

Aquarian Charter School  
Academic Policy Committee  
Meeting Minutes  
May 18<sup>th</sup> 2015

*Approved*  
*Chair M. [unclear]*  
*Joey Eski*  
*v. chair*

**Members:**

Mary Goolie  
Greg Carr  
Simone Sanders  
Joey Eski  
Melissa McDermott  
Robin Brosius  
Melissa Lipinski  
Hope McClurg

**Non Voting Members**

Lucas Saltzman

**Visitors:**

No comments from visitors

Call meeting to order @ 5:49 pm

Minutes for April 2015 reviewed and approved

Principal Report – Lucas (see attached report)

Testing finished

Results will be available in the Fall

Testing was a month long – Looking at ways to streamline the process and math workload during that time next year.

IT on track

Kiln moving ahead – Electrical in place

Lunch Tables should arrive this summer

PTO gave 16K to purchase additional Chrome Books and a cart

New 5/6 grade teacher has been on boarded

Interviewing for Tech position – getting clarity as to whether or not the position is a teacher certified position

It was determined that Aquarian has been included in Phase II of the bonding process

Accounting – Simone

Brief budget discussion covered in Principal's Report

PTO Report – N/A

Teacher Rep - Melissa

Wrapping up things for end of year  
Field trips went well

TA Update – Hope – N/A

Committee update/old/new

Legislative Update – N/A

Long Term Planning – N/A

Curriculum Committee – working on curriculum mapping and editing

APC meeting format was updated and schedule was provided. APC meetings moved to every other month and in between there would be committee meetings. All meetings must follow the Open meeting Act and Notice requirements.

Voted on returning Lucas Saltzman back as principal for the 2015/16 year. All were in favor. No one opposed. Motion was passed. APC president and Principal to meet and sign contract

Voted on accepting and approving May 18<sup>th</sup> edits to Bylaws. Had a discussion. Motion was made to vote. All were in favor. No one opposed.

Meeting adjourned 6:20 pm

Next meeting –August 24<sup>th</sup> 2015 @ 5:45pm



Monday, May 4, 2015

## Principal's Report

### Student Climate/performance

- May Events:
  - Explorations, May 7<sup>th</sup> and 8<sup>th</sup>- Great days to get involved and we do buy lunch for volunteers and staff.
  - Volunteer Lunch, May 11<sup>th</sup> - We would love to see you at the luncheon. It is a great time to catch up with other volunteers and enjoy a meal together. It is hosted in the library at 11:30.
  - 6<sup>th</sup> grade camp, May 14<sup>th</sup> and 15<sup>th</sup>- They will be traveling to the Challenger Space Center for the night.
  - Aladdin, May 15<sup>th</sup> - A musical performance by Cindy and Linda's class. The show for parents is from 4-5pm.
  - Field Day, the May 18<sup>th</sup> - It will be very similar to last year. The intermediate students will be doing a variety of teacher/volunteer led activities in the morning. Primary student will be doing activities in the afternoon. Please connect with your child's teacher if you are interested in helping out.
  - 6<sup>th</sup> grade graduation, May 21<sup>st</sup>
- State testing- Finished! The reports will not be available until the fall. Our students did a great job trying to navigate the new system. A huge thanks to PTO for a nice "end-of-testing" celebration last week.

### Projects/Committee Updates

- Lunch Tables- ...will be installed this summer. The project went to bid with a different company and it has dragged the project out.
- Kiln- The project is going to bid this week. Electrical is being put in by ASD and is wrapping up next month.
- Wireless upgrade- We are working on a hardware purchase and wiring upgrade that will allow us to use more Chrome books next year. The school had a fiber optic line installed two weeks ago. The wireless upgrade puts us on par with other schools and increases bandwidth.
- Chrome Books- PTO agreed to help purchase Chromebook carts for next year. We will be bringing on three additional carts and printers for each cart.

**Staff**

- Our 5/6 teacher for next year is Erin Turnock. She is transferring from Ptarmigan Elementary and excited to join the staff.
- We are interviewing for the tech position this week.

**Facilities**

- We met with facilities last week on our Ed Spec project. They are in the process of evaluating our program. In addition we found out we are a phase II school and will receive money for architectural planning next year if the bond passes.

**Budget**

- The current legislation is an approximate \$98,000 reduction to our budget. The cuts have fluctuated between \$38,000 and \$189,000 this legislative session.

Aquarian Charter School  
Academic Policy Committee  
Meeting Agenda

Meeting Information

Date: Monday, May 18, 2015

Time: 5:45 pm

Location: Aquarian School ~~Room~~ Library

1. Meeting Call to order /
2. Minutes Review and Approval /
3. Visitors (each will be given 3 minutes to speak) /
4. Principal Report /
5. Accounting Report /
6. New APC Meeting Format Dates for 15-16 school year /
7. Future committee meeting process /
8. Other reports:
  - PTO Update /
  - Teacher Representative /
  - TA Representative /
9. Committees Up-dates / Old Business/ New business
  - Legislative Committee
  - Curriculum Committee
  - Long Term Planning/Facilities Committee
  - Bylaws/Charter Committee -updates
  - Survey/Evaluations Committee

10. Adjourn Meeting

Next Meeting: Monday, August 24, 2015 5:45PM

Proposed topics: Curriculum Committee focus

**Aquarian Charter School  
Organization/Committees Proposed  
Meeting Dates**

2015-2016 School Year

**Parent-Teacher Organization (PTO)**

Aquarian Charter School’s Parent-Teacher Organization (PTO) conducts fundraisers and supports the school’s program through volunteer efforts. The PTO is a separate, not-for-profit incorporated entity that coordinates its activities with the APC to complement the school’s mission.

*The PTO usually meets the first Monday of the month at 5:30pm in the Aquarian Library.*

**Academic Policy Committee (APC)**

Aquarian Charter School is managed directly by its Academic Policy Committee (APC), working with the principal. The APC is the primary governing body of the school designated to oversee and supervise all aspects of the school. The APC, upon delegation, shall assign to the principal the day-to-day management, financial records and accountability and other duties as assigned and delegated by the APC or as required by law. The principal must submit for approval or disapproval to the APC all significant policy, curricular and financial decisions that have a substantial impact upon the school.

*The APC usually meets the second Monday of the month, once a quarter at 5:45pm in the Aquarian Library. The APC Committee Leads (Long Term Planning/Facilities, Curriculum, Legislative, and Bylaw/Charter) will plan to meet during the months in between the quarterly APC meetings for work sessions.*

**Tri-Board Executive Committee**

The Tri-Body Executive Committee membership consists of the Principal, Teacher Chair, PTO President, and APC Chair. The committee serves to assist strong communication between the tri-bodies of our school (Teachers, PTO, and APC) and our Principal.

*The Tri-Board Executive Committee usually meets the last Tuesday of the months while school is in session during the school lunch hour.*

**Proposed Meeting Dates for 2015-16 School Year**

Month	Tri-Body Executive Committee	PTO	APC
July	No meeting	13	No meeting
August	25	No meeting	24 – Curriculum focus
September	29	14	Committees meet
October	27	5	12- Budget focus
November	24	2	Committees meet
December	15	7	7 – Long term planning/facilities focus
January	26	4	11- Tri-Board meeting
February	23	1	Committees meet
March	29	7	21 – Annual Business (election, evals, survey focus)
April	26	4	Committees meet
May	31	2	16 – Wrap Up
June	No meeting	No meeting	Committees meet
July	No meeting	11	Committees meet