



Highland Academy
Academic Policy Committee
FEBRUARY 15, 2024 Minutes
5:30-7:00

Zoom Information:

<https://asdk12.zoom.us/j/2314599803?pwd=eGNTbVE5eU9mV251a3NHeUdDVVRrQT09>

Meeting ID: 231 459 9803

Passcode: phoenix

Cyclical Resources:	Resources for this meeting:
<ul style="list-style-type: none"> HACS APC Running Agenda Items Calendar Highland Collaborative Leadership Compact ● APC Calendar● APC Main Folder● SY2024 Goals All in One● Current Board Roster● By-Laws	<ul style="list-style-type: none">● January 2024 APC Minutes● By-Laws● Principal Performance Process and Protocol

Agenda

1. Determination of Quorum and Call to Order @ 5:33pm *Laura Hilger, Philippe Janicka, Nicole Crosby, Jill Harter, Robin Brosius, Kelly Daugherty, Meghan Cunningham*

2. Land Acknowledgement:

Please join me by acknowledging that we all live and work on the land of the Dena'ina people:

Land Acknowledgement

We acknowledge that we gather here today on the traditional lands of the Dena'ina People of Upper Cook Inlet. For thousands of years the Dena'ina People have been and continue to be the stewards of this land. ASD is committed to diversity and inclusion, and it is with honor and respect that we recognize all Indigenous people who live and learn in our community.

3. Clarifications on Agenda and Set Intentions

4. Approval of the JANUARY minutes *Meghan moved to approve the January minutes, Robin seconded*

5. Public comment

6. Principal Report

- **NON-ACTION:**

- Data
- Recruitment/Lottery Updates

Board Research on Data Dashboard: <https://www.asdk12.org/Page/18684>

7. Meeting the mission of the Charter

- **Treasury Report**

- **PTSO Liaison Report Out**

- **Ensure clarity on By-Law Feedback**

- *Determine next steps: Laura (chair) makes board's suggested edits/additions, Meghan (secretary) reviews edits/additions, Nicole (principal) reviews edits/additions, revised Bylaws presented to the board at March meeting for approval*

- **Principal Performance Process and Protocol Review**

- **Committee Updates**

- Committee Report Outs
- Goal Committee Workshop
 - Schedule next committee meetings via our new APC Calendar

8. Adjournment @6:55pm

By-Law Feedback:

Flags for Revision	Clarification Questions	I need more clarity on/I am not sure what this means....
<ul style="list-style-type: none"> ● Article I type out ● Section 1 of Article II needs to be revised ● Responsibilities flush this section out more <ul style="list-style-type: none"> ○ Add vice chair mentoring section ● Remove August for when elections occur (change to annually) ● Committees for Vision/Charter ● Need a public participation section ● Need Duties of principal in officer section ● Principal performance section pulled out ● Committees separate 	<p>Section 6: Removal – missing two meetings ... per academic year?</p> <p>Article IV – Meetings of the Academic Policy Committee</p> <p>Section 1 Regular Meetings</p> <p>The Academic Policy Committee will meet at least once every quarter to consider, change, or adopt policy at such time and place as the members of the Board may designate. Notice of regular meetings of the Board shall be given to each member not less than seven (7) days in advance of the meeting. All such meetings will comply with the open meetings law. (From Philippe) – is this a minimum frequency?</p>	<ul style="list-style-type: none"> ● Advocacy?

Next Board Meeting: March 21, 5:30pm

Have any agenda items? Add to our [Running Agenda Items Calendar](#)

Notes from Academy:

Board Academy Overview: What do we need to start, stop, and/or continue?

- START: Via zoom, we must do votes by roll call
- START: new motion process
 - Members make a motion as opposed to chair calling for one
 - Motion needs a 2nd
 - Open Discussion
 - Then Vote
- STOP: Don't need a vote to approve agenda or to end meeting
- CONTINUE: By-Law Review, Committees, and board evaluations

The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private.