

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL
MINUTES
07/20/2017
6 pm

ATTENDING: Meggan Judge, Tara Smith, Lynne Jablonski, Dara Lively, Claire Leclaire,
Sharyl Toscano, Marya Pilifant, Shana Garrels, Eric Andersen (ex officio), Jessie Menkens (incoming WPG liason)
ABSENT: R.S., E.S., S.G.

- I. **Opening (6:05pm)**
 - A. Motto of the Social Ethic by Rudolf Steiner
*"The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living."*
 - B. Song
 - C. Excitement Sharing

- II. **Approval of Minutes**

04/20/2017-Tara S moved, Dara L second
06/12/2017- Tara S moved, Dara L second

- III. **Approval of Agenda - Lynn Moved and Maria second**
- IV. **Community Comments [3 minutes each]** Will the parking lot be swept? Mr. Anderson will check into it

- V. **Informational Reports**
 - A. Budget Report – Lottery July 27 (2nd). Numbers will change. Attached report with waiting list numbers. Only 8th grade is not full (26). Need to wait until Coleen comes back to get the correct numbers. Hybrid numbers are attached. Waiting on accurate numbers for hybrid. Need 10 students to break even for the program.
 - B. Administrator’s Report-Welcome Eric Andersen! First day on the job. Priorities: Feels supported and has contact with teachers. 1. Hiring – need to finalize. Will get coached to get through hiring (3rd grade, Kindergarten TA, SPED TA, Handwork TA). 2. Scheduling -Julie has been helping. 3. Working on a newsletter – wants as much communication as possible. Goal is to have a monthly newsletter that includes important and upcoming events. Will get staff input. 4. Get familiar with student files. Tara asked about movement teacher – not pink slipped. There will be two fulltime SPED TA’s and one full time SPED teacher. Maria applauds Mr. Anderson’s emphasis on communication. Tara stated the Winterberry website has been switched over to ASD – Shanna and Alicia need to make corrections.
 - C. Faculty Report – NA – no faculty. Some are at training
 - D. WPG Report – Crystal V. is WPG president. Craig and Lynn had his last meeting in May. Working on WEP program. WEP was hired through school district, but then was not able to. WPG took it on by hiring an administrator. However, the administrator changed several times and had some hiccups. WEP is now looking at outsourcing. Julie may have applied for a state certification for childcare. A committee was formed. Anchorage Waldorf has child care, but there would need to be transportation. The kindercare would continue. Goal is to have the child care be it’s own entity. There are also space issues at Winterberry. Concern is that the parents need childcare to be able to attend Winterberry. Enrollment needed to break even is 14 children. Julie is certified as the administrator and would help if needed. Allocated \$21,231 for teacher training. Ms. Robaxiou did not get fully funded. Mr. Lind was not able to attend. Filter and vents needed maintenance. Interior painting is going for bid. Water filters need to be replaced monthly and is costly at \$70 a month per class. Considering taking the filters out.
 - E. Committee Reports
 1. Administrative Committees [answers to principal]
 - a. Facility Expansion: Craig L, Marya P, Julie P, Shana G – nothing new
 - b. Charter Revision: Tara S, Lynne J, Marya P – We have the funding for the facility expansion to buy down the square f
 - c. Safety: Dara L, Erica M, Kylara H – has not met

- d. NVC: Charmine M, Samuel O, Becca B
- e. Outdoor Playspace: Donna M, Drew A, Lisa S
- 2. WCC subcommittees
 - a. Election: TBD December 2017
 - b. Hiring:
 - c. Supervisory Committee: Meggan J, Tara S, Claire L – Clair is acting as past chair. Mr. Anderson will meet once a week with the chair, past chair and vice chair (rotating each week).
 - d. Legislative Policy: Jessie M.
 - e. Budget:
 - f. Alliance for Public Waldorf Education:

VI. Business

- A. Contracting/purchasing/budgeting requests and approval
- B. Charter renewal work –
 - 1. Review – homework – Tara reviewed feedback. Need testing data. Need enrollment information. Need Hybrid program with explanation of change. Lynn has original proposal for the program. Shana said as long as there was a teacher curriculum and the parents are offered a chance to use and develop curriculum. Language around home school and satellite program similar to montesory program like Tudor elementary. Other requirement is having a certified teacher. Keep options open in the charter. Need to develop 1. Mission 2. Ability to capture income to help school running. Tara – needs something that shows we have approval for the hybrid program (by WCC). Need – historical information of approval and what do we want it to look like going forward. It is a separate program. Need to consult with Darryl. Julie said there is language of WCC approval. 1st year hybrid had preference in class year. 2nd and 3rd year did not get preference. Lynn found 9/2014 email from Shana. Need a WCC vote, if not, we need to discuss. Do we include the possibility of a satellite program. We can always request a change. Used homeschool component, yet it was really a hybrid program.

Need historical data and what is happening with our graduates.

WPG notes 12/2013 states that WCC was going to vote on it. Need WCC notes from 12/12/13 – was approved by WCC.

- 2. Assign sections

What is needed for a financial plan?

How could we get transportation services (increase diversity). Lunches needed for students. Discussed grain of the day. Jessie will help with food security.

10/2014 WPG – discussed fully enrolled hybrid program.

Jessie – what is the documentation retention policy.

No language on bilingual, gifted, educational.

? class size is minimum.

Everyone make edits and comments using initial in Google Docs.

WCC meeting 7/31/2017 3:30-5:30 to update charter.

Parent survey –
Why was the fundraising so low?

Remind text alerts – set up account.

Principle evaluation tool – Clair will help with evaluation tool.

Tara moves to adjourn, Lynn second.

VII. Adjourn