

# Bartlett High School

## Student Handbook



*“A Family of Inspired Life Long Learners”*

### Administrative Staff

Mr. Sean Prince- Principal

Ms. Kaci Stephens- Assistant Principal- Curriculum

Ms. Val Baalerud- Assistant Principal- Student and Staff Services

Mr. Theronn King- Assistant Principal- Activities

### Welcome to Bartlett

On behalf of the faculty and staff, it is our pleasure to welcome you to Bartlett High School and to introduce you to our student handbook. You are entering a school with a history of excellence which has been achieved by dedicated and talented students. We hope this year will be educationally rewarding and enjoyable for all. You are encouraged to take advantage of the services available to you. Bartlett High School has something to offer everyone, so participate and help make this your greatest year ever!

Bartlett High School was named in honor of the late U. S. Senator E. L. “Bob” Bartlett (1904-1968). Bartlett, a former gold miner and newspaperman, served as Secretary of the Territory of Alaska, under a Presidential appointment, from 1939 until 1944, when he won the election as Alaska’s delegate to Congress from 1945 through 1958, during territorial days. Bartlett was then elected to represent the State of Alaska in the U. S. Senate in 1959 followed.

### Table of Contents:

Activities	2	Dress Code	13
Attendance	5	Fight Song	15
Curriculum	6		
Chromebooks	8		
Discipline Policy	9		
Main Office	10		
Student Information	12		

---

# ACTIVITIES

---

## After School Activities

Only students participating in authorized after-school activities will be permitted in the building after 2:15 p.m. Students participating in an authorized activity must be under the supervision of a sponsor.

## Clubs and Organizations

Information concerning clubs, interscholastic athletics and intramural programs are available in the Activities Office. Meetings and activities are to be coordinated and planned in advance with the Activities Principal before being announced. Meetings or activities must have a faculty member present during the entire time. Meetings of all school activities are advertised in the student announcements. To start a club/group, you need a minimum of seven interested students and a faculty sponsor. A constitution which states the name and purpose of the organization or club must be approved by the Activities Principal. Parent permission slips must be on file for any student participating in a student-initiated club.

## Interscholastic Activities

In order for a student to be allowed to participate in interscholastic activities a parent/guardian must register their student(s) online via PlanetHS, have a physical, that will need to be uploaded to your student's PlanetHS account, and pay a sports fee. Refer to the ASD High School Student Handbook for information for interscholastic athletic programs available and academic eligibility.

## Register

### To register online (*preferred*):

- Create and PlanetHS Account
  - Students go to <https://www.planeths.com/>
  - Click **Sign-up** to create account
  - Click **Link Account** and enter your parent's mobile number or email
  - Parents will receive a link to create an account via text or email
  - **Remember** Sign-in with Email or Mobile Number only. The option to Sign-in with Student ID is referring to a PlanetHS specific ID, not a District ID.
- Complete online forms:
  - Both parents and students must sign and submit the Athletic Forms listed online
  - **Important:** upload a scanned image or picture of Page 2 of the [health exam form](#) clearly showing the Physician's signature

### To register via mobile device:

Students text your school's unique code to 69274

- **Bartlett High School S42219**
- Follow the URL provided in the text response to create your account

- Click Link Account and enter your parent's mobile number or email
- Parents will receive a link to create an account via text or email
- **Remember** Sign-in with Email or Mobile Number only. The option to Sign-in with Student ID is referring to an Arbiter specific ID, not a District ID.
- Complete online forms:
  - Both parents and students must sign and submit the Athletic Forms listed online
  - **Important:** upload a scanned image or picture of Page 2 of the health exam form clearly showing the Physician's signature

Please note some carriers may not support short code text including GCI and Straight Talk. For additional assistance, please email [schoolsupport@planeths.com](mailto:schoolsupport@planeths.com)

## Intramural Sports

Intramural activities will be held throughout the year as feasible. Those students not participating in interscholastic athletics are especially encouraged to become involved in intramurals.

