

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL
AGENDA
11/16/2017
6 pm

Attendance: Molly Towner (Recording secretary), Sarah Glaser (faculty representative), Dara Lively, Meggan Judge (president) , Shana Garrels (business manager), Eric Andersen (principal), Rebecca Steadman, Claire L'Claire , Erin Schneider, Oona Martin, Jessie Menkens, Marya Pilifant, Sheryl Toscano

I. Opening

- A. Motto of the Social Ethic by Rudolf Steiner
*"The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living."*
- B. Song
- C. Excitement Sharing

II. Approval of Minutes

10/19/2017
Dara Lively moved/Erin Schneider 2nd
Approved unanimously

III. Approval of Agenda

Sarah Glaser moved/Jessie Menkens 2nd
Approved unanimously

IV. Community Comments [3 minutes each] please sign card for Tara Smith

Meggan Judge: As a board, the WCC participation is at 75% participation. Please sign the cards for Lynne Jablonski and Tara Smith
Oona Martin: She is the new president of the WPG. She brought a thank you card for the WCC from the WPG.

V. Informational Reports

- A. Budget Report
Shana Garrels handed out:
 - a. a one-page copy of the 2017-18 budget, based on the student number of 264.
 - b. A projection of costs
 - c. Outstanding encumbrances
 - d. 2017-2018 expenses
 - e. monthly expenditures 7/1/2017-6/30/2018

Marya would like to see standardization of the budget reporting process so that comparisons can be made year to year and anyone in the business manager position would be able to report in the same way. We need to be able to know what we can afford.

Eric: It's difficult to make accurate projections because we don't know what the BSA (base student allocation) will be year to year.

Shana: We just found out what the BSA is for this year (2017-18).

Claire: It is important to have many eyes on the budget, but she would not like to see the business manager need to create more documentation.

Marya: The long-term goal of documentation is to make it possible for future boards to understand. The short-term concern is that she wants to make sure we can afford the expansion.

- B. Administrator's Report
 - a. It's been really fun walking through the hallways; seeing children prepare for the lantern walk.
 - b. The city was expecting a drop in student population of 250-300, but it has actually been more than 700.
 - c. At Winterberry, reasons for a drop in student population includes: middle school students wanting to attend "regular" middle schools, students seeking accelerated programs, difficulty in commuting to Winterberry

- d. As we head in o the next legislative session, we will be watching it with careful eyes. The BSA funding is flat.
 - e. We are basing our budget on a projected population of 240.
 - f. Conex: We have it, and have some things inside. We talked to Kyle before moving it onto the property and were under the impression that it was a non-permanent building and would not need a permit. As it turns out, the school does need a permit and Shana has been working on that project.
 - g. There was a meeting with Kyle today (with Eric, Shana, and Julie). There is some language in the lease indicating that maintenance is to be paid by the owner. The owner does not agree. Negotiation is happening. We will go ahead with fixing the plumbing.
 - h. Upcoming events: Lantern Walk November 17, 6-7pm, Solstice Assembly Dec 15, 6pm at Wendy Williamson.
 - i. The Foundations team had an all-day meeting on Tuesday and priorities were established by the faculty. The next step is to do data collection regarding behavior management and use of shared, outdoor spaces.
- C. Faculty Report (Sarah Glaser)
 Building Bridges people are still meeting;
 School Dance Dec 8
 6th grade QDoba fundraiser Dec 1
- D. WPG Report (Jessie Menkens)
- A. There was excellent participation and attendance at the last meeting.
 - B. Thanks to Oona for the leadership she is providing. She has spent lots of time with the governing documents and old minutes.
 - C. Committees are forming.
 - D. We sold and moved the yurt.
 - E. WEP is officially dissolved.
 - F. We are looking forward to having a 3-body meeting (strategic planning session) in the future and would like to go ahead with the planning on that as soon as possible. (Discussion regarding the possibilities/goals of meetings. One idea that arose is to start small- with a meeting between a small percentage of each body to plan and set goals.)
- E. Committee Reports
1. Administrative Committees [answers to principal]
 - a. Facility Expansion: Craig L, Marya P, Julie P, Shana G
 There was a meeting yesterday. Details can be found in the administrator's report. The Building committee will be changed to have subcommittees for outdoor space, expansion, and maintenance.
 Shana: Everything is still on track for the expansion. Kyle is going to get back to us with a new timeline and a better estimate. Once he gets that to us, we will bring it to the rest of the committee.
 Question: Claire: Is it true that the WPG will not continue holding the lease?
 Answer: Shana: Kyle doesn't want to deal directly with ASD. He has a 10-year lease with the WPG.
 - b. Charter Revision: Tara S, Lynne J, Marya P
 - c. Safety: Dara L, Erica M, Kylara H
 Historically, the safety committee was made up of a member of the WCC, community member, and the principal.
 Eric: The Foundations committee is working on protocols for behavior/safety in the common areas.
 Questions came up about behavior plans in classrooms.
 - d. NVC: Charmine M, Samuel O, Becca B
 - e. Outdoor Playspace: Donna M, Drew A, Lisa S
 This committee is going to be merged into the building committee.
 - f. Hybrid Amendment: Julie, Claire
 Will be discussed in business.
 2. WCC subcommittees
 - a. Election: TBD December 2017
 - b. Hiring: n/a

- c. Supervisory Committee: Meggan J, Claire L
Meeting with Principal Andersen is always enjoyable and enlightening.
- d. Legislative Policy: Jessie M
We will meet and be actively engaged with the beginning of the session. We can anticipate cuts ahead.
- e. Budget: Sharyl T
Sharyl resigned from the budget committee.
- f. Alliance for Public Waldorf Education:

VI. Business

- A. Contracting/purchasing/budgeting requests and approval
- B. Approval of budget for next school year
There will need to be an emergency meeting to approve the budget after the numbers are received from the school district.
- C. Charter renewal
Claire: The school district has our renewal application. There was a very productive work session with several ASD employees. The first work session with the school board is December 4. Darrel Vincek is helping with the process. The vote will take place on December 18 at 7pm.
- D. Hybrid Program Approval
There is language in our charter renewal touching on the Hybrid program. Any reference to "homeschool" or "correspondence" was removed. It is referred to as a "blended school program for parents who want flexibility with their children's education".

Jessie Menkens moved to rescind the previous decision (at the August 22, 2017 meeting) to not include the Hybrid program in the charter renewal application.

Claire 2nd

Approved unanimously.

- E. Gratitude: We may have someone interested in taking over Tara's seat.
Thankful for the energy in the room, fresh voices, Lalia's work on the GARDEN initiative, for the administration, faculty, and staff, Ms. Becker and Ms. Silcox, Ms. Seiff (who puts so much energy in the classroom and into the school).

Adjournment:

Rebecca Steadman moved to adjourn/Dara Lively 2nd

Unanimously approved

Compost Pile

- 1. 40 Questions from George and Donna
- 2. Strategic Plan