

Meeting Minutes



Meeting Title:	WCC Meeting	Date:	2.20.20	
President:	Susannah Numme	Location:	Winterberry Charter School	
Minute Taker:	Molly Towner	Start:	6:12pm	End:

Attendees: Molly Towner (recording secretary), Meggan Judge (past chair), Shana Garrels (business manager), Sue Armstrong, Peter Host, Darrel Vincek (Director of Charter Schools), Alex Schutz, Claire LeClair, Susannah Numme (chair), Julie Pepe-Phelps (principal), Paula Dobbyn, Sarah Glaser (faculty)

I. Opening

- A. Motto of the social ethic
- B. Song (Deep Peace)
- C. Excitement sharing

II. Approval of Minutes: Sarah Glaser moved to approve the minutes as amended. Meggan Judge 2nd. Approved unanimously.

III. Approval of Agenda: Claire LeClair moved to approve the agenda. Sarah Glaser 2nd. Approved unanimously.

IV. Community Comments: none

V. Informational Reports

A. Administrator’s Report (Julie Pepe-Phelps)

Ms. Pepe-Phelps gave the administrator’s report. (attached)

B. Faculty: (Sarah Glaser)

Ski championships are Tuesday night at Kincaid.
Circus is Wednesday, February 26 at Grant Hall.
Ski Day is next Thursday, February 27.

C. WPG Report (Jessie Menkens)

Jessie Menkens was not in attendance. Her report follows:

OPPORTUNITIES

- Spring Auction: Saturday, April 11, 2020 at Hilltop Ski Area. Planning meetings are Fridays at 10:30 - 11:45 in the conference room. Theme artwork, promotion, caterer, auctioneer have been secured.
- Grade 8 Circus: Feb. 26 at APU's Grant Hall.
- Ski/Walk Day: February 27, schoolwide outdoor games.
- Winterberry Stage: G8 fundraiser is in the works. Save the Date: March 23rd, from 6-8pm at Charlou. Donations will not be tax deductible. See Jessie Menkens if you wish to volunteer.
- Winterberry Choir: 3:30-4 pm, Tuesdays in the Music/Multipurpose Room
- Need Supply Fees: \$100 per child can be paid online or at the front desk, or request a waiver.
- School Climate and Connectedness Survey: Complete it by Friday, March 20. It's important! Survey measures how connected students and families feel at school and results inform strategic planning and ways to improve community-school relationships both at the school and district level. [Access](#)

[online](#): password: winterberryfamily

- I-did-a-Row: Finish knitting scarves in the lobby by March 7. Iditarod Watch Party Saturday, March 7 at Winterberry and our "Gnome Corner" on the trail.
- Parent Workshops: coming soon – scheduling this spring and next school year (weekly Wednesday afternoon workshops, monthly evening events and annual open house curriculum showcase).
- Winterberry Cookbook: submit your trusty recipes.

BUSINESS

- Treasurer's Report: General checking = \$56,726.43. Class accounts = \$13,862.79. Savings = \$11,896.20. School Store = \$2,771.33.
- Sewing Machines: WPG is purchasing 14 sewing machines for the Handwork Program for use in Grade 8.
- Teacher Training: So far, six (possibly seven) faculty members are planning to request summer training.
- WPG's nonprofit status won't be engaged for a Grade 8 Trip fundraiser via Value Village.

D. Committee Reports

1. Administrative Committees (answers to principal)

a. Safety (Julie Pepe-Phelps)

The Safety committee met today. Report attached.

b. Outdoor play space (Julie Pepe-Phelps)

No report

2. WCC subcommittee

a. Legislative Policy Committee (Jessie Menkens)

No report

b. Election Committee (Claire)

There were 53 ballots turned in (most at Winter Faire) with a number of write-in votes for faculty. Our new members are Paula Dobbyn, Sue Armstrong, and Peter Host.

c. Budget

Budget report attached.

d. Alliance for Public Waldorf Education

There is a combined AWSNA/Alliance conference in Chicago in June. Discussion about sending representatives to the conference.

e. Grant Committee

Nothing to report.

VI. Business

A. New Member Welcome and document signing.

New Members:

Paula Dobbyn-children in 3rd and 5th grade.

Sue Armstrong-children in 8th, 5th, and 2nd grade

Peter Host-children in 5th and 2nd.

Code of ethics and member agreements were signed.

B. AJ Crabill Leadership Academy Discussion

AJ Crabill is coming up from Great City Schools to work with the school board and for the Leadership Academy. Darrel suggests scheduling a training with him, the WCC chairs, and the charter principals. If all charter schools participate, it will cost around \$600 per school for the training.

Claire LeClair moved to support up to \$600 from next year's budget for this training. Sue Armstrong 2nd. Approved unanimously.

