

Highland Academy
Academic Policy Committee Minutes
April 9, 2020
6:00 pm - 7:30 pm

Held via Zoom with Youtube live simulcast.

Members Present: Alex Tatum (Chair), Brenda Bidwell (Treasurer, Parent Member), Shelly Morgan (Parent Member), Lily Spiroski (Alumni Member), John Trampusch (Founding Member), Laura Hilger (Founding Member), Amy Robinson (Community Member), Kevin Masterson (Community Member), Kelly Daugherty (Teacher Member), Carter (Student Member)

Also Present: Amelia Johnson (Principal), Darrel Vincek

Absent: Meghan Cunningham (Teacher Member, Secretary)

AGENDA ITEMS

6:00 p.m. Ascertain Quorum, Call to Order and Review of Agenda

Tatum noted that sufficient members were present for quorum and called the meeting to order. Agenda was amended to remove bylaws discussion, then approved by unanimous consent after discussion.

6:05 p.m. Review of February 27, 2020 Minutes

Robinson moved to revise draft minutes to refer to APC special session as a governance committee meeting. Trampusch seconded. Spiroski moved to approve February 27, 2020 minutes as amended, Hilger seconded. Motion passed unanimously.

6:06 p.m. Public comment (2 minutes per participant)

No public comment.

6:06 p.m. Principal Report

a. Enrollment & Staffing

Principal Johnson reported that Highland APC currently has 52 accepted seats, that a survey was sent to parents asking about intentions for next year, reporting that 120 want to reserve seats for next year. Principal Johnson reported that there are 2 applications for the summer lottery. In sum, we are looking at 172 confirmed students for the 2020-2021 school year. Principal Johnson said that given our budget estimate of 195 for next school year, we are close to our goal.

Principal Johnson reported that one teacher will transfer and need to be replaced. She also gave an updated about other potential TA and counselor changes for next school year.

b. School Closure Overview

Principal Johnson reported on details of Highland's school closure and answered board member questions.

6:19 – 6:20 p.m. Recess due to technical difficulties.

6:21 Resumed Principal's Report

Principal Johnson continued to report on office hour schedules and that distribution of technology to students due to the pandemic is 98% complete.

Principal Johnson then reported on current attendance and engagement tracking practices and explained how the staff and administration are checking in on families, including a survey to parents and a daily check-in raffle for students.

- c. Academic overview (Information)
 - i. Alternative E-Learning Plan

Principal Johnson reported that the e-learning plan was approved by ASD. Specifically, it was reviewed by her director and Darrel Vincek. She then gave a general overview of the e-learning plan.

Principal Johnson answered questions regarding distance learning, including questions regarding electives and any options for classes being canceled. She then updated the board on rumors concerning middle school content and affirmed that Highland still expects students to show readiness for the next level before moving ahead.

6:38 p.m. – 8:20 p.m. Board Evaluation

Laura Hilger presided over this portion of the meeting. Board members went through a lengthy evaluation protocol as a self-assessment of productivity and effectiveness.

8:21 p.m. Executive Session (Youtube Live closed).

The Board went into executive session to discuss employment issues.

8:59 p.m. Board concluded executive session

9:01 p.m. Adjourned (Motion by Bidwell, Robinson second, passed unanimously).

The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private.