## School Dance and Policies

All Bartlett students and guest will be required to have a student ID/State ID to enter a dance. Chaperones will be present at all dances. No one will be permitted beyond the ticket booth without paying the proper admission. Once a student leaves the dance, re-admittance will not be permitted. Students in violation of the dance policy will be removed from the dance. Homecoming and Valentine's Day are semi-formal. Prom is formal.

**Guests:** A limited number of guests will be permitted at each dance on a first come-first served basis. Guests may attend dances if they have prior approval through the Activities Office. Guests have to be signed up by the Wednesday prior to the dance by 2:30 p.m. so the office has time to verify that the guest is in good standing with other high schools. It is the responsibility of the BHS Student to arrive with, stay with and leave with their guest. It is the responsibility of the BHS Student to tell the guest about our dress code for dances.

**Hours:** Homecoming and other dances run from 8 p.m.–11 p.m.

Prom runs from 8 p.m. to 12 a.m.

**Dress Requirement:** Jeans and tennis shoes are not permitted at Semi Formal and Formal dances.

### Dress requirement for male students:

- **Semi-Formal** - long sleeved shirt with tie, dress pants and dress shoes
- **Formal** - tuxedo or jacket with a long-sleeved button-up shirt, dress pants, and dress shoes.

### Dress requirement for female students:

- **Semi-Formal-** a dress or skirt that is in accordance with BHS the Dress Code policy. A dressy pants suit will also be permitted.
- **Formal-** Dresses that are in accordance with the BHS Dress Code Policy.

The Bartlett Administrative Team has the final say if a dress is inappropriate or not; students are encouraged to show potential dress problems to the Activities Principal prior to purchasing a dress if the item in question has the potential to violate the school dress policy for dances.

## **Notices and Posters**

Permission of the Activities Principal is required before any materials are posted in the building. School District policies prohibit the posting of certain types of printed material.

## **Student Government**

Student Government is an opportunity to develop leadership by organizing and planning activities, events, and service projects for the student body. It also provides students the experience and training in the democratic form of government.

## **Yearbook**

Yearbooks are available for purchase during the school year. The receipt must be retained to insure proof of payment to secure the yearbook when distributed. Order your yearbook early, extra copies are not ordered.

## **Activity Sticker**

The purchase of a Student Body Activity Sticker will admit the student to all Bartlett home and away athletic events. Rights and privileges of the card holder apply to the purchaser and are not transferable.

## **Financial**

Only those activities approved by the principal are authorized to collect, maintain and disburse funds for student or school-related activities. Any school-sponsored organization wishing to make purchases **MUST** secure authorization from the sponsor and the Activities Principal. All monies received by a school organization must be receipted in the Activity Fund. District and unit procedures must follow. Sponsors, advisors, and coaches of activities with authorized accounts have been advised of official financial procedures. Purchases of services or merchandise for a student activity may be made by first obtaining a purchase order from the Activities Accounts Clerk. Purchase orders will not be issued after the purchase has been made. Unauthorized purchases (without a purchase order) are the responsibility of the purchaser and bills for such purchases will not be honored from activities accounts.

---

# ATTENDANCE

---

## Attendance Phone

Attendance phone number is: **907.742.1832**. Parents should request the attendance extension to notify the school of an unavoidable absence. Parent or guardian is expected to notify the attendance office by 10 a.m. on the day of the absence. If this is not possible, please contact the school as soon as possible.

## Pre-Approved Absence

A pre-approved absence is simply a contract between the student and each of his/her teachers to satisfactorily complete an agreed upon schedule of assignments. When any known absence is to exceed three (3) days, pre-approved absence is a form needs to be completed and turned into the Student Services Office. In order for the absences to be excused, the pre-approved absence form requires a signature by the Assistant Principal-Student Services. Forms can be found in the Main Office, Student Services Office, or on-line.