The tentative dates for the training is September 25-26, 2020.

C. Gratitude

VII. Adjourn

Sarah Glaser moved to adjourn. Sue Armstrong 2nd. Unanimously approved.

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- Tuesday Tours are in full swing! Our school “shows off” beautifully (: Evening tour Tuesday, Feb. 25.
- Winterberry Community Choir’s going well---still welcoming all interested people
- So grateful for Staff meals, provided by class parents on Thursdays—they are always so nourishing and delicious! Winterberry cookbook committee is also ready for all contributions!
- Fur Rendezvous booster button—designed by Winterberry Gr. 6 Student! Pizza party with Fur Rondy court came to the class party, KTUU to visit as well.
- Attended the Kid’s Corps/Head Start Alternative Schools Fair -continuing to seeks ways to include lower income families and appeal to a broad, diverse community.

HANDS

- 8th Grade Circus 2/26 at 6:30pm at APU Grant Hall—admission is \$5.00!
- X-Country Skiing for Gr. 6-8 going well! Coach’s Galen Johnston, Carl Battreal and supported by faculty members/parents, Mr. Crawford and Nurse Katrina and several parents. Ski meets going well, students having fun! Last meet is at Kincaid Park next week Tues. 2/25 at 5:30pm.
- Native Youth Olympics at Anchorage Waldorf this year was well attended and well enjoyed. Mr. Crawford led his Gr. 4 class supported by Adam Loomis (movement sub and afterschool sport coach)
- Continuing to work on Winterberry Strings Program—Meeting with Dr. Wood (ASD Director of Fine Arts), Julianne and Mr. Lind tomorrow (2/21) to explored a variety of possibilities including option for district instrument use. We also—through WPG--Participated in a funding opportunity through Rudolf Steiner Foundation—and received a \$500 grant for enhancing our diversity, equity and inclusion.

HEAD

- New Movement program schedule to officially begin week of February 24. Folk Dancing through the grades with Ms. Becker, Yoga with Ms. Colleen and outside games and movement with Mr. Unterberger.
- Good attendance during Parent-Teacher conference week. Principal and individual Teacher/staff chat time on Friday was enriching.

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- Professional development for teachers and staff on-going and embedded into faculty meetings with a UAA/PACE credit course offered to Teachers.
- Safety meetings each month (Principal, Front desk, Nurse, Business manager and now, a student rep). We discuss misc. safety issues, ALICE drill protocol, general student health concerns—nothing confidential.
- Faculty getting Summer Training requests finalized and turned into WPG
- 8th grade trip schedule for April-- Deer Hill in Colorado. I will be going on that trip. I will have a Teacher in Charge in place and be sure that Director is “on-call”

Safety Meeting Report
2-20-20
Minutes

In attendance:
Ms. Shana
Nurse Katrina
Lane G8
Ms. Pepe-Phelps
Ms. Colleen

Emergency Back Packs

Update: All main lesson back packs are complete. All the back packs have their whistles, as well. Specialty teacher back packs are still in the process of being filled.

Action:

Back packs should be in the classroom and accessible.

Action:

Colleen will put updated rosters into each back pack.

Action:

Ms. Pepe-Phelps will ask teachers to come to a staff meeting with their back packs and Nurse Katrina will bring a list of contents. Together the staff/faculty will review the contents.

A.L.I.C.E

Reflection:

Lane shared that inside Grade 8, the student council members were alert and quick to action. He went to the window to check his surroundings and found that not all the students who were on the playground were taking the drill seriously.

Ms. Pepe-Phelps commented on the fact that she was informed by staff that not all outside classrooms were aware the drill had begun. She felt that was the reason for some of the students not taking appropriate action.

Action:

In the future, the A.L.I.C.E. drill will be communicated by walkie and intercom simultaneously. Additionally, we will add to the next drill (3-24-2020) the use of the whistle as a signal that there is a potentially dangerous situation.

Staff shared that they felt a strong need for a ladder in the upstairs classrooms.

Action: Ms. Shana purchased ladders for upstairs classrooms and breakaways for all the windows.

STAR

We have a rhythm of having STAR come first and second semester. Colleen will schedule the STAR presentation for this semester.

Trainings

Nurse Katrina will schedule a Med Sled training for a staff meeting for all staff.
Ms. Shana will schedule a CPR training for a Thursday for all staff.

Elevator

The elevator was recently inspected. Otis is scheduled to come in for routine maintenance.

Students after school

Students cannot be left unattended after school. In other schools the BPO holds the students waiting for a ride or unable to participate in an after-school activity, but we do not have an evening BPO. Therefore, students who are in an after-school activity must be participating or picked up by a parent.

Next Fire/Earthquake Drill: 2/24/20