



FAMILY PARTNERSHIP
CHARTER SCHOOL

Family Partnership Charter School Vendors



ASD K-12 charter school that provides a bridge between home-school students and formal education. Families can work with certified teachers to plan individualized learning plans (ILP) for their students

Family Staff



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Family Teachers



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JANICE WEST

*Sponsor Teacher/ ELL
Coordinator*



BETHANY PETERS

Enrichment Teacher

What is Family Partnership Charter School?



- ✔ We are an ASD charter school servicing grades K-12. We are a bridge between homeschool and formal education. Families can choose from a variety of courses, services, and resources to provide a tailored educational plan for their child.
- ✔ Each student receives an educational allotment to ease the financial burden of purchasing educational materials and services.
- ✔ Families are paired up with an experienced certified teacher who works with them to assist in planning their child's instructional plan.
- ✔ Our families use a variety of home study, online classes, distance curriculum, small group classes, private lessons/classes, and college courses to achieve the well-rounded education they desire.

What is a Vendor?



- ✔ A vendor is a person or business that sells services or materials. Families can choose different vendor types to provide goods and services for student education. It is the responsibility of the family to evaluate the vendors for content of tutoring or teaching and to make sure they are a good fit for their student. FPCS does not endorse any particular service vendor.
- ✔ Our vendors are a wonderful resource for families looking to provide educational options.
- ✔ State law prohibits payment to an instructor/tutor that is a family member of the student (spouse, guardian, parent, step-parent, step-sibling, grandparent, step-grandparent, child, uncle, or aunt). ASD SBP 725,8.3(b) & Anchorage Municipality Code 1.15.025e

4 Types of Vendors



✓ ASD Approved Service Vendor

Approved with ASD and provide educational tutoring/lessons locally. They have gone through the vetting process. These service vendors have a contract with ASD and an Educational Service Agreement (ESA) with FPCS. These vendors offer direct-billing to FPCS for services. This is convenient for families as there is no out-of-pocket. FPCS also highlights these vendors. There are vendor billing deadlines.

✓ Non-profit Service Vendor

These are service vendors that can elect to be approved with the ASD or not. They obtain their status from the State of Alaska and are organized not to make a profit. Families must pay for these services upfront and request reimbursement from FPCS.

4 Types of Vendors



✓ Other Service Vendor

These vendors are parent-choice vendors not mentioned above. They have not gone through the vetting process with the ASD or the State of Alaska. Utilizing these vendors for tutoring and educational services requires due diligence on the family to fully examine and validate the provider and the services offered. FPCS does not enter into any contract with these vendors. These service vendors must have a valid Alaska business license & they must provide a signed current W-9 form to activate them in the system. Families will pay for these services upfront and request reimbursement from FPCS.

✓ Retail Vendor

These vendors are used for purchasing curriculum books, supplies, online courses, etc...Most items can be either reimbursed or requisitioned unless otherwise noted in the OLS. If you are unable to locate a retail vendor in the OLS or on our website, please contact our Vendor specialist, Beth Driskell.

How to become an ASD-approved service vendor?



Prepare all your documents



Complete the ASD's Invitation to Submit (ITS) packet (Good for 2 years)



Once that is approved, reach out to FPCS to complete the Educational Service Agreement (ESA) packet (annual agreement)

What documents are required to become an ASD-approved Service Vendor?



GATHER PROPER DOCUMENTS

- ➔ Alaska business license
- ➔ Federal Tax ID No
- ➔ Worker's Comp (if you have employees)
- ➔ Auto insurance (if driving is part of services)
- ➔ General liability Insurance (for services involving physical/sport student activity, driver's education, cooking, pottery, or other high risk activities)
- ➔ Interested Person's Report
- ➔ Background Check/Fingerprinting Information
- ➔ Conflict of Interest form (if ASD employee)



ASD-approved Service Vendor Responsibilities



Provide the services listed



Be aware of emails from ASD & FPCS regarding expiration of contract



Submit invoice by deadlines

SERVICE VENDOR BILLING DEADLINES:

Semester 1

January 27, 2023

Semester 2

May 26, 2023

OLS (On-line System) for ASD-approved Service Vendors



- ➔ Vendors will have access to the OLS.
- ➔ They should go in under their login and see what students have allocated for them.
- ➔ If they don't see students on there, they can let the parent know to allocate.





What if I don't want to become an ASD-approved vendor?

- ➔ All that is needed is an Alaska business license & W-9 to add to our system for our families.
- ➔ Families will pay for these services upfront and request reimbursement from FPCS.
- ➔ Reimbursement only.



How do I sign kids up for vendor services?



- ➔ We will feature our ASD-approved Service Vendors on our website and social media pages
- ➔ We don't enroll FPCS students for any of your services. It is up to the family to make an agreement with you.



Back to School Picnic-Monday, 8/22 @ 5pm



- ➔ All vendors are welcome!
- ➔ Meet our FPCS families & feature your educational services/materials
- ➔ Bring your own tables and you can set up any time 2pm or later.
- ➔ If you didn't RSVP, come anyways, we'd love to have you!



Outside in the south parking area

Monday, August 22nd 5-7 pm

Enjoy food, activities, & more

ASD Approved Service Vendors will be set up to talk to you about their services for your students.



Look around our facility

Sign up for our PTO

Check out our Library

Balloons



Popcorn

Get your ID Spirit Store

Meet the FPCS Team

Cotton Candy



Communication



Website



Calendar



Tidbits Newsletter



Regular emails



Facebook-Family Partnership



Instagram-familypartnerships



Twitter-@Familypartners1