



WINTERBERRY CHARTER SCHOOL  
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL

**AGENDA**

01/20/22

6 pm

Attendance: Sue Armstrong, Paula Dobbyn, Sarah Glaser, Peter Host, Jessie Menkens,  
Nick Perry, Julie Pepe-Phelps, Marc Stover, Stratford

**I. Opening**

A. Motto of the Social Ethic by Rudolf Steiner

*"The healing social life is found  
when in the mirror of each human soul  
the whole community finds its reflection  
and when in the community  
the virtue of each one is living."*

B. Song

C. Excitement Sharing

**II. Approval of Minutes**

Peter Host moved to move the approval of the November minutes to February. Nick Perry 2<sup>nd</sup>. November minutes will be approved at the February meeting.

Peter host moved to approve the December minutes as presented. Lisa Stratford 2<sup>nd</sup>. The December minutes were approved.

**III. Approval of Agenda**

Jessie Menkens moved to approve the agenda as presented. Peter Host 2<sup>nd</sup>. The agenda was approved.

**IV. Community Comments [3 minutes each] *Please note: This is the public's time to talk and the board's time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board's practice to engage in discussion or to answer questions during community comments. Commenters' names will be recorded in the minutes. Thank you.***

## **V. Informational Reports**

### **A. Administrator's Report (Julie Pepe-Phelps)**

The report is attached.

Adding a Diversity, Equity, and Inclusion outreach committee was discussed- to advertise Winterberry and explore possibilities for transportation and free and reduced lunches.

### **B. Faculty Report (Sarah Glaser and Lisa Stratford)**

Battle of the Books- 5<sup>th</sup>/6<sup>th</sup> grade teams compete next week. The 7<sup>th</sup> and 8<sup>th</sup> grade team competes the week after that.

The district and union have not agreed on a contract. They are currently in arbitration.

### **C. WPG Report (Jessie Menkens)**

Fund raising for teacher training is being discussed in the WPG. There is some interest in the WPG in grant writing.

### **D. Budget Report (Shana Garrels)**

No report.

Jessie moved to combine the January and February budget discussion in February

### **E. Committee Reports**

#### **1. Administrative Committees [answers to principal]**

##### **a. Safety**

2<sup>nd</sup> Semester drills are being scheduled and we will be in compliance by the end of the year.

Attendance robo-calls happen to notify parents that their child is not in class. They sometimes go out before an absence has been excused.

Younger students are not allowed to leave campus. Older students need to have permission slips on file to be allowed to walk home.

Covid testing at school is working well. Results are taking 12-24 hours.

##### **b. Outdoor Playspace**

#### **2. WCC subcommittees**

##### **a. Legislative Policy**

No new information to share.

##### **b. Grant Committee**

No new information.

### 3. Elections Committee Board Roster and Openings

Jessie Menkens and Molly Towner met to discuss the election. A notice went out in the newsletter to let community members know that they can nominate someone or step up to run for a seat until the end of January. Ways to distribute ballots were discussed.

#### a. Voting

1. Seat B (Sarah)
2. Seat D (Marc)
3. Seat F (Peter)
4. Seat H (Paula / vacant)
5. Seat K (vacant)
6. Seat M (Sue / vacant)

## VI. Business

### A. Set a Date for 3-Body meeting (continued)

### B. ASD Masking Policy and Winterberry

Chris Barr brought a request to the Superintendent before holiday break on behalf of the charter schools (after the announcement that masking would be optional 2<sup>nd</sup> semester-and before the decision was changed). The district was not going to allow a variance.

### C. Principal Evaluation

It was decided to have a special session to go over the Principal evaluation. Faculty/staff will fill out surveys that will be collected in time for the special session. A special session was scheduled for February 10.

### D. Gratitude

### E. Adjournment:

Peter Host moved to adjourn. Sarah Glaser 2<sup>nd</sup>. Meeting adjourned at 8:05pm.

Principal's Report for WCC  
1-20-22  
Julie Pepe-Phelps

*Winterberry's Mission: Growing the innate potential of each child.*

*Winterberry's Vision: To receive the children in reverence, educate them in love and send them forth in freedom.*

### HEART

- So happy to be **back together** after Winter break
- **Continued gratitude** to the families that continue to provide **staff meals on Thursdays**
- Encouraging all families to **read Winterberry Business** newsletter each Thursday- for highlights of each week and upcoming events.
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### HANDS

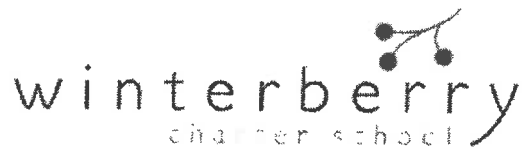
- **Outdoor Committee** "Noon Zoom" for community meeting on Wednesday, January 26th
- **X-country skiing** began for gr. 6/7/8 Going strong! Volunteers welcome.
- Parent volunteers needed for **ice rink** creation and maintenance.
- Would like to develop **promotional material** for Winterberry to showcase our school before the next lottery which opens for applications February 1, 2022.
- We have a great group of **subs** that help to sustain our operations daily.
- Covid tests available through our school nurse.

