

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL

Draft minutes

04/18/24

6 pm at Winterberry, Room TBD

Attendance: Neil Brauer, Shana Garrels, Trevor Holm, Ruger Johnsen,,Julie Pepe-Phelps, Nick Perry, Becky Porter, Marc Stover, Molly Towner, Shannon Uffenbeck,

I. Opening

A. Motto of the Social Ethic by Rudolf Steiner

*“The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living.”*

B. Song

C. Excitement Sharing and Welcoming

II. Approval of Minutes –Neil Brauer moved to approve the March minutes. Ruger Johnson seconded. The minutes were approved.

III. Approval of Agenda-Shannon moved to change the date of the principal evaluation to the May meeting. Neil Brauer moved to approve the agenda with that amendment. Ruger Johnson seconded the motion. The amended agenda was approved.

IV. Community Comments [3 minutes each] *Please note: This is the public’s time to talk and the board’s time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board’s practice to engage in discussion or to answer questions during community comments. Commenters’ names will be recorded in the minutes. Thank you.*

V. Informational Reports

- A. Administrator's Report (Julie Pepe-Phelps) : [Attached](#).
- B. Faculty Report (Molly Towner): [Many plays, auction projects, and other end of year happenings are underway. The yearbook comes out soon. The 8th grade trip and projects and Grade 6 trip to Peterson Bay are upcoming.](#)
- C. WPG Report (Nick Perry) : [The WPG collaborated on a felting project for the auction and he suggested that the WCC consider making something for next year's auction. Lena Morgan is the new WPG president.](#)
- D. Budget Report (Shana Garrels): [attached](#)
- E. Committee Reports
 - 1. Administrative Committees [answers to principal]
 - a. Safety : [There has not been a meeting lately, but all of the drills \(except a May fire drill\) have been completed.](#)
 - b. Outdoor Site Committee : [The bid date was extended to 4/23 by request of last year's contractor. There will be an outdoor family work day on a Saturday in May.](#)
 - 2. WCC Subcommittees
 - c. Legislative Policy Committee : [After hearing the recommendations of the committee, Ruger motioned that the WCC empower Julie Pepe-Phelps to ask Dr. Bryant for assistance and then contact Loki Tobin to request a legislative legal analysis on our situation \(a state- approved charter that conflicts with current law\). Shannon Uffenbeck seconded the motion. The motion carried.](#)
 - d. Grant Committee : [no report](#)
 - e. Alaska Reads Act Committee : [combined with Legislative Policy Committee.](#)

VI. Business

- A. Principal Evaluations : [Rescheduled for May](#)
- B. Continued- Next year 24/25 focus – 3 Body Meeting? Strategic Plan? NVC? Other? : [A 3-body meeting, with a focus on our 20th anniversary celebration was discussed.](#)
- C. Gratitude

D. Adjournment: Ruger Johnson moved to adjourn. Trevor Holm seconded the motion. The meeting was adjourned at 8:12pm.

Julie Pepe-Phelps

Admin report

4.18.24

Winterberry's Mission: Growing the innate potential of each child.

Winterberry's Vision: To receive the children in reverence, educate them in love and send them forth in freedom.

HEART

- Please read Winterberry Business newsletter each Thursday for highlights of each week and upcoming events. Great timely information and feature articles!
- Gratitude for all the well wishes for my family during my leave time
- Working on 20th anniversary of Winterberry/Alumni gathering—if interested, please contact me. Sending out questionnaire to Alumni.

HANDS

- Head, Heart and Hands Auction is this Saturday!
- Outdoor Site Committee continues to meet on Wednesday's at 2pm
- Classroom and school cleaning-need volunteers through the end of the year
- Outdoor gear---every day. All students must be prepared for the weather.
- Trailside camp-Thursday afternoons, may expand to 5 days week.

HEAD

- New Family Welcome on Tuesday 4/16. Lots of enthusiastic new families!
- Continuing intermittent leave through end of year, future plans...
- SpEd teacher position open now.
- Parent Workshops on going-Please consider sharing your talent!
- Winterberry Website and calendar is constantly being updated
- AK Star Testing complete for this year. mClass spring test begins 4/22
- School Visioning and Shared Values conversations in Faculty meeting this spring.

April 2024 Budget Report (Shana Garrels)

- New pilot program through parent connect
 - School Pay-online payments
 - Went live on April 8th
 - Online payments for Material fees and Field Trips
 - Still learning and navigating the program, but it allows for more detailed reports for online payments
- FY24 Year End-Check Out
 - Scheduled for May 29th
 - P-Cards are shut off on May 10th and
- ESSER III Grant
 - \$516,520 (adjusted from \$536,682, spent \$20,162 last year)
 - Grant fully spent
 - § Contracted Services spent \$7300
 - § Teaching Supplies spent \$2273
 - § Remaining budget spent on Support Staff
 - Tutor, Counselor, 1 FTE Teacher, and Subs