



**Highland Academy**  
**Academic Policy Committee**  
 NOVEMBER 16, 2023 Minutes  
 5:30-7:00

**Zoom Information:**

<https://asdk12.zoom.us/j/2314599803?pwd=eGNTbVE5eU9mV251a3NHeUdDVVRrQT09>

Meeting ID: 231 459 9803

Passcode: phoenix

Cyclical Resources:	Resources for this meeting:
<ul style="list-style-type: none"> <li> HACS APC Running Agenda Items Calendar</li> <li> Highland Collaborative Leadership Compact</li> <li>● APC Calendar</li> <li>● APC Main Folder</li> <li>● SY2024 Goals All in One</li> <li>● Current Board Roster</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">October [Nov 2] 2023 APC Minutes</a></li> <li>● <a href="#">School Start Slide Show</a></li> <li>● <a href="#">Performance Committee Action Plan</a></li> <li>● <a href="#">By-Laws</a><a href="#">School Start Time</a> <ul style="list-style-type: none"> <li>○ <a href="#">By-Law Notes from the academy</a></li> </ul> </li> </ul>

**Agenda**

1. Determination of Quorum and Call to Order @ 5:32pm Robin Brosius, Laura Hilger, Meghan Cunningham, Philippe Janicka, Nicole Crosby, Jill Harter, Kelly Daugherty

2. Land Acknowledgement:

**Please join me by acknowledging that we all live and work on the land of the Dena'ina people:**

**Land Acknowledgement**

*We acknowledge that we gather here today on the traditional lands of the Dena'ina People of Upper Cook Inlet. For thousands of years the Dena'ina People have been and continue to be the stewards of this land. ASD is committed to diversity and inclusion, and it is with honor and respect that we recognize all Indigenous people who live and learn in our community.*

3. Clarifications on Agenda and Set Intentions

4. Approval of the October minutes

*Motion and second made to approve the October minutes, motion carried unanimously*

5. Public comment

6. Principal Report

- **NON-ACTION:**
  - Preliminary Budget Proposal
- **ACTION:**
  - School Start Time  
*Motion and second made to adopt the 8:30 -3:00 school time starting 24-25 SY, motion passed unanimously*

7. Meeting the mission of the Charter

- **PTSO Liaison Report Out**
- **Continue Board Officer Elections for SY2024**
  - **Secretary, Chair, Vice-Chair**

*Kelly nominated Meghan for secretary, voted in*

*Laura nominated herself for Chair, voted in*

- **Committee Updates**
  - **Committee Feedback**
  - **Goal Committee Workshop**
    - Schedule next committee meetings via our new APC Calendar
- **If time, begin annual review of our By-Laws**

**Next Board Meeting:** December 7, 5:30pm

**Have any agenda items?** Add to our [Running Agenda Items Calendar](#)

8. *Adjournment @7:04pm*

**By Law Notes from the Board Academy:**

- Responsibilities-flush this section out more
  - Add vice-chair mentoring section
- Public rep for election time?
- Remove August for when elections occur (change to annually)
- Committees for Vision/Charter
- Advocacy?
- Article I-type out
- Need a public participation section
- Need Duties of principal in officer section
- Principal performance section pulled out
- Committees separate

**Notes from Academy:**

**Board Academy Overview: What do we need to start, stop, and/or continue?**

- START: Via zoom, we must do votes by roll call
- START: new motion process
  - Members make a motion as opposed to chair calling for one
  - Motion needs a 2nd
  - Open Discussion
  - Then Vote
- STOP: Don't need a vote to approve agenda or to end meeting
- CONTINUE: By-Law Review, Committees, and board evaluations

The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private.