

**Birchwood Advisory Committee**  
**Meeting Minutes**

Date: March 23, 2023

Attendees:

1. Meeting called to order at 6:03
2. Approve minutes from January 26<sup>th</sup>, 2023
3. Reports
  - a. Principal’s Report – Enrollment

<b>Program</b>	<b>Number of Students</b>	<b>Change From Last</b>
Total School	220	+6
ABC	193	+5
Virtual	0	No change
Life Skills	15	+1
PreK	12	No change

K-2 reading winter assessment data that was shared with ASD. 4 schools on target (Bayshore, Birchwood ABC, Eagle Academy, and Northern Lights ABC) with Winter 22-23 including Birchwood with the highest growth rate (12%) of the 4 on target schools. 2 other elementary schools were near target (Bear Valley and Chugiak) and the rest were below target.

Shows the success of the ABC curriculum and the “writing road to reading” really shows in these scores.

Math 52%-60% of school district will be meeting the target for 22-23. Birchwood has a 4% growth rate.

Staffing Report: request from Mr Thomas

**SEE PHOTO**

Our projection numbers earned Birchwood one additional teacher for 23-24.

Loaded it so there are no splits, 1 and 2 have high student numbers, just 1 over PTR. There is a possibility that there may be low enrollment and asd might pull a teacher, but the likelihood is low.

Lottery – could possibly open up for 3<sup>rd</sup> and 5<sup>th</sup> grade.

Will re-evaluate in May for final placements.

All special, special, are staying, New nurse will be Paula Dixey.

Standard operating Procedure revision Updates.

**Request copy of the updated SOP** – Make sure they get sent out to each BAC member to review before the next meeting.

SOP needs to be looked at every year by the principal and staff. Principal usually reviews handbooks and the beginning of each year and changes should be shared at the 1<sup>st</sup> BAC meeting of the year.

2023 Changes to be reviewed by the BAC and we will discuss, and BAC approve in May.

Big red areas were newly added. Some was struck out and replaced. i.e. Consequence Behavior Bank.

Changes to the grading expectations, getting rid of the +/- and only having the A, B, C, D, and F grades.

Motion to approve – Dave Clinton, second by Drea Harding – decided to table the motion until next meeting and full review.

Mr. Thomas is retiring and moving back to Montana. This is his last year at Birchwood ABC. District leadership spoke with the teachers today about the process for hiring a new principal. Will provide an opportunity for parents/community/BAC to meet and recommend candidates. Has been principal for 5 years.

b. Teachers Report

One teacher requested refresher course for full staff on the Spalding method. New teachers are supposed to get it, but not all teachers felt the need to go through it.

c. PTA Report

GAPCO Day – 3/28/23

Book Fair - 3/29

Muffins with Mom

Jog-a-thon – May 12

Museum Field Trip – K-2 April 26

3-5 May 2<sup>nd</sup>

By-laws recommendations need to be voted on during the next meeting.

See Revisions – Add vote to agenda

4. New Business