

Winterberry Charter School
 Academic Policy Committee dba Winterberry Charter Council
 Agenda
 February 16, 2017
 6pm

Present: Molly Towner (recording secretary), Erica Malouf (guest), Claire leclair, Lynne Jablonski (WPG liason), Julie Pepe-Phelps, Marya Pilifant, Kylara Hollingsworth (guest), Meggan Judge (president), Tara Smith, Dara Lively, Sheryl Toscano

Opening:

Motto of the Social Ethic by Rudolf Steiner

“The healing social life is found when in the mirror of each human soul the whole community finds its reflection and when in the community the virtue of each one is living.”

Song (Come Let Us Gather)

Excitement Sharing

Introductions and welcoming new members

Approval of Minutes: January 19 regular meeting	Lynne moved to approve Dara 2 nd Approved	
Approval of Minutes January 25 special meeting	Lynne moved approve Dara 2 nd approved	
Approval of Agenda	One spelling correction- faculty to facility expansion Lynne moves to approve Sharyl 2 nd approved	
Community Comments	Dara: read an email from Sue Armstrong regarding a meeting with Ms. Miner she had yesterday to discuss RTI/SPED at Winterberry. She (Sue) wonders if Winterberry spends all of the SPED money for the year. (Process discussion about community comments. The WCC does not discuss community comments the night the comments are brought, but a response	

	may be added as a discussion item on a future agenda. Discussed how to field comments to make sure they go to the proper entity.)	
Informational Reports		
Budget		
Administrator	Staff just did Title ix training today. The budget was passed out.	
Faculty	(Julie): 2 nd grade has a substitute teacher, supported by a mentor teacher. We are looking at tightening up all of our procedures with ASD- discerning how we do things. Very kind-hearted, strong faculty right now.	
WPG	Lynne sent the report to Meggan. Officer elections are next month. Craig and Mike Ruiz are stepping down. There is room in WPG for more members. Talked about the Alliance Conference. Lisa Stratford put together a new funding request form to help formalize the process. Winter Faire and Annual Giving Campaign were a little light compared to last year. WEP: The administrator stepped down. The new administrator is Tatiana Agnew. She has taken college courses in education. She's a fabulous musician and is very enthusiastic. She is learning Quickbooks. There are 2 caregivers- Jerom and Javi (a Winterberry graduate!) They are both wonderful caregivers. Julie's helping them get the program more aligned to a Waldorf method. The admin hiring committee members from the WPG are Craig Lyon and Lynne Jablonski. Winter Faire was a lovely event. Screenagers will be shown on May 5, 2-4pm at Bear Tooth Theatre (a Winterberry inservice day). \$5/ticket. It will be made available for the teachers (attending the training) to watch the Wednesday before. There will be 20 tickets available at the front	

	desk for those who can't afford one. The 6 th /7 th /8 th grade teachers may show it to their classes. A 1 st grade dad is willing to help set it up.	
Committee Reports: Administrative		
Facility expansion	(Julie) We are not going to be able to afford the whole project (including multi-purpose room and extra classrooms) right now. We will wait on the multi-purpose classroom. There are lots of feasibility studies we have just found out about that need to be done. We were hoping to break ground right after school is out, and finished in time for next school year, but we won't be able to have it done in time (because of the feasibility study). The new plan is to look to the summer of 2018 to begin the project.	
Charter revision	(Tara, Lynne, and Julie) There is a Google doc for what they're working on. They have some specific questions for faculty to address. State and ASD applications are different.	
Safety	(Dara) Safety committee is an administrative committee. The members have been Dara and Mr. Young, and now includes Charmine. She has not met with Charmine or Mr. Young this month.	
NVC	No report	
WCC subcommittees		
Election	Email was sent out by Meggan last week	
Hiring	(Meggan) Job is not posted yet. Applications will be accepted until March 24. Packets will be reviewed soon after that. 1 st round interviews on April 1. 2 nd round of interviews (with WCC welcome to observe) on April 13. The committee will then come up with our recommendation and tell the WCC. If	

	<p>all goes well, the WCC will discuss and decide during their regular meeting on April 20.</p> <p>Dara is starting a Winterberry hiring email address. There will be a blurb in the next Alliance newsletter with the email address. When the posting is live, people will be referred to the posting.</p>	
Supervisory	<p>(Meggan)</p> <p>An executive session is needed to discuss confidential personnel matters. Officer elections next month.</p>	
Legislative		
Budget		
Alliance for Public Waldorf		
Business		
Clarify board seat election schedule	<p>Lynne moves to extend seat K (Meggan's seat) for one year. Tara 2nds.</p> <p>The motion passed.</p>	
Grade 2 concerns: 1. acknowledgement of parent letters 2. approval of letter to school district from WCC	<p>Several letters have been received by the WCC and Meggan has responded to them all to let them know they have been received.</p> <p>Erica Malouf handed out a letter with signatures of 18 parents addressed, with copies given to Dr. Stock, Darrell Vincek, Mr. Young, Julie Pepe-Phelps, Meggan Judge, and the entire WCC. She wants the WCC to know that the majority of the parents in 2nd grade want to move forward positively.</p> <p>Meggan will write a letter from the board to Darrel Vincek. She will send it to the WCC members first.</p>	
Board retreat planning with George Sat March 4	<p>Meggan and Dara will plan. Food will be ordered. They will talk about the temperaments. Roles and Responsibilities of a charter school. George will be here for it. If you want a binder, let Meggan know.</p>	
Gratitude		
Contracting, purchasing,		

budgeting requests and approval		
Compost Pile: <ol style="list-style-type: none"> 1. Create/amend bylaws for election tie-breaker 2. Strategic plan 		
	Tara moved to go into executive session. Lynne 2 nd Motion carries.	