## Chronic Illness

Students with a chronic medical problem may apply for a waiver of the attendance standard for absences related to the medical problem. The medical problem must be attested to by a medical doctor. **ONLY** those absences due to the medical problem **WILL NOT** count toward the attendance standard.

Parents and students should apply for the chronic illness waiver at the onset of the illness. All absences up to the date of the application for the chronic illness waiver will count toward the attendance standard. If parents and the student anticipate absences to exceed 25 to 30 days in a semester, they are recommended to contact their counselor for information on alternative educational programs

Examples of a chronic medical problem include, but not limited to: chronic asthma, chronic severe migraine headaches, diabetes, severe emotional stress, and other medical doctor verified medical conditions.

## Blue Pass

When parents need their child to leave **during the school day** a blue pass releases their child from class to leave at a scheduled time. A phone message, note, or parent/guardian presence stating the time and reason (i.e. appointment, illness) the child needs to leave is required. Please note that blue pass requests need to be received **before 1:30 p.m.** This is to ensure the office staff has enough time to deliver pass. No blue passes will be delivered between 1:45 to 2 p.m.

## Lunch/Leaving Campus

Students in grades 10, 11 and 12 may leave campus at lunch. They are responsible for returning to campus in time for their third time block class. Returning late to campus will result in a disciplinary sanction. **Students in 9<sup>th</sup> grade, are not allowed to leave campus at lunch. Students gathering outside the fenced areas will be in violation and disciplinary sanctions will result.**

## **Tardiness**

Students are expected to be in class, prepared to learn when the tardy bell rings. Warning bells are provided before the final bell each period. A student's tardiness affects their own individual education, as well as the education of the entire classroom. Excessive tardiness may result in a referral to the discipline office and progressive discipline options will be explored for multiple offenses. **Tardies reset at the beginning of each quarter.**

## **Truancy**

Truancy is defined as an absence from class or school without prior knowledge or consent of the parent or school personnel. Additionally, a student who abuses a pass or has attended a portion of the class and leaves without the teacher's permission, are considered truant. Each teacher will assign a grade of "F" or "0" for any class work missed or due on the day of the truancy. Truancy may result in a referral to the discipline office and progressive discipline options will be explored for multiple offenses. **Truancies are accumulative throughout the semester**

The student may be designated as habitually truant after five (5) truancies or ten (10) or more absences, excused or unexcused in a semester. Notification of a student as habitually truant is done in writing. Chronic, repeated violation of the attendance policy may result in withdrawal from school. After the designation of a student as habitually truant, the provision of notice of the designation and a determination a lack of cooperation from either the parent/guardian and/or student in remediating the situation, the student and/or parent/guardian of the student may be cited under AMC 8.75.065. If a truancy occurs during a quarter resulting in withdrawal from school, the student may re-enter at the beginning of the next semester.

## **Early Dismissal/Late Arrival Students**

Early dismissal/late Arrival student are not to be in the school building or on the campus during class periods when they are not enrolled in a class at the school. Students that have early dismissal after lunch may eat lunch at school, but must leave campus prior to the bell for the next class.

---

# *CURRICULUM*

---

## **Guidance/Counseling**

Student are encouraged to become acquainted with and to utilize their counselor. Counselors are prepared to provide each student with career information, educational recommendations, and personal counseling.

To see a counselor, fill out a "Request to See Counselor" form which may be obtained in the curriculum office. Counselors will send for students at a convenient time, so there will be minimum loss of class time. Counselors are also available before and after school and during the lunch.

## **Schedule Changes**

Other than administrative changes, no schedule changes will be made after the 10th day of the

semester. Student difficulties in classes will be handled via conferences with teachers, parents, counselors and administrators.

## Grading

No progress reports or report cards are printed. Grades are available via Q **ParentConnection** and **StudentConnection**. The office staff can assist parents and students with pin and password questions.

## Cheating

Bartlett High School disapproves of cheating in any form and will take disciplinary action whenever it is appropriate. Cheating may include but not limited to, plagiarism, taking credit for work that is not the student's own, or working in collaboration with other students in an activity that had been assigned by the teacher to be done alone.

