts section and a math section. Fourth graders have an additional morning of testing for a science section. We are waiting to finalize our schedule based on recommendations from IT. We will forward testing dates and times ASAP.
  - NAEP exam- Testing is for fourth grade only on March 7<sup>th</sup>

### Projects/Committee Updates

- B&A School Care- PTO allocated \$5K to further exploration of a site-based program. We will be advertising a work session/parent night for March 7<sup>th</sup> during conference week. I'm meeting with counsel this week to work on the structure and financials for the program. It is still possible to create a program for next year if we get enough interest at the March 7<sup>th</sup> meeting.
- Climate-The teachers on a climate committee are working on hallway expectations. The process includes observation, staff input, lessons, and printing hallway signs. A core principle of the project is to be aware of the small groups and teaching happening in the hallways. Please help us maintain a level of quiet during instructional times. We found in data collection that adults are our noisiest hallway conversations 😊
- Artists in the School- We have three artists coming before the end of the year. Honor Hall, a mural painter, is planning a mural with Sarah F.'s class for April. Sarah F.'s Class just finished a video for all students to view. It solicits ideas for the mural theme. Ms. Hall will be using the gym wall as a canvas. Amy Johnson, a 3-D casting artist, is making a hanging display using plastic casting techniques during April in art class with Ms. Lisa C. Matt Brenna, a guitarist, is partnering with Julie in music class to bring guitar to 5/6<sup>th</sup> grade and possibly forge a relationship with our community.

### Staff

- We are currently fully staffed.

### Budget

- We received our allocation from the OASIS count period. We got an additional \$47,070 based on our enrollment this year. The money has been added to our unallocated funds.