

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL

03/18/2021

6 pm

Attendance: Alex Schutz (chair), Susannah Numme (past chair), Julie Pepe-Phelps (principal), Sarah Glaser (faculty rep), Lisa Stratford (faculty rep), Jessie Menkens (WCC/WPG liaison), Shana Garrels (business manager), Nick Perry, Peter Host, Paula Dobbyn, Sue Armstrong, Meggan Judge, Molly Towner (recording secretary)

I. Opening

- A. Motto of the Social Ethic by Rudolf Steiner
*"The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living."*
- B. Song
- C. Excitement Sharing

II. Approval of Minutes

Susannah Numme moved to approve the minutes as amended (spelling correction). Peter Host 2nd. Approved unanimously.

III. Approval of Agenda

Peter Host moved to approve the agenda. Sarah Glaser 2nd. Approved unanimously.

IV. Community Comments [3 minutes each] *Please note: This is the public's time to talk and the board's time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board's practice to engage in discussion or to answer questions during community comments. Commenters' names will be recorded in the minutes. Thank you.*

No community comments.

V. Informational Reports

- A. Principal's Report

Attached

- B. Faculty Report

The teachers are preparing, with excitement, to come back to the building next Monday

- C. WPG Report (Jessie Menkens)

Attached

D. Committee Reports

1. Administrative Committees [answers to principal]

a. Safety (Julie Pepe-Phelps)

Repairs to the emergency lighting have been completed.

b. Outdoor Playspace

No report.

2. WCC subcommittees

a. Legislative Policy (Jessie Menkens)

The passage of the Relief Bill, there will be an influx of money supporting public education. There is work to be done at the state level regarding the use of CAREES Act funds.

b. Budget (Shana Garrels)

Attached.

c. Grant Committee (Alex Schutz)

The Department of Agriculture grant has been submitted.

d. Election

The election has concluded. Nick Perry has been elected to join the WCC. Please send current contact information to Susannah Numme.

VI. Business

A. New Members Welcoming

Welcome to Nick Perry!

B. Charter Council Member Agreements

Agreements need to be signed yearly by WCC members.

C. Principal Evaluation Committee

Sarah Glaser will distribute surveys to the survey. The WCC, with the exception of faculty and staff members, will collaborate on the evaluation.

D. Gratitude

For teachers, parents, return to school, Alex for stepping into the leadership role, daylight savings, long-term Friendships, and the covid vaccine.

Adjournment:

Meggan Judge moved to adjourn the meeting. Sarah Glaser seconded the motion. Approved unanimously.

Principal's Report for WCC

3-18-21

Julie Pepe-Phelps

Winterberry's Mission: Growing the innate potential of each child.

Winterberry's Vision: To receive the children in reverence, educate them in love and send them forth in freedom.

HEART

- Grateful for the ongoing communication with Winterberry families as we make decisions to serve our whole community.
- Celebrating coming back in person on Monday!
- Celebrating our at-school Student Support Program and Outdoor Offerings for the past month!
- Mr. Edwin received his 15-year pin from the District. We are so grateful for all his hard work for our school!

HANDS

- Purchased air purifiers/humidifiers for every classroom.
- Purchased CO2/air quality monitors for every classroom.
- Outdoor classroom spaces are being designed and developed for 4th quarter.

HEAD

- Faculty/staff committee work was done to develop plan for In-person learning.
- We have welcomed 6 subs to our building who will support teachers in our cohort model when we come back to in-person learning on March 22nd.
- Please review Winterberry's Back in School plan on ASD website:
<https://docs.google.com/document/d/1vseCJC9yASzkdRimStwGSEPCiSZv7jXjWptPTBGKDvI/edit#>

A healthy social life is found only when, in the mirror of each soul, the whole community finds its reflection, and when, in the whole community, the virtue of each one is living.

~Rudolf Steiner

WPG report
Jessie Menkens
March 18, 2021

The Winterberry Parent Guild met earlier this month and discussed return to school plans and safety protocol, and appreciated the opportunity to hear from Principal Pepe-Phelps on those issues.

WPG also discussed vacancies and opportunities to serve. Oona Martin will be stepping down as President and the body is actively recruiting for that position. If you know of potential candidates, please let me know. Additional positions are also opening, so please stay tuned for further announcements.

WPG appreciates faculty and staff's hard work to prepare and welcome students back into the building next week, and ongoing support for Winterberry's remote students.



March 2021 Budget Report

- Third Quarter Budget FY21 Breakdown
 - Salaries and Benefits are estimated to be slightly under budget
 - Due to less spending on substitutes and added duties
 - No handwork TA second semester
 - Building Costs within budget
 - Percentage is higher due ASD paying rent one month in advance
 - Will balance out by end of May
 - Supply Costs
 - Spent significantly less in contract services and travel expenses
 - Had increase spending in student supplies expenses
 - Unallocated
 - Funds being held for possible spending elsewhere
 - Decrease in account, funds moved to supply account and liability insurance

Unallocated balance

 - FY21 \$164,379
 - Rollover balance \$464,173
 - Total balance \$628,552
- ESSER I (Elementary and Secondary Emergency Relief) Funds
 - Remaining \$22,904 of the \$56,614 allocated
 - Funds being spent on
 - Additional PPE, Air purifiers, Quality Air Controls
 - Substitutes to assist in cohorts
 - New computers and computer cart
- ESSER II (Elementary and Secondary Emergency Relief) Funds
 - Received \$273,954

- All funds available, need to use all ESSER I funds first