Because the Bartlett High faculty and staff take academic honesty seriously, a grade of "0" will be assigned for any work that involves cheating and progressive discipline will be assigned. **In extreme cases, a WF may be assigned for the semester grade and the student removed from the class.**

## Bell Schedule

BARTLETT HIGH SCHOOL					
Bell Schedule					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
PLC Staff Only 7:15-8:15					
1 8:30-9:17	1 7:30-8:56	2 7:30-8:56	1 7:30-8:56	1 7:30-8:27	
2 9:24-10:06	2 9:03-10:23	3 9:03-10:23	3 9:03-10:23	2 8:34-9:25	
3 10:13-10:55	LUNCH 10:23-11:13	LUNCH 10:23-11:13	LUNCH 10:23-11:13	3 9:32-10:23	
LUNCH 10:55-11:40	4 11:13-12:33	5 11:13-12:33	4 11:13-12:33	LUNCH 10:23-11:13	
4 11:40-12:22	5 12:40-2:00	6 12:40-2:00	6 12:40-2:00	4 11:13-12:04	
5 12:29-1:11				5 12:11-1:02	
6 1:18-2:00				6 1:09-2:00	
2023-2024					

Monday Mornings are late start for all students due to all Faculty participating in Professional Learning Community (PLC). Transportation (Bus) Schedules will be adjusted on Monday's so that students arrive later than the rest of the week.

---

# CHROMEBOOKS

---

Chromebooks are assigned to each student, unless they have their own device. We do recommend to use the Chromebook/personal laptop and NOT a phone, as phones don't always have the same options students need to complete their work. Phones also tend to become a disruption or distraction in the classroom.

While in High School, Chromebooks are assigned to each student until they graduate or leave the Anchorage School District. Please treat these devices well, as they are subject to fines for damage. (see photo)

**Whether the student uses a school-issued Chromebook or a personal laptop, these items are required for classes each day.**

Students need to bring their Chromebook charged and ready for class **every day**. Failure to do so results in the student is not prepared for class and it may impact their grades. We also recommend that each student brings their OWN charger to school, in case they need extra power during the day. We recommend that they do not share their chargers with others, as this has caused many to disappear.

**Chargers are each student's responsibility and cost \$25 to replace.** A replacement charger can be paid for in the main office, and upon showing the receipt to Student Services personnel, the charger can be picked up before/after school or at lunch.

Fines may be charged for any repair or replacement of the Chromebook based on the following fee schedule:

<b>Lost/Missing/Damaged Chromebook</b>	<b>\$225</b>
<b>Lost/Missing/Damaged Charger</b>	<b>\$25</b>
<b>Screen Replacement</b>	<b>\$50</b>
<b>Hinge</b>	<b>\$15</b>
<b>Hinge Cover</b>	<b>\$10</b>
<b>LCD Top Cover</b>	<b>\$25</b>
<b>Front Screen Bezel</b>	<b>\$20</b>
<b>Bottom Cover</b>	<b>\$25</b>
<b>Keyboard</b>	<b>\$50</b>
<b>Missing Keys</b>	<b>\$5 per key (up to 10 keys)</b>
<b>Top Case</b>	<b>\$75</b>
<b>USB-C Ports</b>	<b>\$150</b>
<b>Camera Microphone</b>	<b>\$25</b>

Students should report problems to Student Services.

If a Chromebook becomes defective, at no fault of the student, ASD will replace the Chromebook without charge.



Lost, Stolen or intentionally damaged devices and accessories are the responsibility of the student and parents involved in the loss of property

---

## *DISCIPLINE AND POLICY SANCTIONS*

---

### **Discipline Policy**

Teachers will make reasonable attempts to work with students with behavioral or disruptive behaviors inside the class room. If disruptive behavior continues a discipline referral will be submitted to the Student Services office. The referral will be followed with disciplinary consequences will be in accordance with school policy. Progressive discipline may be used in all disciplinary action.

