

**WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL
AGENDA**

05/16/24

6 pm at Winterberry, Handwork Room

Attendance: Shana Garrels, Nick Perry, Marc Stover, Becky Porter, Marisa Jasa, Julie Pepe-Phelps, Shannon Uffenbeck, Neil Brauer

I. Opening

A. Motto of the Social Ethic by Rudolf Steiner

*“The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living.”*

B. Song

C. Excitement Sharing and Welcoming

II. Approval of Minutes – Question about moving an action item from Reports to Business section. Marc suggested we keep April minutes as they are. Shannon stated action has already been done and is documented in notes as it was done during April meeting. Julie encouraged us to think about business items and being mindful of holding off about passing motions during business rather than the middle of reports. Best practices are to follow Roberts Rules and the open meetings act. Shannon Uffenbeck moved to approve the April minutes. Neil Brauer seconded.

III. Approval of Agenda - Nick Perry moved to approve the April agenda. Shana Garrels seconded the motion.

IV. Community Comments [3 minutes each] *Please note: This is the public’s time to talk and the board’s time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board’s practice to engage in discussion or to answer questions during community comments. Commenters’ names will be recorded in the minutes. Thank you.*

V. Informational Reports

- A. Administrator's Report (Julie Pepe-Phelps)** Attached
- B. Faculty Report** Classroom cleaning is being organized via teacher emails; Mayfest was today and faculty felt good about it afterwards. Faculty liked having it one week before school is over but 8th graders were notably missed; Faculty excited about summer training opportunities.
- C. WPG Report (Nick Perry)** The WPG discussed classroom cleaning efforts and wondered if children were allowed. Julie clarified that If childcare is arranged, younger children can play outdoors. Older children who are capable can help. Teachers are sending out a Google link that includes volunteers for childcare. WPG intends to meet entirely in person next year and include snacks. Important dates for next academic year: 8/20/24 Welcome Back Potluck; Three Body Meeting potential dates: 9/21/24 or 9/28/24 at possibly Winterberry, Bayshore Clubhouse or Girdwood; 10/11/24 Family Dance at Kincaid (Shana pointed out this is Yom Kippur and school event conflicts—will need to find a different time); 11/9/24 Beautiful Bazaar. Submit all volunteer hours by 5/20/24.
- D. Budget Report (Shana Garrels):** Attached
- E. Committee Reports**
 - 1. Administrative Committees [answers to principal]**
 - a. Safety:** All drills are finished for the year. Snowblower was stolen from the front of school and caught on video. A report was filed.
 - b. Outdoor Site Committee:** Construction yard bid still in progress following a failed bid. We are working with ASD who are helpful. Waiting to hear back from the JOC. Trees and play equipment as well as Kindergarten upgrades planned. Play yard work day is this weekend. [Molly—this info might need to be checked against Reuger's minutes that were sent to Marc and Julie.]
 - 2. WCC Subcommittees**
 - a. Legislative Policy Committee**
 - **Alaska Reads Act:** Julie met with Superintendent, Vice Superintendent and Charter School Director to state our request for a legislative review. They contacted DEED Director (Kathy Moffitt) who stated would contact Julie to find a time to meet. After several follow up contacts, there has

been no solid response from DEED. Legislative session has ended and we have no directive going forward. Decision that if we don't hear from DEED by Friday 5/24/24, we inform them that we will be making a point to reach out to our legislators while they are home. Committee will also meet to discuss next steps.

- **Grant Committee:** no report

VI. Business

A. Continued- Next year 24/25 Focus. WPG & WFC Discussion:

Working on dates/timelines. Topic to consider is Strategic Planning.

B. Gratitude

C. Principal Evaluation

- a. Executive Session** Neal Brauer made motion to enter executive session, Nick Perry seconded. Nick Perry made a motion to come out of executive session, Shannon Uffenbeck seconded.

D. Adjournment: Becky Porter moved to adjourn the meeting. Nick Perry seconded the motion.

Principal's Report for WCC

5-16-24

Julie Pepe-Phelps

Winterberry's Mission: Growing the innate potential of each child.

Winterberry's Vision: To receive the children in reverence, educate them in love and send them forth in freedom.

HEART

- Please read **Winterberry Business** newsletter each Thursday for highlights of each week and upcoming events. Great timely information and feature articles!
- **Heartfelt thanks** to Ms. Glaser for all her professional support this spring.
- **Gratitude for our parent community** for all the support, meals and trust in our school!
- **Thanks to our Charter School Director, Jason Hlasny** for his care and kind support of our school this year. He will be the Director of Special Education for the District next year.
- Working on **20th anniversary of Winterberry/Alumni gathering**—if interested, please contact me. WPG is putting together a committee to support the 20th anniversary celebrations.

HANDS

- **Outdoor Site Committee** continues to meet on Wednesday's at 2pm. We will continue to meet throughout the summer. If interested in coming to a meeting—please see website calendar for dates/times. Clean up day this Saturday, May 18 beginning at 10
- **Need VOLUNTEERS** for the upcoming classroom cleaning and moving! Please watch for email from your class teacher for details.

- **Fall Lottery**---March 29, 2024 – Lottery opens for applications

July 19, 2024 – Lottery closes for applications

July 23, 2024 – Lottery runs

July 26, 2024, at 5:00 p.m. – Notifications of lottery results are released. Please continue to share information about Winterberry with everyone you meet!

- **Parent Workshops**-successful year of adult learning workshops that we will continue to promote in the fall.

HEAD

- **AK Reads update:** Multiple attempts to reach Commissioner and Director of DEED
- **Staffing:** Interviews for SpEd teacher happening, several good candidates.
- **Waldorf inspired DEI**-would like to have a WCC committee formed to work on this
- **Teacher Summer Training:** Teachers are excited and eager for their summer learning



May 2024 Budget Report

- FY25 Mercurius orders
 - Estimate to be around \$26,000
 - Save 15% for early bulk orders
- FY24 End of Year
 - ASD Budgets are wrapping up
 - Accounts are getting cleaned up and zeroed out
- FY24 Projections vs. Budget to Date
 - Contract Services-higher than projected
 - Clock/intercom installation
 - Playground-contracts
 - Parking lot striping
 - Office/Teacher Supplies-higher than projected
 - Within the normal range
- FY24 Projections vs. Estimate End of Year
 - Building Supplies-higher than projected
 - Playground Equipment
 - Unallocated
 - Currently at \$129,395