

**Birchwood Advisory Committee
Meeting Minutes**

Date: 5/11/23

Attendees:

1. Meeting called to order at 6:02
2. Approve minutes from Motion approve Dave
 - i. Second by Joseph
3. Reports
 - a. Principal's Report – Enrollment

Program	Number of Students	Change From Last
Total School	220	0
ABC	194	+1
Virtual	0	0
Life Skills	11	-1
PreK	15	0

Staffing Assignments: might still change.

ABC

Projected Enrollment:	Grade Level:	Teacher:
20	K	Wendy Banner
	K-TA	Nanette Lundell
20	K	Denise Ray
	K-TA	Open
26	1 st	Sandra Lambert
25	2 nd	Sherrilyn Means
20	3	Holly Boothe
21	3	Emily Coppa
21	4	Tania Dennis
20 (10/10)	4/5	Teri Motton
26	5	Dorothy Jacobs

Special Ed Teachers/TAs:

Assignment:	Teacher/Staff:
Resource Teacher 1.0	Jamie White
TA	Janet Collins
TA	Open

- Created our projected class list for next year.
- We don't know our kindergarten enrollment yet because enrollment hasn't started.

- Possible combined class for 1st and 2nd grades.
- Potentially a 4th and 5th grade combo class too.
- Parents can make requests for student class placement before the end of the year.
- 3 TA positions open
- Emily Coppa and Denise Ray are the new teachers coming in.
- First Spaulding training will be in house because it is not offered this summer.
 - Banner and Booth will be mentoring and helping to train on Spaulding.
 - Course 1 will be taken next year.
- Standard Operating Procedures.
 - discussion about dress code about why we are holding students to a different dress code than teachers i.e. hair color and piercings.

Motion to approve changes to SOP Dave

Second by

None opposed

b. Teachers Report

Several teachers expressed concerns about teaching math in the combo classes.

- Is there any direction the BAC can give towards this?
 - o What kind of expectations can we give for the combo math for these teachers.
 - i.e. Mr Olson teaches one group, Mrs. Booth separates them out, Ms. Means teaches 2nd grade math for all.
 - There is an option for “walk to” math where the individual students can advance.
 - Recommendation that is standard across the board for all combo classes for the procedure on how the combo math classes are taught.
 - Can this be put into writing?
 - Each year the needs will be different.
 - Pulling in additional staff would be the best option for that.
 - When we know which classes will be combos, we need to make a plan according to those students needs.
 - In our philosophy our students will only have one teacher for academic structure. Exception to that right now is Mr. Olson. BAC would need to agree to approve the change in the philosophy.
 - Mr. Thomas recommended the teachers and admin discuss this internally.

c. PTA Report

- i. Elected Erin Klaussen as a new treasurer
- ii. Sarah stay as Pres.
- iii. Ellie stay as secretary

d. Yearbooks are \$20

e. Jog a thon on Friday

- Gapco in April brought in \$429
- September Gapco fundraiser – last Tuesday (the 26th)
 - o Need volunteers to set up table.
- Open House – BAC sets up table and explains phonograms.
 - o Volunteers: Liz part of the time
 - o Get some more volunteers
- Tentatively do open house on August 31st 5:30-7:00 – Mrs. Hershman with checking with middle school and high school to make sure it isn't conflicting.
- Back to school night is always the night before school starts. PTA gives out otter pops.
- September 7th first PTA meeting.

4. New Business

Adjournment 7:00

Special Elections Meeting

Called to order at 7:02

Committee Elections

- Nominations:
 - Joseph Smiley nominate as President.
 - o Accepted.
 - Vice President
 - o Allen McLeod nominated.
 - Accepted.
 - Secretary
 - o Liz Silvernale
 - Accept
 - Awards chair
 - o Kimberly Lents will remain
 - Accept
 - Advertising Chair
 - o Community involvement
 - Nominate Drea
 - Accepted
 - o
 - Next BAC Meeting – Sept 21. 3rd Thursday of the month every other month.

- RWB Assembly May 19th
- Check with Ryan to see if he will be there.

Mrs. Hershman will be at the Red White and Blue Assembly.

Adjournment 7:33