### **Detention**

Students must serve detention within 2 (two) days. Detention may be served Monday-Friday during the lunch period.

### **Thursday School**

Thursday School is held from 2:15 p.m. until 5:15 p.m. Students will not be admitted after 2:15 p.m. Students are to bring sufficient homework for the duration of the session. Students without homework will be dismissed from Thursday School and may be suspended for failure to serve Thursday School. Disruptions will also result in dismissal.

### **In-School Suspension (ISS)**

The purpose of ISS is to effect a change in behavior to decrease incidents that may lead to other disciplinary consequences. ISS is held during school hours 7:30a – 2:00p in the ISS classroom. Students will not be allowed to attend any school functions or events while in ISS. If a student is absent from school during the time they have been assigned ISS, they will make those days up when they return to school.

### **Work Detail**

Student will report to their security person who will assign them a day and time they will do their work detail.

### **Bear Reset Zone (BRZ)**

The BRZ is a classroom established so students have a place to reset their behavior, return back to class and finish the school day in a more positive way.

### **Mediation**

To help resolve student conflicts, peer mediation services are available through either Student Services Office, Curriculum Office, or with our Behavior and Community Outreach Specialist.

---

# MAIN OFFICE

---

## Visitors

Parents/Guardians are welcomed at BHS, as well as people in the community who have legitimate school business. All visitors must check in at the front desk in the main office. Students from other high schools or school-aged students are not permitted to enter the school during school hours.

## Messages/Gifts/Flower and Food Deliveries

Telephone or personal messages will not be accepted for students unless from a parent or guardian. Gifts, flowers, and other deliveries will not be delivered by the main office. **Food Service deliveries (i.e GrubHub, UberEats, Door Dash, etc) will not be accepted.**

## Telephone Use

Office and Faculty area phones are restricted for business use by school personnel. If a student needs to use a phone, the student should seek assistance in the Main Office or Student Services Office.

## Eighteen (18) Year Old

All school policies, rules and regulations apply to 18-year-olds. Students are considered to be under their parent's jurisdiction, regardless of their age, while they are enrolled in school. All school information will routinely be sent and be available to the parents of students 18 or older. An 18-year-old may assume exclusive responsibility for his/ her school records by providing validated evidence of financial independence from parents/legal guardians. An 18-year-old who has assumed such responsibility must personally excuse his/her absences with the Student Services Principal or other Administrator. The school retains the right to reject invalidated reasons for absences.

## Fines

Fines may be issued to a student for a variety of reasons, for example: books not returned or returned in unusable condition, sports uniforms, sports packets, travel expenses related to field trips and/or activities, class fees, vandalism, lost items and many other reasons. If your child has been fined, please take care of these as quickly as possible, fines are cumulative and will follow a student from school to school. Any senior who has unpaid fines will not receive their diploma at graduation. All fines are processed through the AARP office and must be made either by exact cash or check. Checks may be mailed to Bartlett High School, 1101 Golden Bear Drive, Anchorage AK 99504. Please make checks payable to Bartlett High School.

## Student Announcements

Daily announcements occur during the first-time block and are also posted on our website. Students are responsible for this material. Any student who does not go to first time block class should check the website for any information missed.

In order to place information in the Daily Bulletin, the following procedures must be followed:

- Information must be submitted to the Administrative Assistant.

- The signature of the teacher or administrator responsible for the activity must appear on the form.
- The bulletin form must be submitted to the office prior to 12 noon for publication the following day.
- An announcement may be published twice. Additional announcements on the same subject require revised write-ups

---

## *STUDENT INFORMATION*

---

### **Safety**

Many serious accidents are often due to inappropriate conduct in crowded places. For the safety of all, those students acting in an unsafe manner may be withdrawn from high-risk classes such as labs, shops, and P. E. Safety factors are important. Running in the halls, pushing, shoving, and lifting students from the ground are not permitted. Babies and small children may not be brought to school.