### HEAD

- **Alliance for Public Waldorf Education (virtual) conference** this last weekend. Lots of positive feedback from Faculty and staff who attended.
- **Changes in quarantine protocol** with Covid positive students. From 10 days to 5 days.
- **School mentors** George Hoffecker and Donna Burgess to begin working with faculty and staff this month and throughout the Spring.
- Started **Tutoring program** for general education students identified by class teacher
- Parent Teacher conferences in February. No school for students, Feb 16/17/18.
- Planning for **Eurythmy teacher** after Spring break to share with Anchorage Waldorf
- **3-Body meeting** date TBA

“Our highest endeavor must be to develop **free human beings** who are able of themselves to impart **purpose** and **direction** to their lives. The need for **imagination**, a **sense of truth**, and a feeling of **responsibility** — these three forces are the very nerve of education.”

Rudolf Steiner



## December 2021 Budget Report

- FY23 Budget
  - FY23 Budget Projections \$2,820,360
    - Projected 240 ADM (Average Daily Membership)
    - Decrease from FY22 Budget projections by \$187,699
  - Increase in Salaries
    - Reduced staffing by 1.5 FTE (Full Time Employees)
      - Reduced 1 SPED TA on general budget, will look at hiring using Cares Funds
      - Reduced .5 Teacher, Pedagogical support. Position has been unfilled for two years, will re-evaluate when additional funding becomes available.
    - Increase is due to faculty and staff salary step increase and estimated contract wage increase.
  - Decrease in Benefits
    - Reduction in one full time employee
  - Building Costs Decreased
    - More accurate estimate in utility costs
  - Supply Costs Decreased
    - Reduced contact services and travel expenses
    - Student supplies in FY22 was used as a place holder, not actual amount budgeted for.
    - Only budget items that isn't fixed
  - Increase in Liability Costs
    - FY22 budgeted for \$15,000, but saw an increase past year to \$28,000
    - Budgeted for current costs, may see an increase again

# Winterberry Budget

## FY2023

Salaries	FY23	FY22
Admin/BPO	\$ 347,780	\$ 321,016
Teacher's Assistant	\$ 82,839	\$ 104,217
Elem. Teachers	\$ 1,094,436	\$ 1,025,495
Subs/Added Duties	\$ 37,610	\$ 50,110
<b>Total</b>	<b>\$ 1,562,665</b>	<b>\$ 1,500,838</b>

Benefits	F23	FY22
Life/Medical	\$ 426,709	\$ 457,448
Workers' Comp	\$ 21,927	\$ 18,558
Unemployment	\$ 2,259	\$ 2,221
SSI/Medicare	\$ 39,782	\$ 39,211
Retirement	\$ 215,353	\$ 212,269
<b>Total</b>	<b>\$ 706,030</b>	<b>\$ 729,707</b>

Building Costs	FY23	FY22
Rent	\$ 430,476	\$ 430,476
Utilities	\$ 45,700	\$ 54,560
<b>Total</b>	<b>\$ 476,176</b>	<b>\$ 485,036</b>

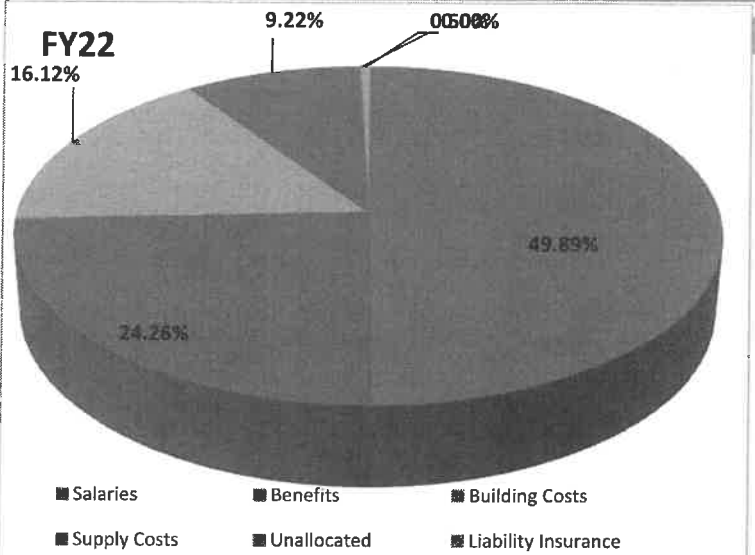
Supply Costs	FY23	FY22
Contract Services	\$ 6,000	\$ 12,000
Office/Teacher Supplies	\$ 37,389	\$ 259,656
Building Supplies	\$ 4,100	\$ 3,500
Travel/Reg	\$ -	\$ 2,322
<b>Total</b>	<b>\$ 47,489</b>	<b>\$ 277,478</b>

Unallocated	FY23	FY22
Unallocated		
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>

Liability Insurance	FY23	FY22
Liability Ins	\$ 28,000	\$ 15,000
<b>Total</b>	<b>\$ 28,000</b>	<b>\$ 15,000</b>

	FY23	FY22
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>

Total Expenses	FY23	FY22
<b>Total</b>	<b>\$ 2,820,360</b>	<b>\$ 3,008,059</b>



FY21 vs. FY22

