

West High Graduating Class of 2021

GRADUATION Monday, May 10, 2021 at 6 pm
in the Stadium

- FINES

- Library books should be returned to the librarian
- Uniforms and/or equipment should be returned to the Activities Office, Mrs. Diane Johnson,
- Textbooks and outstanding fees should be paid at the financial data clerk's office, Mrs. Goldie Russell. You can contact Mrs. Russell at russell_goldie@asdk12.org

- CHROMEBOOK RETURN

- You can return your chromebook at Graduation
- In the front office between 8 am - 2:30 pm
- Or the Library curbside return Monday - Friday from 8 am - 3 pm

- COMMENCEMENT

- Report at 4:45 p.m. (no later than 5:15 pm) at the West gate by bus parking.
- You must wear your cap and gown (please take it out of bag and iron it).
- Do not wear high heel shoes. You won't be allowed on the field with high heels without 'high heel shoes heel protectors'
- **Do not bring purses, cell phones, cameras, or other valuable items to the graduation. All items you bring, incl. cell phones, will be taken and placed in a plastic bag. Bags can be picked up on the stage after graduation. All leis will be confiscated. Get leis from your guests after the ceremony.**
- Locate your assigned area in the bus parking. You will line up in alpha groups. Find your line # and then the teacher or honor guard that has you on his/her list (even #s westside and uneven #s southside). Weather permitting, we will hang up lists on the fence.

- CAPS AND GOWNS

- Caps should be worn with the mortarboard in a horizontal plane with the tassel on the left front, moving it to the right after you receive your diploma.
- **Do not write on or decorate your cap or gown.** You will not be allowed in the stadium until you remove the writing or replace the cap/gown.

- NAME

- You will be given a 3 x 5 card with your name on it.
- This card must be carried with you into the stadium for roll call.
- Students graduating with honors will receive the gold honor cord from the counselor during line up and it indicates this on the name card (cum laude, magna cum laude, summa cum laude). Teachers and staff will be available to assist in lining students up in alphabetical order.
- You will be escorted, in order, into the stadium. An Honor Guard will be at the beginning of each row, as you enter, so please follow their instructions. Don't step out of the line.
- When you reach your chair, **please remain standing**. Men should remove their caps for the National Anthem. Please be seated following the National Anthem and men replace your caps.

- ROLL CALL

- When it is time for roll call, Mr. Dorris will be at the far left of the first row and will indicate to the first row when to stand. The first row will all stand at the same time and Mr. Dorris will lead the row to the foot of the stairs at the left of the stage.
- As you approach the stage, hand your card to the faculty reading roll call. If you anticipate difficulty with the correct pronunciation, speak to the faculty when you hand him/her your card.
- Each graduate will then proceed across the stage, when his/her name is called.
- Mrs. Dahl and Mrs. Quiett will be seated at a table as you come off the stage and will hand you your actual diploma.
- After you receive your diploma, return to your seat as soon as possible. For security reasons, flowers and gifts can only be received from parents at the end of the ceremony.
- The second row will stand, in unison, at Mr. Dorris' signal and proceed as did the first row and so on until all graduates receive their diplomas.
- After all students receive their diplomas, Mr. Gustafson will give his closing remarks.

- FINAL REMARKS

- West High requests that all students respect the dignity of the Commencement Ceremony in such a way that it will be a pleasant memory for all those involved. Please respect the administration and your classmates who will speak and refrain from inappropriate behavior.

- It doesn't mean you graduate just because you walked across the stage. Mr. Gustafson has the last word. Make sure you have acceptable behavior throughout the entire ceremony.