### **Identification Cards**

BHS Students will be issued an identification card free of charge at the beginning of the year. Your identification card will be required for admittance to all school activities, school dances, to check out library books, and to ride the city buses for free, from September to May. Lost identification cards may be replaced with a \$5.00 fee.

### **Lockers**

Lockers are available and assigned to individual students at the beginning of the year. Lockers will not be changed after the first (1<sup>st</sup>) ten (10) days of the semester. Lockers must be locked at all times and the combination to your locker must remain personal. Damaged/lost locks or damaged lockers **WILL** be charged to the student the locker is assigned. Students should report mechanical problems to the Student Services office for repair. Each student will be held responsible for the contents of their assigned locker. Unassigned sharing of lockers is prohibited. Student may share a locker depending on the decision of the Student Services Office. All lockers are the property of the school. Lockers may be searched by school officials as established in the Students' Rights and Responsibilities section in the ASD Student Handbook. **The school assumes no liability for articles left in lockers.**

P. E. locks and lockers will be assigned by the P.E. department. P.E. locks and lockers will be assigned in accordance with the sports season and the rotation of P. E. classes. Students should keep only P. E. or sports related items in P. E. lockers. Damaged/lost P.E. locks or damaged lockers **WILL** be charged to the student the locker is assigned

### **Cellphones Headphones Earbuds, and electronic devices**

#### **Condition of Use:**

A student may possess a cellular telephone in school, on school property, at after school activities, and at school-related functions as long as such activity does not interfere with educational processes or safety/security. Cellular telephones are to remain off and put away at all other times during the school day. **As a condition of this permission, the student**

**assumes ALL RISK of loss, damage, or theft of their cellular phone or any other electronic device.**

**Earbuds, headphones, speakers and any other listening devices, are not to be used on school property at any time during school hours.**

Parents and guardians wishing to contact their student should do so by contacting the main office.

### **Prohibited Conduct:**

Possession of a cellular telephone or other electronic device by a student is a privilege, which may be forfeited by any student who fails to abide by the terms of BHS policy, or otherwise engages in misuse of the device that violates the law or any other school or Anchorage School District policy. Disciplinary action for cellular phones, electronic device, earbuds and listening devices will be as follows:

- **The item will be taken away from the student and brought down to the student services office, where it will remain until the end of the school day, 2 p.m.**
- **Any time after the first confiscation, the item is confiscated again, the parent will have to come and pick up the device(s) at student service office.**

If the problem continues, progressive discipline may be taken. In addition to those conduct rules set forth elsewhere, the following violations, including but not limited to, may result in disciplinary action:

- **Accessing and/or viewing an Internet site that is otherwise blocked to students at school.**
- **Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.**
- **Using a camera device at school or a school-sponsored event to take, send, download or upload a harassing, threatening, or embarrassing photograph of anyone.**
- **Using a camera in a restroom, dressing room, or locker room.**
- **Using a camera or other recording device to record or capture the content of tests, assessments, homework, or classwork without express prior permission from the instructor.**
- **Recording fights or other inappropriate activities, and/or posting to social media, or sharing with others may result in progressive discipline, including but not limited to suspension.**

The contents of a cellular phone, camera, or other electronic devices **may be searched** to determine ownership, to identify emergency contacts, or upon reasonable suspicion that an Anchorage School District policy, school policy or the law has been violated. A cellular telephone or device that has been confiscated and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular telephone or electronic device may be returned directly to the student.

## **Lost and Found**

All lost and found items are held in the Student Services Office. Library materials are routed to the library and text books to department chairpersons. If you have lost an item, check the appropriate place. If you have found an item, take it to the Student Services Office. Items turned into the office will be held for 30 school days and then will be given to one of the local charitable organization.

## **Bartlett Dress Code, Revised 2021**

**The following guidelines are designed to promote inclusivity and a positive education environment for students and staff. The Bartlett High School dress code does not discriminate against gender, race, sexual orientation, religious affiliation, body type, etc.**

- Clothing must sufficiently cover undergarments and skin from just below the armpits to midhigh. Plunging necklines and ripped arm sleeves that expose the front, side, or back of the chest/torso are not permitted.
- Shirts, dresses, and clothing for all classes must cover the shoulder area to the edge of the shoulder at the top of the arm.
- When a student is standing or sitting normally, clothing must cover the midriff and undergarments. Sagging pants that expose undergarments, including athletic shorts, are not allowed.
- Skirts, shorts, athletic shorts, and ripped jeans must cover the skin above the mid-thigh.
- Clothing with Specific words or symbols depicting drugs, alcohol, tobacco, obscenity, profanity, violence, gangs or other inappropriate words, symbols, or pictures will not be allowed.
- Head wear such as hats, durags, and religious garments (e.g. hijabs and yarmulke) are permitted. Hoodies are not permitted.
- Blankets or any kind of bedding brought to school will be kept away in the student's locker/car/backpack. Blankets may not be worn during school time.
- Individual classes, including but not limited to, science classes, JROTC, and physical education classes may have additional dress code expectations.
- In order to maintain a positive and productive educational environment, students must comply with on-the-spot corrections for dress-code violations by school staff.
- Students may appeal for correction or clarification of the Bartlett Dress Code policy with administration staff at a time that does not interrupt instructional time.

\*This dress code was revised by your Bartlett Student Government, Spring 2021. Bartlett Student Government recognizes that this is not a “perfect” document and fashion standards and trends may change over the years. Questions, concerns, and proposed revisions can be brought to Bartlett Student Government.

## **Hall Pass**

Whenever a student, including a teacher’s aide, is out of a classroom during a class period, a valid hall pass must be used. It is the student’s responsibility to obtain a hall pass from the teacher before leaving the classroom. Students in the halls should expect Student Services team personnel and other staff members to check their hall pass. Disciplinary action will be taken for those students who do not have a pass.

## **Parking**

Parking is available to BHS Students. Student parked in visitors or staff lot will be ticketed. A permit must be purchased before a vehicle can park on school property. The following must be provided before a permit can be issued:

- **\$110.00 or \$55.00 (per semester)- payable to BHS (Families may submit a fee waiver if they are unable to pay for a parking permit.)**
- **BHS Vehicle Registration paperwork- can found in the Student Services Office or on the school’s website under “links”**
- **\$5.00 for a replacement permit**
- **ALL PARKING TICKETS MUST BE PAID BEFORE A PERMIT IS ISSUED**

The use of a vehicle at BHS is a privilege not a right. The right may be revoked at the discretion of the school at any time. Tickets are to be paid in a timely manner and are posted to a student’s school account.

## **Health Services**

A registered nurse will staff the school’s Health Office. The office will be open from 7:00a until 2:30p Every day. Except in the case of an emergency, a student must have a pass to enter the Health Office.

## **School Property**

Students have responsibility in maintaining all parts of the building. Students are also to maintain proper care and return if all equipment, Chromebooks, books, and supplies entrusted to them. Malicious or willful damage to school property is subject to disciplinary action and/or the student parent/guardian liable for the damages.

## **Spirit Weeks**

On weeks with dances and the last week before winter break, student government organizes a week-long spirit competition. Showing your pride in your class and your school is greatly encouraged.

We are happy you have chosen to be a Golden Bear. If you have any other questions, please refer to the Anchorage School District High School Student handbook or contact the school.

**...and as Always, Go Bears!...**

# Bartlett High Fight Song

Cheer, cheer for ol' Bartlett High  
Stand up and cheer for ol' Bartlett High  
Raise your mighty voices high  
And shakedown the thunder from the sky

Whether the odds are great or small  
Our Bartlett bears win overall  
As our royal team goes marching onward to Victory  
Rah! Rah! Rah!

